Grant Guru.

How to guide.

GRANT GURU HOW-TO GUIDE

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Introduction:

Baw Baw Shire Council is proud to partner with Grant Guru, to provide you with the 'Baw Baw Grant Finder'. Available to all local businesses, community groups, not-for-profits, and individuals; this site provides a comprehensive list of grant and funding opportunities available to you, and the best part, registration is completely free!

Available grants are opening regularly to support a variety of industry and community initiatives. By registering, you can filter down on your industry type and request email notifications direct to your inbox for any relevant and suitable funding as they become available.

There are some "Top Tips" available on how to get started and DIY grant writing tips for success.

Registration also includes:

- Favourites: save grants to a shortlist.
- Prioritise: assign a priority to a grant.
- Diarise: keep track of opening and closing dates.
- Track: organise by application stage.
- Stay informed when your favourites are updated.

Registration:

Is a simple as clicking on the below link and following the prompts.

Register - Baw Baw Grant Finder (grantguru.com.au)

You will be prompted to enter your name, email address, and create a password. To help with finding relevant grants, you will be asked to complete a few quick questions specific to your business.

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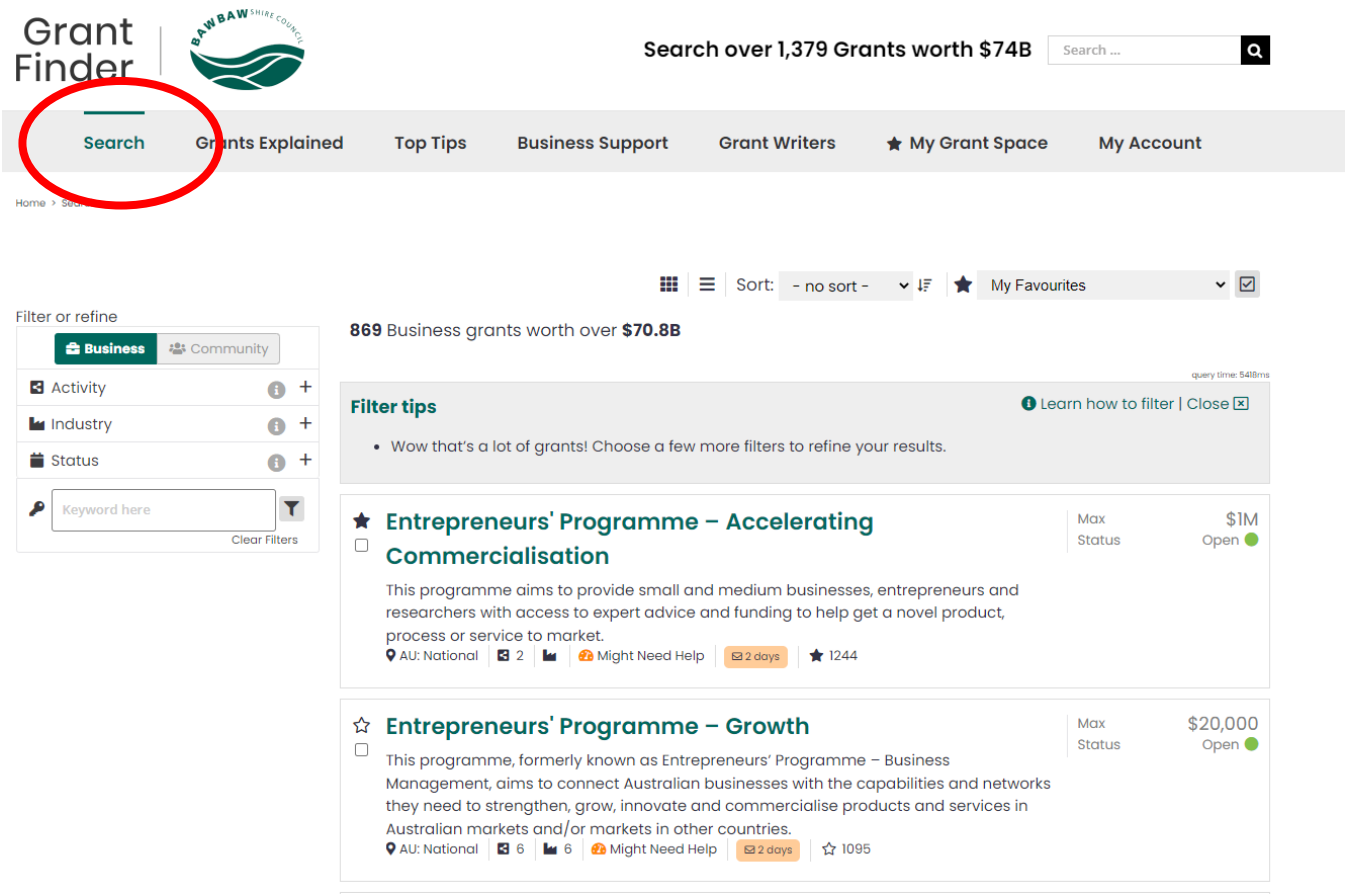
Logging In:

