



ANZAC Day and Remembrance Day Ceremonies

Purpose

This policy outlines Baw Baw Shire Council's (hereinafter referred to as "Council") enduring commitment to honouring those military who serve or have served our nation.

Governance Principles

Section 9 of the Local Government Act 2020 (the Act) specifies the overarching governance principles and supporting principles that Council must adhere to in the performance of its role and functions.

This policy gives effect to the following overarching governance principles outlined in Section 9(2) of the Act:

- Council decisions are to be made and actions taken in accordance with the relevant law;
- Priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- The municipal community is to be engaged in strategic planning and strategic decision making;
- Regional, state and national plans and policies are to be taken into account in making strategic planning and decision making;
- The transparency of Council decisions, actions and information is to be ensured.

This policy also takes into account the following supporting principles defined in Section 9(3) of the Act:

- The community engagement principles (Community Engagement Policy);
- The public transparency principles (Public Transparency Policy);
- The strategic planning principles;

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- The financial management principles; and,
- The service performance principles.

Definitions

ANZAC Day	Marks the anniversary of the first major military action fought by Australia and New Zealand forces during WWI and the day troops landed in Gallipoli. Held annually on 25 April.
Remembrance Day	Marks the end of WWI where fighting was suspended, and guns fell silent at 11am on 11 November 1918. Held annually on 11 November.

Scope

The policy covers how Council will support the RSL Sub-Branches based in Baw Baw Shire (hereinafter referred to as "RSL") in holding both ANZAC Day and Remembrance Day each year.

Legislative context

- *ANZAC Day Act 1958*

Related policies and documents

- Community Events Planning Guide

Policy principles

Council understands the importance of these two days to our community and will provide support to ensure commemoration continues into the future.

Council will support the RSL to continue the tradition of providing both veterans and community members the opportunity to gather on Council land to reflect.

Policy detail

Council's Responsibilities

Council will supplement funding to provide the following services to support the success of any ANZAC Day or Remembrance Day community events:

1. Road Closures:
 - a. RSL may apply to Council for the implementation of road closures to ensure the safety of all participants and the general public.
2. Organise traffic management:
 - a. Engagement of traffic management company to implement road closures.
 - b. Liaising with public transport providers, submission of a public transport plan to and seek approval from Public Transport Victoria.
3. Equipment:
 - a. RSL may apply to Council for the use of the following equipment:
 - i. PA System and other incidental event equipment currently offered by Council to community groups - free of charge and without payment of a bond.
 - ii. If any State Government restrictions of the day require temporary fencing to run a public event, Council will offer reasonable assistance to ensure one public ceremony can proceed within Baw Baw Shire.

RSL's Responsibilities

The RSL will be responsible for the following:

1. Organisation of all ANZAC Day and Remembrance Day events.
2. Submission of a one-off event application to Council for both ANZAC Day and Remembrance Day events, covering all events to be held on Council land.
3. Application for road closures on Council land.
4. Annual review of risk assessment and Certificate of Currency.
5. Advertising of any events.

ANZAC Day

Council will cover traffic management costs and road closures for RSL to support the running of ANZAC Day services and marches at the following locations:

Warragul

Drouin

Trafalgar

Erica

Walhalla

Neerim South

Remembrance Day

Council will cover traffic management costs and road closures for RSL to support the running of Remembrance Day services at the following locations:

Warragul

Neerim South

Wreath Laying

Baw Baw Shire Councillors will also lay wreaths at the following cenotaphs across the Shire.

Aberfeldy, Walhalla, Erica, Willow Grove, Hill End, Narracan East, Thorpdale, Trafalgar, Yarragon, Darnum, Neerim South, Neerim District Soldiers Memorial Hospital (ANZAC Day only), Neerim, Neerim East, Neerim North, Noojee, Warragul, Drouin, Longwarry and Jindivick.

Allocation of Funds

In the event a public service cannot proceed due to State Government directives Council may at its' discretion redirect traffic management funds to the RSL in-lieu of service.

Dispute Resolution

The Mayor and/or CEO are responsible for resolving any disputes.

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Responsible Director	Director – Governance and Information Services
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