



Petty Cash Voucher

The personal information requested on this form is being collected to enable council to consider the application. Council will use this information for this purpose or one directly related and may disclose this information as required by law in accordance with the Privacy and Data Protection Act 2014. The applicant may apply to council for access and/or amendment of the information by contacting council's freedom of information/privacy officer on 5624 2436

Section 1: Voucher Details

Name of Committee

Date

Particulars

Amount (\$)

GST Portion (\$)

Total (\$)

Authorised By

Signature

Recipient

Signature