



FIRST TIME APPLICATION FOR DOG/CAT REGISTRATION

Renewals due 9 April annually

It is a legal requirement for all dogs and cats over the age of three months to be microchipped and registered in the municipality where they live.

Owners Details

Given name(s):	Surname:		
Address at which animal is kept:	Town:	Postcode:	
Postal address (if different from above):	Town:	Postcode:	
Telephone No.	(H)	(M)	(B)
Email address:			
Owner's date of birth:			

Animal Details

Animal type	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>
Animal name				
DOB				
Breed(s)				
Colour(s)				
Microchip number *				
Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Male <input type="checkbox"/>
Desexed *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Approved association *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Working Dog *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Assistance Dog *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Declared Dangerous Dog	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Declared Menacing Dog	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Restricted Breed Dog (refer to notice below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

* Proof must be provided with your application - see reverse of form for details

Animal Owners Declaration

I, the above-named animal owner, make application for registration of the dog(s)/cat(s) described above and declare the information to be true and correct.

Signed: _____ Date: _____

IMPORTANT NOTICE – ALL DOG OWNERS MUST COMPLETE

Please indicate on the above application for registration whether each dog you are applying to register is, or is not, a "Restricted Breed Dog" and complete the declaration below. A "Restricted Breed Dog" means a dog that is any one of the following breeds:

1. Dog Argentino
2. Fila Brasileiro
3. Japanese Tosa
4. American Pit Bull Terrier (or Pit Bull Terrier)
5. Perro de Presa Canario (or Presa Canario)

I, the above-named animal owner, declare that the dog(s) identified in this application have been correctly indicated as to whether they are, or are not, a Restricted Breed Dog.

Signed: _____ Date: _____

(NOTE: Section 10(3) of the Act states that the maximum penalty for not completing a declaration is 10 penalty units)

Office use only

Animal	1	2	Property ID		Receipt No.	
Tag No.			Pension No.		Received by	

Important Information About Your Animal Registration

Dogs

Satisfactory proof is required for one or more of the following: <ul style="list-style-type: none">✓ Desexed✓ Over 10 years✓ Kept for working stock✓ Kept for breeding at registered premises✓ Dog and owner registered with applicable organisation✓ Undergone approved obedience training	\$50.00
Standard dog fee (dogs not included above)	\$150.00
Declared Dangerous/Menacing/Restricted Breed	\$330.00
Assistance/Seeing Eye Guide Dogs	\$0.00

Cats

Satisfactory proof is required for one or more of the following: <ul style="list-style-type: none">✓ Desexed✓ Kept for breeding at registered premises✓ Cat and owner registered with applicable organisation	\$50.00
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DOCUMENT CHECK

Please provide the following documentation:

MANDATORY

- ☐ Proof of microchip implant
- ☐ (Cats only) Proof of desexing or membership with Applicable Organisation

IF APPLICABLE

- ☐ Proof of Desexing
- ☐ Member of applicable organisation
- ☐ Obedience training certificate (does not include Puppy Pre-school)
- ☐ Domestic Animal Business (breeding) certificate

How to pay



Mail

Baw Baw Shire Council
PO Box 304
WARRAGUL VIC 3820
Cheque or money order payable to
Baw Baw Shire.



In person

At any Council Customer Service
Centre, open Monday to Friday
Pay by cash, cheque, Eftpos or
credit card.



Email

Email your form to:
compliance.admin@bawbawshire.vic.gov.au
and we will reply with payment options.

Notes

Proof of microchipping is required for all animals.

Applicable organisations include:

- ✓ Dogs Victoria
- ✓ Australian National Cats Inc.
- ✓ Feline Control Council (VIC) Inc.
- ✓ The Governing Council of the Cat Fancy Australia And Victoria
- ✓ Master Dog Breeders and Associates
- ✓ Responsible Pet Breeders Australia
- ✓ Game Management Authority

A dog that has undergone obedience training which complies with Regulations will be subject to a reduced registration fee. To be eligible, the obedience training course must be approved by the Minister for Agriculture (listing provided at agriculture.vic.gov.au)

Applicable Training organisations are:

- ✓ Australian Association of Professional Dog Trainers
- ✓ Inc The Kintala Dog Club Association Inc
- ✓ Delta Institute

Pensioner concessions

If you currently hold an eligible Government issued pension card (does not include a Health Care Card) you are entitled to a 50 per cent reduction in registration fees (excluding Declared Menacing, Declared Dangerous and Restricted Breed dogs). Please present your card in person at the time of payment.

MANDATORY FOR ASSISTANCE/SEEING EYE DOG REGISTRATION:

- ☐ Proof of Desexing (dogs)
- ☐ Obedience training certificate with Application Training organisation
- ☐ Over 12 months of age
- ☐ Desexed

Excess animal permits

Permits may need to be obtained to keep more than two dogs and/or two cats for residential properties under 1000m².

State Government Levy

Your animal registration fees include the State Government Levy of \$4.64 per animal registered. The payments are used by State Government to promote responsible pet ownership, administer the **Domestic Animals Act 1994**, support animal welfare and conduct research into domestic animal management.

Replacement registration tag

Replacement registration tags can be obtained from any Customer Service Centre free of charge or request a replacement via email to Compliance.Admin@bawbawshire.vic.gov.au.

Privacy Statement

The personal information requested on this form is collected by Council for the enforcement and administration of animal control in accordance with the **Domestic Animals Act 1994**. The personal information will be used by Council and/or its contractors for that primary purpose or as directly required to by law. The applicant may apply to Council for access and/or amendment of the information by contacting Council's freedom of information/privacy officer on 03 5424 2411.