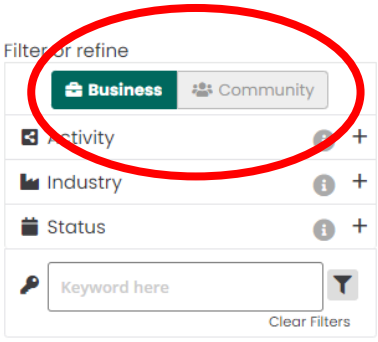
1. Click Baw Baw Business Builder (grantguru.com.au)
2. Enter your Username and Password
3. Confirm that you are not a robot
4. Click Login

Search Tab:

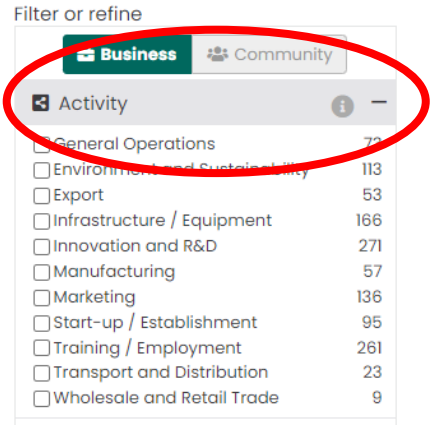


Filtering Searches:

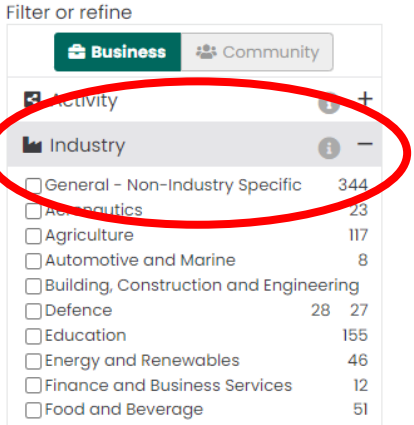
1. Select Business or Community depending on your business type.



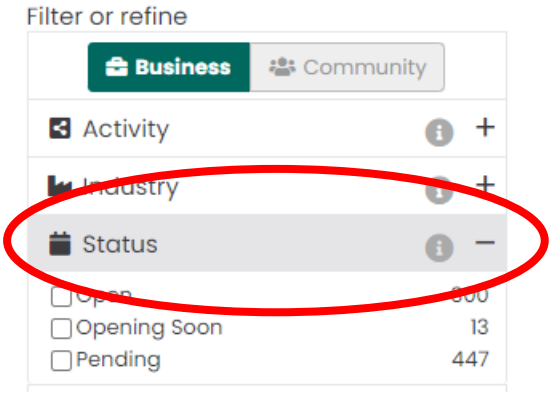
2. Filter your activity search by clicking on the + to drop down activity types and select activities relevant to your business.



