



Being Healthy in Baw Baw.

Municipal Public Health and Wellbeing Plan 2017–2021

Integrated Municipal Public Health and Wellbeing Plan and Health Promotion
Funded Agencies Health Promotion Plan

Year 3 Review



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Executive summary

Being Healthy in Baw Baw is the common name for what is technically the 'Integrated Municipal Public Health and Wellbeing Plan and Health Promotion–Funded Agencies Health Promotion Plan.' The common name will be used throughout this document.

In its second year as an Integrated Municipal Public Health and Wellbeing Plan, the benefits of integration are becoming more and more apparent. The three agencies leading prevention activities in Baw Baw Shire – Council, Central West Gippsland Primary Care Partnership, and West Gippsland Healthcare Group – align efforts to meet the function of Council which is to “seek to protect, improve and promote public health and wellbeing within the municipal district” (*Public Health and Wellbeing Act (2008)*, s. 24).

Year 3 implementation of *Being Healthy in Baw Baw* contained 115 actions. Sixty-three actions (55%) have been reported complete and thirty (26%) are in progress. One action is on hold and six actions (5%) were not started. The status of fifteen actions (13%) are unknown, awaiting information from the lead agencies.

Actions that were reported as 'not started' were impacted by a variety of issues that include COVID-19, altered project timeframes, communication of the action to the responsible officers, and an absence of opportunity to take action

Recommendations for Year 4

1. Support delivery of the advisory committee, and working groups with coordination and communications, as required.
2. Using existing budget for community health and wellbeing projects, consider allocating funds to working groups to assist with training and event needs.
3. Review the Advisory Committee Terms of Reference to ensure the most appropriate organisations are participating to deliver the plan.
4. Strengthen operations between Council, Central West Gippsland Primary Care Partnership and West Gippsland Healthcare Group.
5. Prepare for evaluation of the Integrated Municipal Public Health and Wellbeing Plan 2017–2021.
6. Prepare for the development of the Integrated Municipal Public Health and Wellbeing Plan 2021–2025.

Introduction

Acknowledgements

We acknowledge the traditional custodians of the land that makes up Baw Baw Shire. We pay our respects to their Elders both past, present and future.

Thank you to the people in Baw Baw communities who support improvements and promote public health and wellbeing. Thank you to the partnering organisations of Baw Baw's municipal public health and wellbeing plan 2017–21. Special thanks to individual employees who contribute directly to the work of this plan.

Together, we improve the systems that impact us.

Purpose

The purpose of this report is to meet the requirements of the *Public Health and Wellbeing Act 2008* Section 26 (4) a Council must review its municipal public health and wellbeing plan annually and, if appropriate, amend the [plan].

Specifically, this report will:

- Review the progress of the implementation of the MPHWP Action Plan
- Identify and consider changes in the local context that are relevant to the MPHWP
- Determine effectiveness of the strategies in the MPHWP Action Plan in achieving outcomes against the objectives
- Inform the development of the MPHWP Action Plan for the following year
- Ensure the legislative requirements of the Victorian *Public Health and Wellbeing Act 2008* are met

Relevant legislation

- *Public Health and Wellbeing Act 2008*
- *Local Government Act 2020*
- *Climate Change Act 2017*

The municipal plan

In accordance with the *Public Health and Wellbeing Act 2008*, Baw Baw Shire Council delivered a four-year strategic plan for improving public health and wellbeing across the municipality of Baw Baw Shire. It was developed with input from community members and many services providers and organisations. It aligns with the *Victorian Public Health and Wellbeing Plan 2015-2019 (VPHWP)*.

The *VPHWP 2019-2023* has been released but does not have a bearing on the current municipal plan. It will influence the next municipal plan that will be developed after the local government elections in October 2020.

