



FIRST TIME APPLICATION FOR DOG/CAT

REGISTRATION

Renewals due 9 April annually

It is a legal requirement for all dogs and cats over the age of three months to be microchipped and registered in the municipality where they live.

Owners Details

Given name(s):	Surname:		
Address at which animal is kept:	Town:	Postcode:	
Postal address (if different from above):	Town:	Postcode:	
Telephone No.	(H)	(M)	(B)
Email address:			
Owners date of birth:			

Animal Details

Animal type	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>
Animal name				
DOB				
Breed(s)				
Colour(s)				
Microchip number *				
Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Male <input type="checkbox"/>
Desexed *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Approved association *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Working Dog *	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Assistance Dog *				
Declared Dangerous Dog	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Declared Menacing Dog	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Restricted Breed Dog (refer to notice below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

* Proof must be provided with your application – see reverse of form for details

Animal Owners Declaration

I, the above-named animal owner, make application for registration of the dog(s)/cat(s) described above and declare the information to be true and correct.

Signed: _____ Date: _____

△ IMPORTANT NOTICE – ALL DOG OWNERS MUST COMPLETE

Please indicate on the above application for registration whether each dog you are applying to register is, or is not, a “Restricted Breed Dog” and complete the declaration below. A “Restricted Breed Dog” means a dog that is any one of the following breeds:

1. **Dog Argentino**
2. **Fila Brasileiro**
3. **Japanese Tosa**
4. **American Pit Bull Terrier (or Pit Bull Terrier)**
5. **Perro de Presa Canario (or Presa Canario)**

I, the above-named animal owner, declare that the dog(s) identified in this application have been correctly indicated as to whether they are, or are not, a Restricted Breed Dog.

Signed: _____ Date: _____

(NOTE: Section 10(3) of the Act states that the maximum penalty for not completing a declaration is 10 penalty units)

Office use only

Animal	1	2	Property ID	Receipt No.
Tag No.			Pension No.	Received by

Important Information About Your Animal Registration

Dogs

Satisfactory proof is required for one or more of the following: \$48.00

- ✓ Desexed
- ✓ Over 10 years
- ✓ Kept for working stock
- ✓ Kept for breeding at registered premises
- ✓ Dog and owner registered with applicable organisation
- ✓ Undergone approved obedience training

Standard dog fee (dogs not included above) \$142.00

Declared Dangerous/Menacing/Restricted Breed \$312.00

Assistance/Seeing Eye Guide Dogs \$0.00

Cats

Satisfactory proof is required for one or more of the following: \$48.00

- ✓ Desexed
- ✓ Kept for breeding at registered premises
- ✓ Cat and owner registered with applicable organisation



DOCUMENT CHECK

Please provide the following documentation:

MANDATORY

- Proof of microchip implant
- (Cats only) Proof of desexing or membership with Applicable Organisation

IF APPLICABLE

- Proof of Desexing (dogs)
- Member to applicable organisation
- Obedience training certificate
- Domestic Animal Business (breeding) certificate

Notes

Proof of microchipping is required for all animals.

Applicable organisations include:

- ✓ Dogs Victoria
- ✓ Australian National Cats Inc.
- ✓ Feline Control Council (VIC) Inc.
- ✓ The Governing Council of the Cat Fancy Australia And Victoria
- ✓ Master Dog Breeders and Associates
- ✓ Responsible Pet Breeders Australia

A dog that has undergone obedience training which complies with Regulations will be subject to a reduced registration fee. To be eligible, the obedience training course must be approved by the Minister for Agriculture (listing provided at agriculture.vic.gov.au)

Applicable Training organisations are:

- ✓ Australian Association of Professional Dog Trainers
- ✓ Inc The Kintala Dog Club Association Inc
- ✓ Delta Institute

Pensioner concessions

If you currently hold an eligible Government issued pension card you are entitled to a 50 per cent reduction in registration fees (excluding Declared Menacing, Declared Dangerous and Restricted Breed dogs). Please present your card in person at the time of payment.

MANDATORY FOR ASSISTANCE/SEEING EYE DOG REGISTRATION

- Proof of Desexing (dogs)
- Obedience training certificate with Application Training Organisation
- Over 12 months of age
- Desexed

How to pay

✉ Mail

pay via mail to: Baw Baw Shire Council
PO Box 304
WARRAGUL VIC 3820

Cheque or money order payable to Baw Baw Shire.

👤 In person

At any Council Customer Service Centre, open Monday to Friday
Pay by cash, cheque, Eftpos or credit card.

✉ Email

Email your form to: compliance.admin@bawbawshire.vic.gov.au and we will reply with payment options.

Excess animal permits

Permits may need to be obtained to keep more than two dogs and/or two cats for residential properties under 1000m².

State Government Levy

Your animal registration fees include the State Government Levy of \$4.51 per animal registered. The payments are used by State Government to promote responsible pet ownership, administer the *Domestic Animals Act 1994*, support animal welfare and conduct research into domestic animal management.

Replacement registration tag

Replacement registration tags can be obtained from any Customer Service Centre free of charge or request a replacement via email to Compliance.Admin@bawbawshire.vic.gov.au.

Privacy Statement

The personal information requested on this form is being collected by Council for the enforcement and administration of animal control in accordance with the *Domestic Animals Act 1994*. The personal information will be used by Council and/or its contractors for that primary purpose or as directly required to by law. The applicant may apply to Council for access and/or amendment of the information by contacting Council's freedom of information/privacy officer on 03 5424 2411.