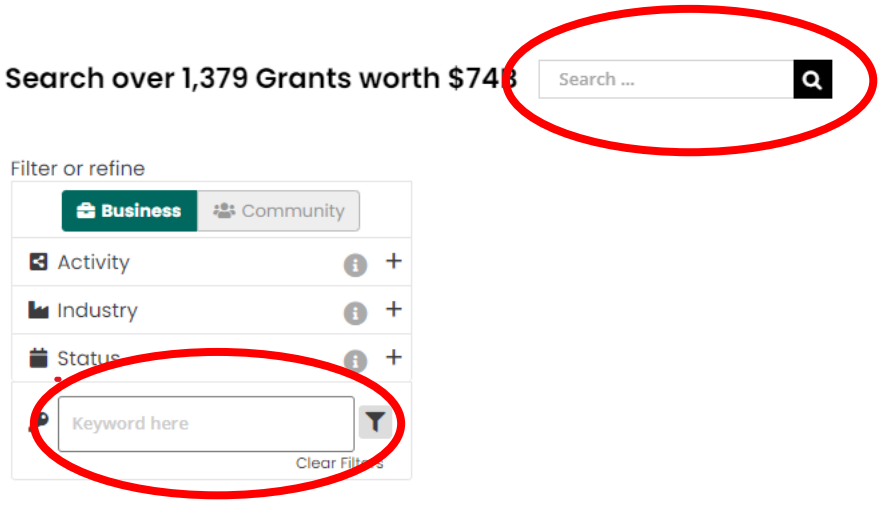
3. Filter your industry search by clicking on the + to drop down the industry types and select the industry relevant to your business.



4. Filter your status search by clicking on the + to drop down the status types and select the status relevant to your business.

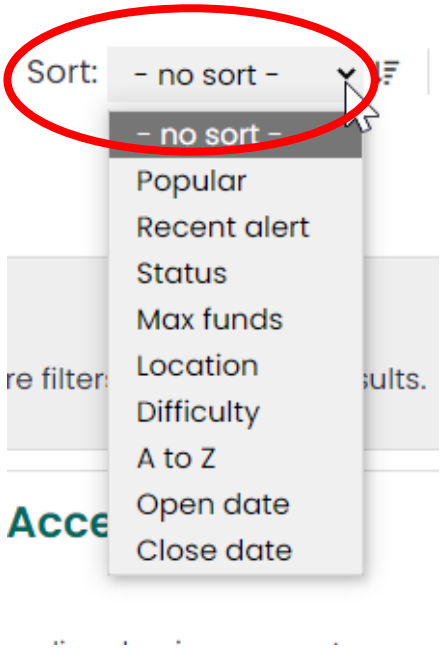


5. Searches can be conducted using keywords also. This can be done in the Filter or refine section, or alternatively from the Quick Search section at the top right-hand side of the page.



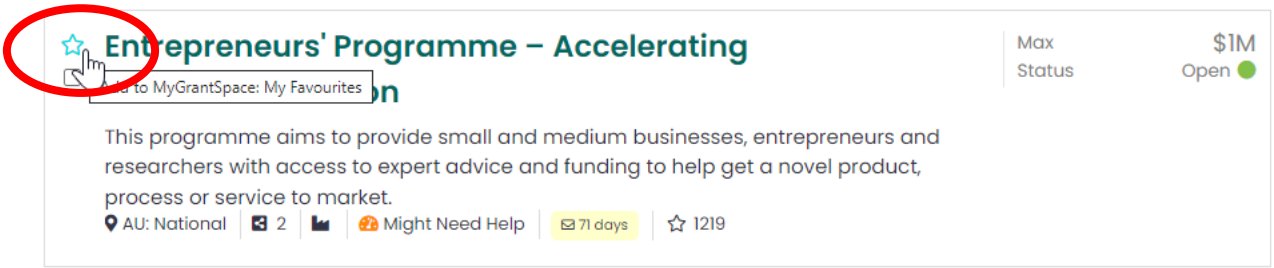
Sorting Grant Types:

Grant types can be sorted in the order of which you wish to view the relevant grants that appear in your search. These filters can help narrow your search further.

