



# FIRST TIME APPLICATION FOR DOG/CAT REGISTRATION

Renewals due 9 April annually

It is a legal requirement for all dogs and cats over the age of three months to be microchipped and registered in the municipality where they live.

## Owners Details

Given name(s):	Surname:		
Address at which animal is kept:	Town:	Postcode:	
Postal address (if different from above):	Town:	Postcode:	
Telephone No.	(H)	(M)	(B)
Email address:			
Owner's date of birth:			

## Animal Details

Animal type	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>
Animal name				
DOB				
Breed(s)				
Colour(s)				
Microchip number *				
Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Male <input type="checkbox"/>
Desexed *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Approved association *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Working Dog *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Assistance Dog *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Declared Dangerous Dog	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Declared Menacing Dog	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Restricted Breed Dog (refer to notice below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

\* Proof must be provided with your application - see reverse of form for details

## Animal Owners Declaration

I, the above-named animal owner, make application for registration of the dog(s)/cat(s) described above and declare the information to be true and correct.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## **!** IMPORTANT NOTICE – ALL DOG OWNERS MUST COMPLETE

Please indicate on the above application for registration whether each dog you are applying to register is, or is not, a "Restricted Breed Dog" and complete the declaration below. A "Restricted Breed Dog" means a dog that is any one of the following breeds:

1. Dog Argentino
2. Fila Brasileiro
3. Japanese Tosa
4. American Pit Bull Terrier (or Pit Bull Terrier)
5. Perro de Presa Canario (or Presa Canario)

I, the above-named animal owner, declare that the dog(s) identified in this application have been correctly indicated as to whether they are, or are not, a Restricted Breed Dog.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(NOTE: Section 10(3) of the Act states that the maximum penalty for no completing a declaration is 10 penalty units)

## Office use only

Animal	1	2	Property ID		Receipt No.	
Tag No.			Pension No.		Received by	

# Important Information About Your Animal Registration

## Dogs

Satisfactory proof is required for one or more of the following:	\$50.00
✓ Desexed	
✓ Over 10 years	
✓ Kept for working stock	
✓ Kept for breeding at registered premises	
✓ Dog and owner registered with applicable organisation	
✓ Undergone approved obedience training	
Standard dog fee (dogs not included above)	\$150.00
Declared Dangerous/Menacing/Restricted Breed	\$330.00
Assistance/Seeing Eye Guide Dogs	\$0.00

## Cats

Satisfactory proof is required for one or more of the following:	\$50.00
✓ Desexed	
✓ Kept for breeding at registered premises	
✓ Cat and owner registered with applicable organisation	

### DOCUMENT CHECK

Please provide the following documentation:

#### MANDATORY

- Proof of microchip implant
- (Cats only) Proof of desexing or membership with Applicable Organisation

#### IF APPLICABLE

- Proof of Desexing
- Member of applicable organisation
- Obedience training certificate (does not include Puppy Pre-school)
- Domestic Animal Business (breeding) certificate

## How to pay



Mail

Baw Baw Shire Council  
PO Box 304

WARRAGUL VIC 3820

Cheque or money order payable to  
Baw Baw Shire.

#### Excess animal permits

Permits may need to be obtained to keep more than two dogs and/or two cats for residential properties under 1000m<sup>2</sup>.

#### State Government Levy

Your animal registration fees include the State Government Levy of \$4.64 per animal registered. The payments are used by State Government to promote responsible pet ownership, administer the *Domestic Animals Act 1994*, support animal welfare and conduct research into domestic animal management.

#### Replacement registration tag

Replacement registration tags can be obtained from any Customer Service Centre free of charge or request a replacement via email to [Compliance.Admin@bawbawshire.vic.gov.au](mailto:Compliance.Admin@bawbawshire.vic.gov.au).

#### Privacy Statement

The personal information requested on this form is collected by Council for the enforcement and administration of animal control in accordance with the *Domestic Animals Act 1994*. The personal information will be used by Council and/or its contractors for that primary purpose or as directly required to by law. The applicant may apply to Council for access and/or amendment of the information by contacting Council's freedom of information/privacy officer on 03 5424 2411.

## Notes

Proof of microchipping is required for all animals.  
Applicable organisations include:

- ✓ Dogs Victoria
- ✓ Australian National Cats Inc.
- ✓ Feline Control Council (VIC) Inc.
- ✓ The Governing Council of the Cat Fancy Australia And Victoria
- ✓ Master Dog Breeders and Associates
- ✓ Responsible Pet Breeders Australia
- ✓ Game Management Authority

A dog that has undergone obedience training which complies with Regulations will be subject to a reduced registration fee. To be eligible, the obedience training course must be approved by the Minister for Agriculture (listing provided at [agriculture.vic.gov.au](http://agriculture.vic.gov.au))

Applicable Training organisations are:

- ✓ Australian Association of Professional Dog Trainers
- ✓ Inc The Kintala Dog Club Association Inc
- ✓ Delta Institute

#### Pensioner concessions

If you currently hold an eligible Government issued pension card (does not include a Health Care Card) you are entitled to a 50 per cent reduction in registration fees (excluding Declared Menacing, Declared Dangerous and Restricted Breed dogs). Please present your card in person at the time of payment.

#### MANDATORY FOR ASSISTANCE/SEEING EYE DOG REGISTRATION:

- Proof of Desexing (dogs)
- Obedience training certificate with Application Training organisation
- Over 12 months of age
- Desexed



Email your form to:

[compliance.admin@bawbawshire.vic.gov.au](mailto:compliance.admin@bawbawshire.vic.gov.au)  
and we will reply with payment options.