



# Change of ownership/details form – Animal registration

## Section 1: CURRENT REGISTRATION DETAILS

Name:					
Address animal is kept:					
Postal address (if different from above):	Town:			Postcode:	
Telephone No.	(H)		(W)		(M)
Email address:					

## Section 2: NEW REGISTRATION DETAILS

Name:					
Address animal is kept:					
Postal address (if different from above):	Town:			Postcode:	
Telephone No.	(H)		(W)		(M)
Email address:					

Animal name	Dog/Cat	Breed	Colour	Animal ID	Tag No.

NOTE If your pet has been desexed, please provide a copy of the certificate for the details to be updated.

## Section 3: CONSENT FOR CHANGE OF OWNERSHIP

Name (current registered owner):		
I, the previous registered owner of the animal described above, advise that I have transferred ownership of the animal.	Signature:	Date:
Name (new owner):		
I declare that I am the new owner of the animal described above.	Signature:	Date:

**PLEASE FORWARD THIS APPLICATION TO**

<b>E-mail:</b>	compliance.admin@bawbawshire.vic.gov.au	<b>Mail:</b>	Compliance Department, Baw Baw Shire Council PO Box 304 Warragul VIC 3820
<b>Phone:</b>	(03) 5624 2411		
<b>In Person:</b>	Customer Service Centre: 1 Civic Place, Warragul	OR	33 Young Street, Drouin

**IMPORTANT INFORMATION**

Your application will be processed within 5 business days of receipt. If you have any questions, or require assistance completing this form, please contact Community Compliance on 5624 2411.

**PRIVACY STATEMENT**

The personal information requested on this form is being collected to enable Council to update your pet's registration details. Council will use this information for this purpose, or one closely related, and may disclose this information by law in accordance with the *Privacy and Data Protection Act 2014*. The applicant may apply to Council for access and/or amendment of the information by contacting Council's freedom of information/privacy officer on 5424 2411.

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<b>Baw Baw</b>	<b>T</b> +61 3 5624 2411	<b>E</b> <a href="mailto:bawbaw@bawbawshire.vic.gov.au">bawbaw@bawbawshire.vic.gov.au</a>	PO Box 304
<b>Shire Council</b>	<b>F</b> +61 3 5622 3654	<b>W</b> <a href="http://bawbawshire.vic.gov.au">bawbawshire.vic.gov.au</a>	Warragul Victoria 3820