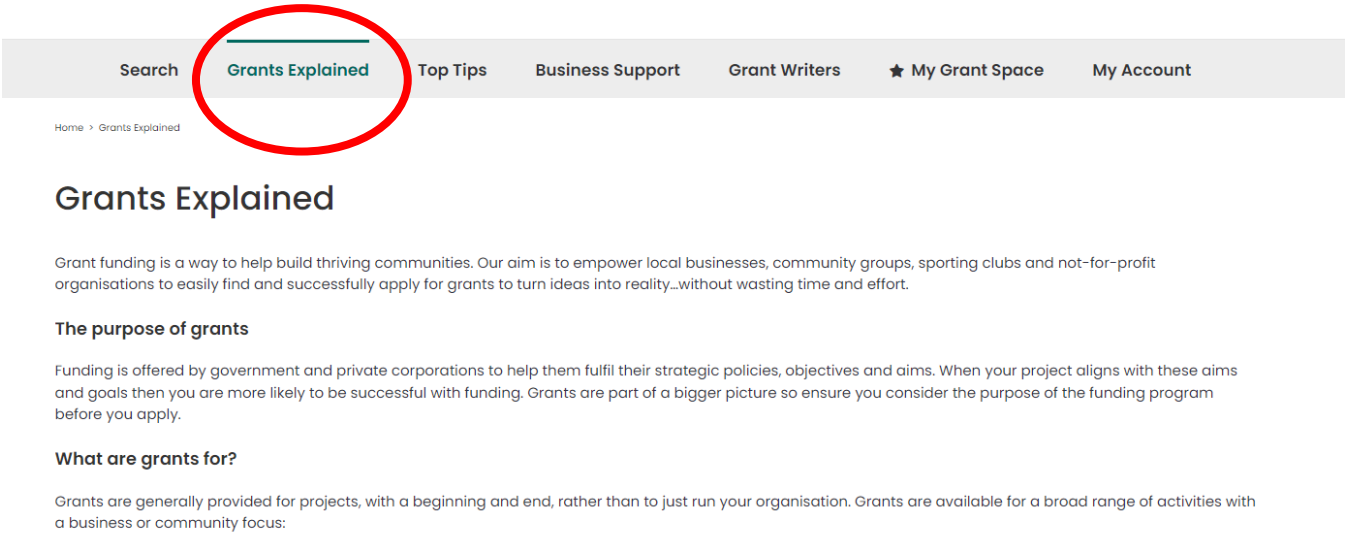


Adding a Grant to "My Favourites":

You can add grants to your favourites by clicking on the star symbol to the left-hand side of the grant.