The VPHWP emphasises reducing inequalities in health and recognises that people affected by social disadvantage tend to have poorer health outcomes than others. The *VPHWP 2015-2019* identified six health priorities for the state:

- Healthier eating and active living
- Tobacco free living
- Reducing harmful effects from alcohol and drug use
- Improving mental health
- Preventing violence and injury
- Improving sexual and reproductive health

The VPHWP also identifies three platforms for the delivery of prevention activities including:

- Healthy and sustainable environments
- Place-based approaches
- Person-centred approaches

Principles of working with the community

The Municipal Health and Wellbeing Plan 2017-21 was developed in collaboration with the of the community and partner organisations.

The *Public Health and Wellbeing Act 2008*, Section 26(2) (c), requires Council “provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan.”

In preparing the annual review the *Public Health and Wellbeing Act 2008*, Section 26(5) outlines that Council “is not required to provide for the involvement of people in the local community”.

The Municipal Health and Wellbeing Plan 2017-21 can be downloaded from

<http://www.bawbawshire.vic.gov.au> or can be viewed at the Civic Centres of Baw Baw Shire Council. Find out more by calling 1300 BAW BAW (1300 229 229).

Healthy Baw Baw Advisory Committee

In 2016, Council created the Healthy Baw Baw Advisory Committee to oversee the development, implementation and reporting of the Municipal Public Health and Wellbeing Plan. Figure 1 depicts the governance and operational structure.

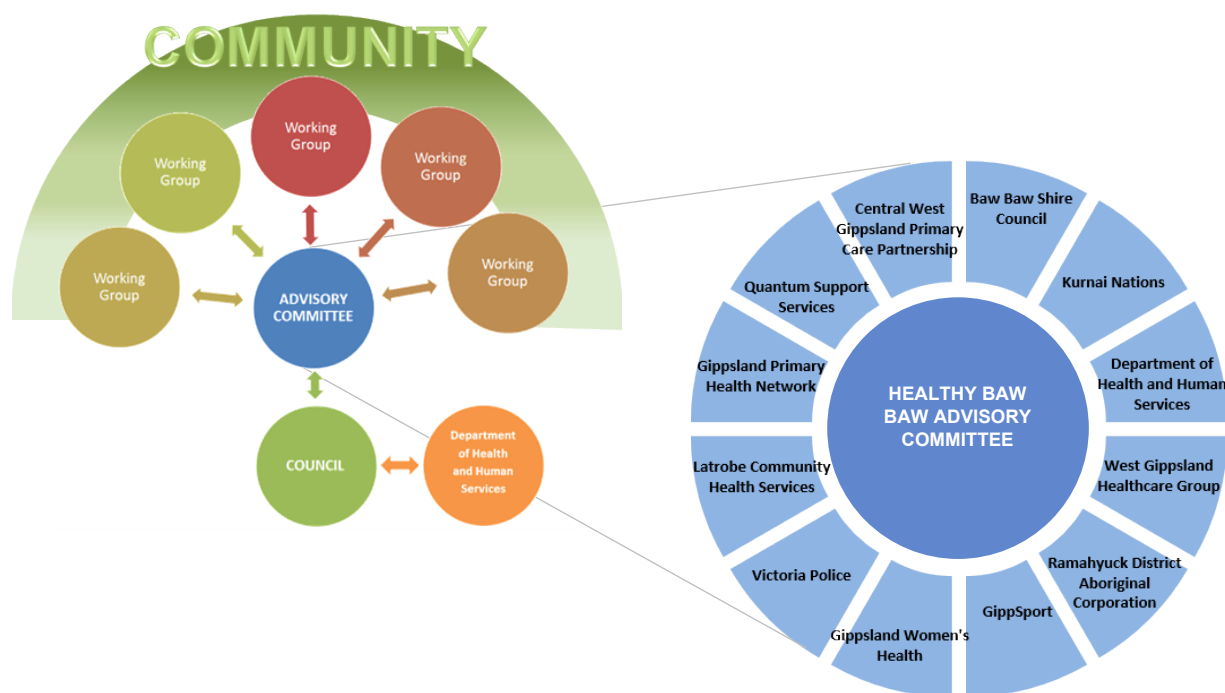
Since March 2020, due to the restrictions on business during the COVID-19 pandemic, Council suspended the meetings of Advisory Committees until further notice. Notice to resume has not yet been given.