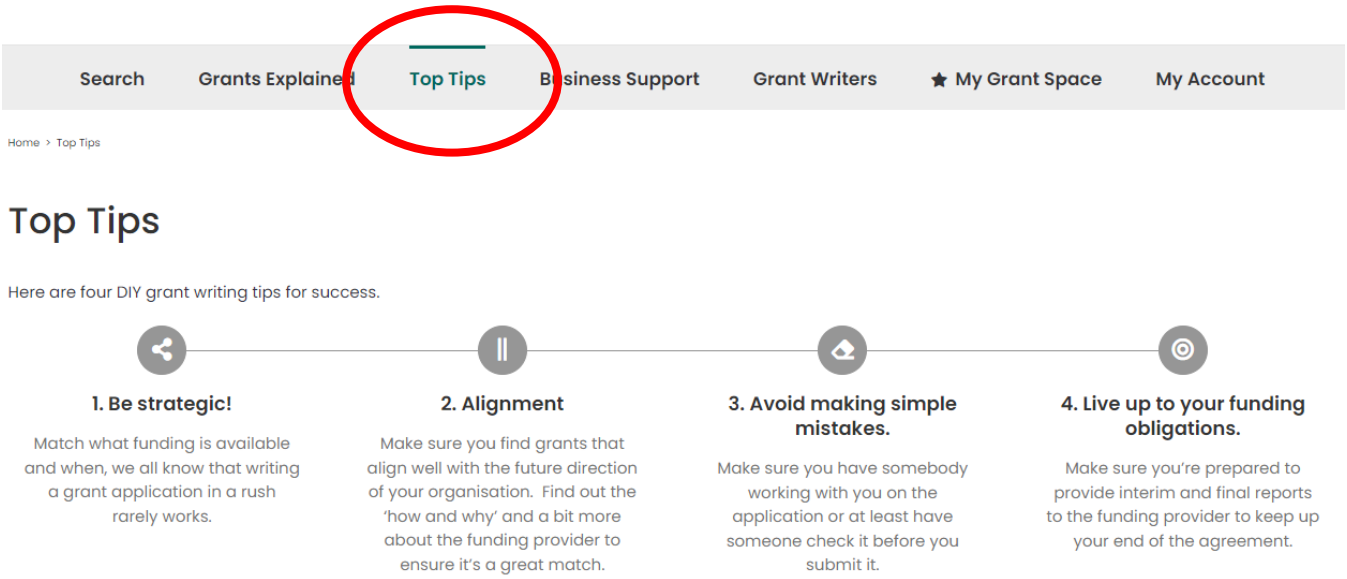


Grants Explained Tab:



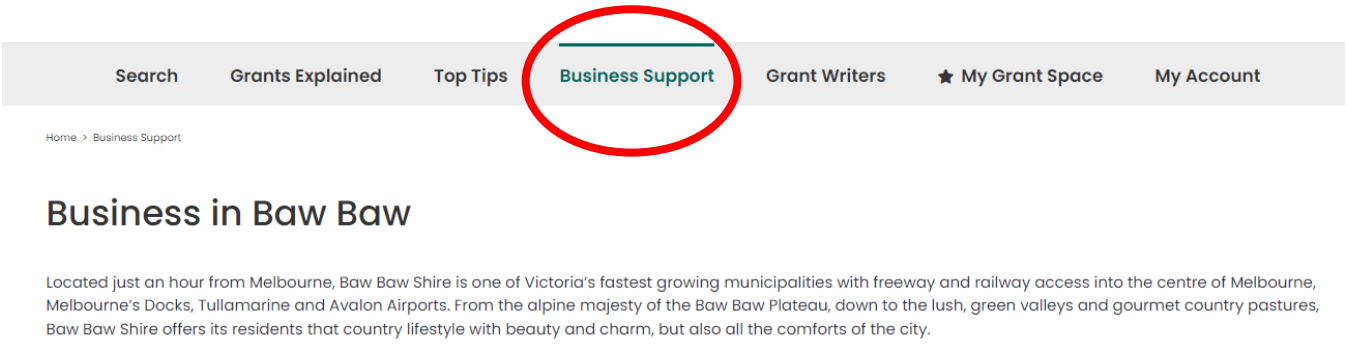
The Grants Explained tab explains the purpose of grants, the difference between Business and Community Grants, and shares their 4 Steps to Grant Success.

Top Tips Tab:



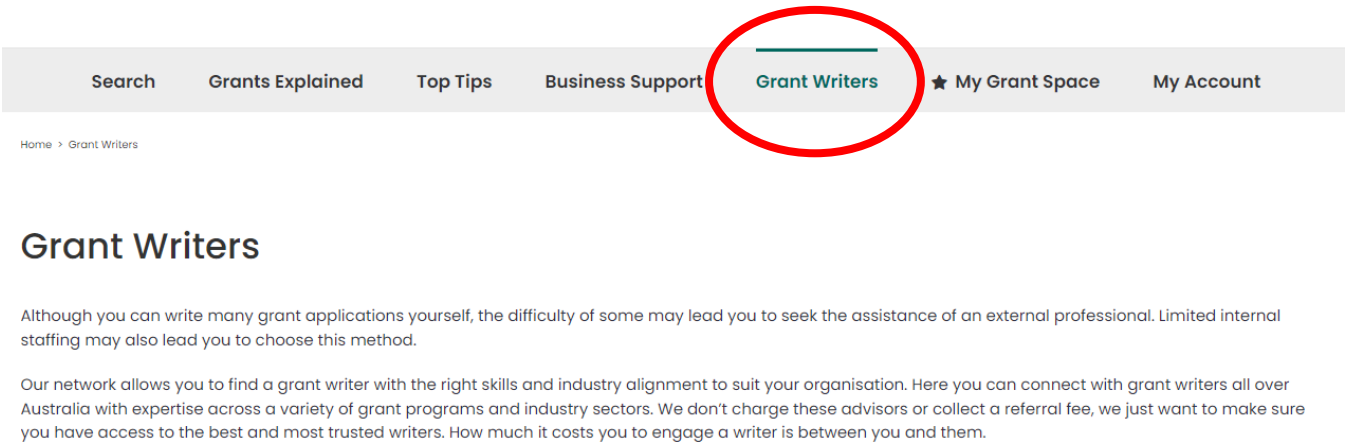
The Top Tips tab helps you find all the best advice to help you become successful when it comes to writing and applying for grants with Grant Guru's "Four DIY grant writing tips for success".

Business Support Tab:



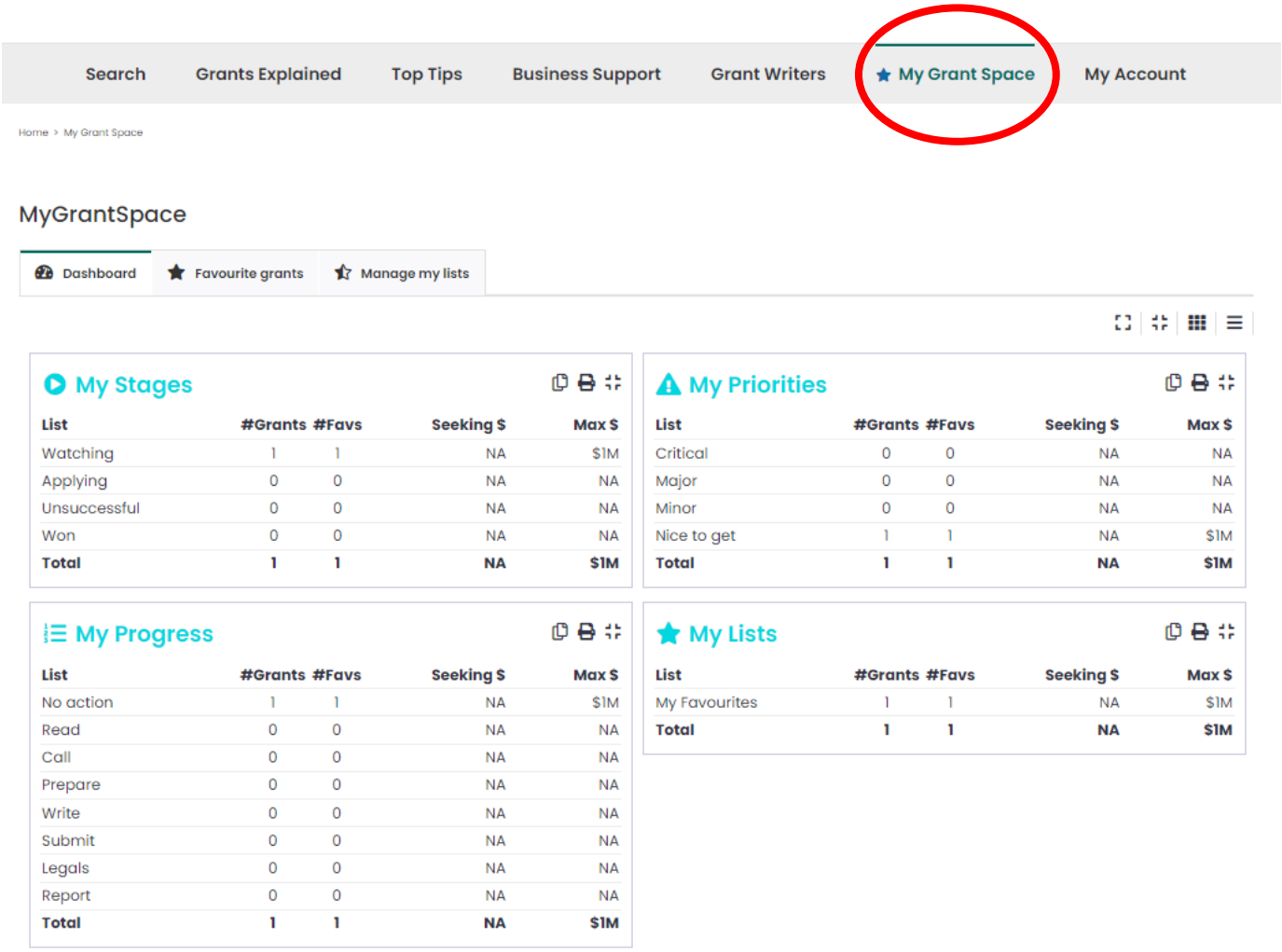
Starting or growing a business in Baw Baw Shire? We want to hear from you! This is a short introduction to our Economic Development Team and a link our "Your Business" page on our website.

Grant Writers Tab:



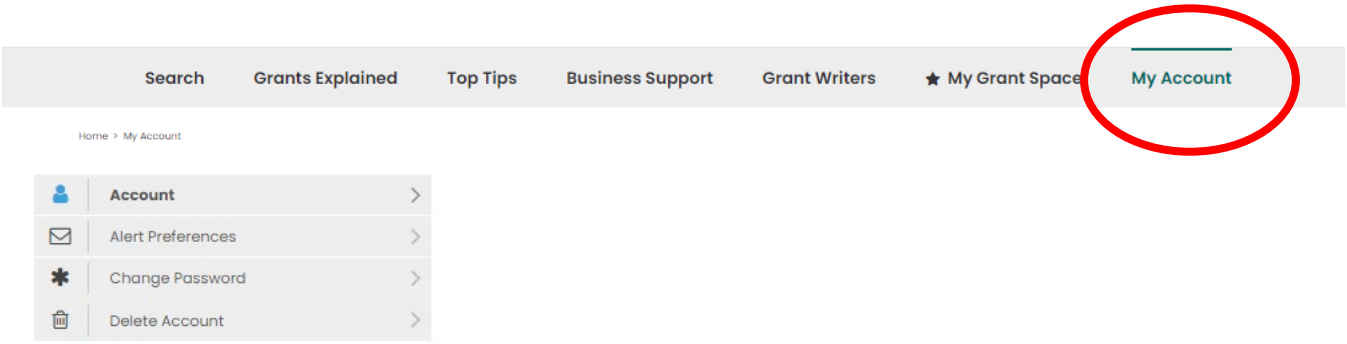
Each of the grants listed on Grant Guru have a difficulty scale attached to them, DIY or Might Need Help. Should you require help with writing your grant application, it is on the Grant Writers tab that you can connect with a Grant Writer. Have a read of the short introduction about what each writer specialises in, click the one most suitable to your industry, business, and grant type that you are interested in applying for.

My Grant Space Tab:



Saved a grant to look at later? You will find it easily in the May Grant Space section. All grants that you added to your favourites are kept safely here, to save you having to search for them all over again.

My Account Tab:



Need to update your name or email address? This is where you do it!

You can also set your Alert Preferences; this is to get your email notifications when grants specific to your selections are announced.

Need to change your password? This can be done via the Change Password option.

No longer require your Grant Guru Account? Whatever your reason, you can delete it by easily entering your current password and hitting the Delete Account button.