The Advisory Committee members include representatives who can influence and direct prevention efforts in the community from the following organisations.

- Baw Baw Shire Council
- Department of Health and Human Services
- Central West Gippsland Primary Care Partnership
- Gippsland Primary Health Network
- Gippsland Women's Health
- GippSport
- Kurnai Nations
- Latrobe Community Health Services
- Quantum Support Services
- Ramahyuck District Aboriginal Corporation
- Victoria Police
- West Gippsland Healthcare Group

Issue-specific Working Groups work with community to deliver the actions.

Figure 1 – visual representation of the operational and governance structure of the Being Healthy in Baw Baw contributors



Working groups

Active working groups are:

- Our Watch Our Issue (Preventing Men's Violence Against Women)
- Reducing Harm from Tobacco, Alcohol and other Drugs
- Food For All Baw Baw

Project-based working groups

- Physical Activity
- Aboriginal Health and Wellbeing

Communicating with People in Baw Baw

The challenge facing all organisations in the modern era is how to communicate effectively with the community. Traditional and modern communication channels have been used to "get the message out".

Newsletters – The Baw Baw Food Movement produces a weekly e-newsletter that shares local news of locally available produce, education opportunities and other initiatives that relate to its strategic outcomes.

Media releases – Council regularly issues media releases that tell the good news stories of MPHWP achievements. These might relate to reporting, projects, and funding.

Social media – Facebook and Instagram are two platforms that are used to share images, videos and other information about local opportunities and achievements. Some health promotion initiatives are centred around these media channels to support greater awareness of key health messages and target specific parts of the community.

@BeingHealthyinBawBaw Facebook page provides opportunities for all partners to share information with the community and invites the community to have a conversation in relation to the health prevention projects and programs.

Council's website and service centres – Council's website contains a dedicate page for information and links about the Plan and the Action Plan.

<https://www.bawbawshire.vic.gov.au/Our-Community/Community-Health-and-Wellbeing>

Hard copies of the documents are permanently on display in Council's Service Centres.

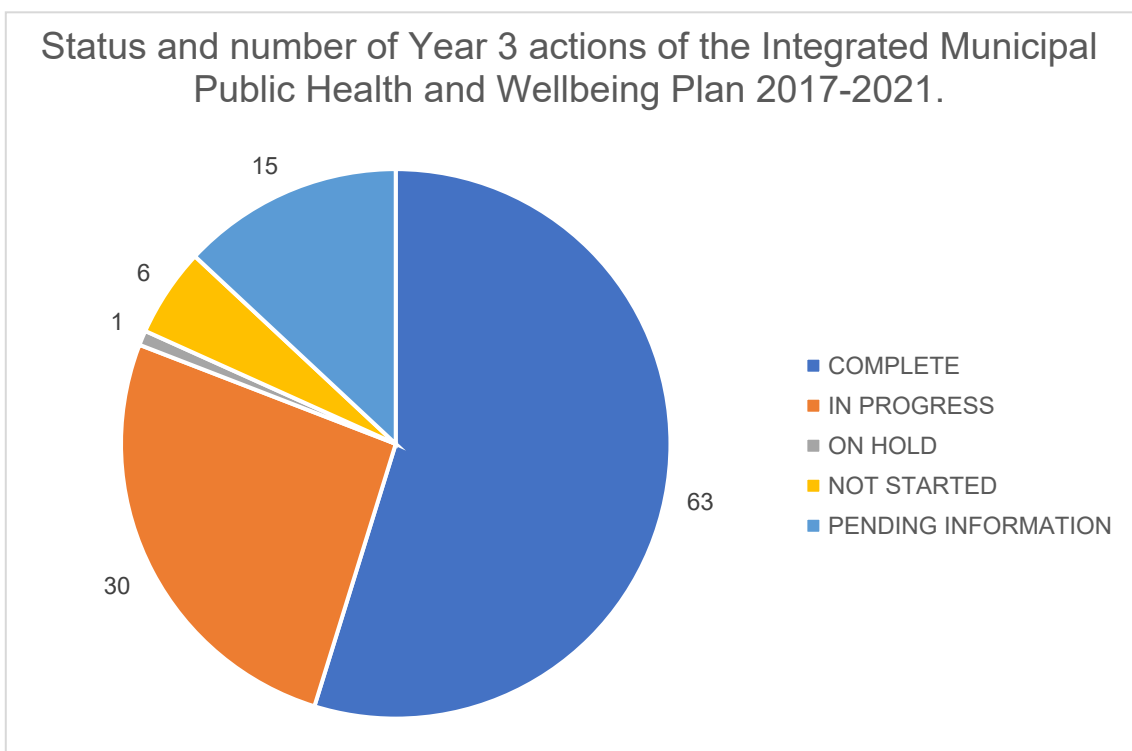
Summary of achievement

MPHWP Partner organisations had responsibilities for leading and implementing actions. Implementation occurred independently and in collaboration with other partner organisations. The Year 3 action plan summary can be found at appendix A.

Year 3 implementation of *Being Healthy in Baw Baw* contained 115 actions. Sixty-three actions (55%) have been reported complete and thirty (26%) are in progress. One action is on hold and six actions (5%) were not started. The status of fifteen actions (13%) are unknown, awaiting information from the lead agencies. Figure 2 presents this visually.

Actions that were reported as ‘not started’ were impacted by a variety of issues that include COVID-19, altered project timeframes, communication of the action to the responsible officers, and an absence of opportunity to take action.

Figure 2 – Status and number of actions that were reported complete, in progress, on hold, not started or awaiting information.

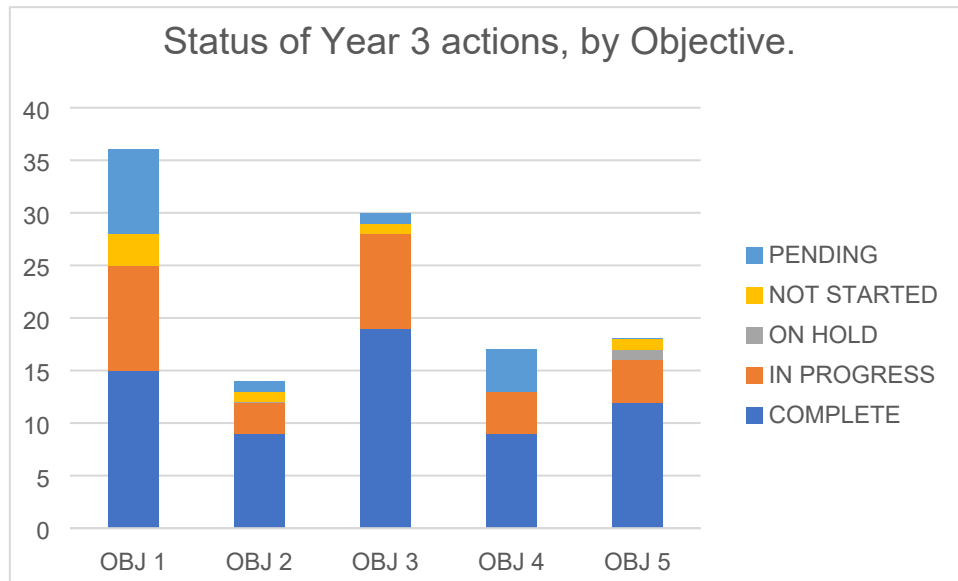


The actions of *Being Healthy In Baw Baw* are categorised under five strategic objectives:

- Improving mental health
- Preventing violence and injury
- Healthy eating and active living
- Reducing harm from gambling, tobacco, alcohol and other drugs
- Leadership for a healthy Baw Baw.

In Year 3, all strategic objectives delivered on a high proportion of the actions. Actions that were reported as *not started* or *on hold* were spread across the five objectives. Figure 3 represents this visually.

Figure 3 – Status and number of actions undertaken in each of the five strategic objectives of the Year 3 action plan of Being Healthy in Baw Baw.

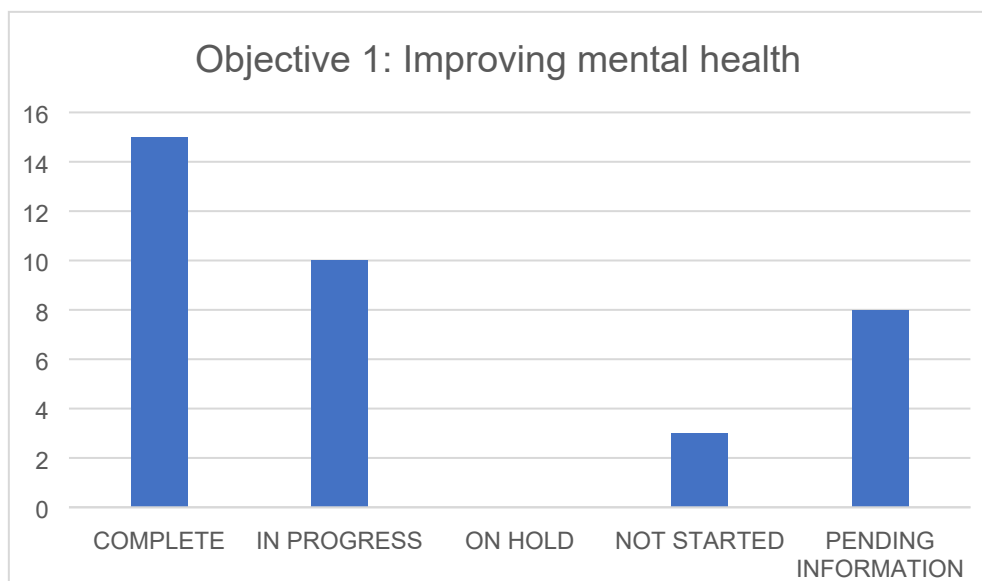


Objective 1: Improving mental health



A total of 36 actions were identified for the year 2019-20. At 30 June 2020, 42% had been completed (15 actions), 28% were In progress (10 actions) and 8% had not started (3 actions). Information on the status of eight actions is still pending. See Figure 4.

Figure 4



This objective contains six strategies. The number of actions undertaken against each strategy is show in the next table.

Strategy	Number of actions in 2019-20
1.1 Develop safer cultures to reduce stigma of mental health	1
1.2 Build resilience	8
1.3 Improve access to services, recreation opportunities and places for healthy connections	14
1.4 Promote resources and services that support mental health.	3
1.5 Promote positive mental health	2
1.6 Provide mental health services	8

Snapshot: YMCA *Evo/ve* program builds skills for good mental health in primary school settings (Action 1.2.07)

During Term 4, 2019 and Term 1, 2020 the YMCA *Evo/ve* program was delivered in four primary schools within Baw Baw Shire:

- Yarragon Primary School
- Neerim South Primary School
- Drouin Primary School
- Drouin West Primary School.

Over an eight-week program, students engaged in activities, games and rich social experiences run by trained facilitators from The Y (YMCA), that were aimed at developing children's social emotional intelligence. The eight topics of focus were

- Skills & Strengths
- Identity
- Responsibility
- Attitude & Mindset
- Teamwork
- Social Awareness & Fairness
- Leadership
- Responding to Change.



Pictured: Facilitators from The Y present the certificate of completion to staff from Yarragon Primary School.

All students were well engaged in the program and topics and showed great improvements in their personal and social capabilities as the program progressed. Students engaged in discussions that broadened their way of thinking and opened them up to new ideas and concepts, as well as helped to further build social cohesion and community in their classrooms.

During the program there was a focus on helping students reflect on their learnings, and through these reflections it was clear that students gained valuable insights into themselves, as well as those around them, ranging from their classmates to the wider community.

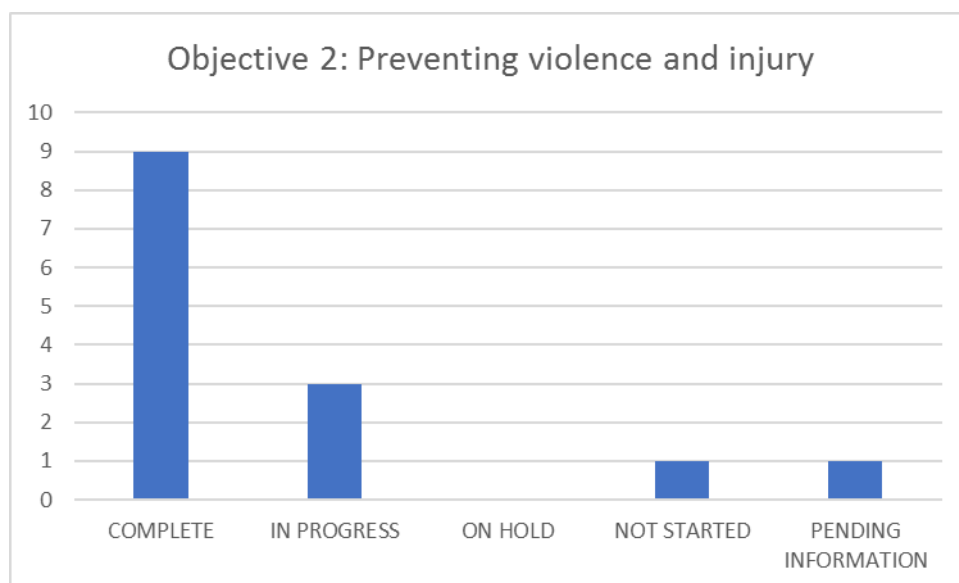
We congratulate all 156 students who participated in the program and look forward to delivering more valuable programs in the future!

Objective 2: Preventing violence and injury



A total of 14 actions were identified for the year 2019–20. At 30 June 2020, 64% had been completed (9 actions), 21% were in progress (3 actions) and 7% had not started (1 action). Information on the status of one action is still pending. See Figure 5.

Figure 5



The working group that leads these actions is established and meeting regularly. It has a diverse membership of organisational representatives and individuals from the community.

This objective contains five strategies. The number of actions undertaken against each strategy is shown in the next table.

Strategy	Number of actions in 2019–20
2.1 Build gender equity in organisations and the community	4
2.2 Build capacity to reduce family violence where people live, learn, work and play.	5
2.3 Support the implementation of Child Safe Standards in organisations and the community.	4
2.4 Build capacity to meet the requirements of the Reportable Conduct Scheme	0
2.5 Build capacity to prevent violence and injury.	1

Snapshot: 'Calling It Out' community event to raise awareness of gender equity and its role in preventing family violence in Baw Baw during 16 Days of Activism (Action 2.2.02)

On the 22nd November the Our Watch Our Issue network hosted a community BBQ in Warragul to raise awareness of violence against woman and children.

This event featured stalls and information provided by partnering community service agencies, a free BBQ catered by Rotary Club of Warragul, speeches from Baw Baw Council and Kurnai Nations, mobile audio-visual screen (Optus Truck) showing video promoting the prevention of violence against women, and a few light activities for children. Primary and secondary school student and staff representatives were in attendance to strengthen the link with the *Respectful Relations* program.

Using a \$1,500 grant from Respect Victoria to assist with activities during the *16 Days of Activism* campaign, Council produced a video that could be shared on social media and on Council's website.

Over 120 community members in attendance. There was also extensive coverage of the event in the local newspaper with a follow up article the following week.



Pictured: Still shot of the video record of the Community BBQ in Warragul



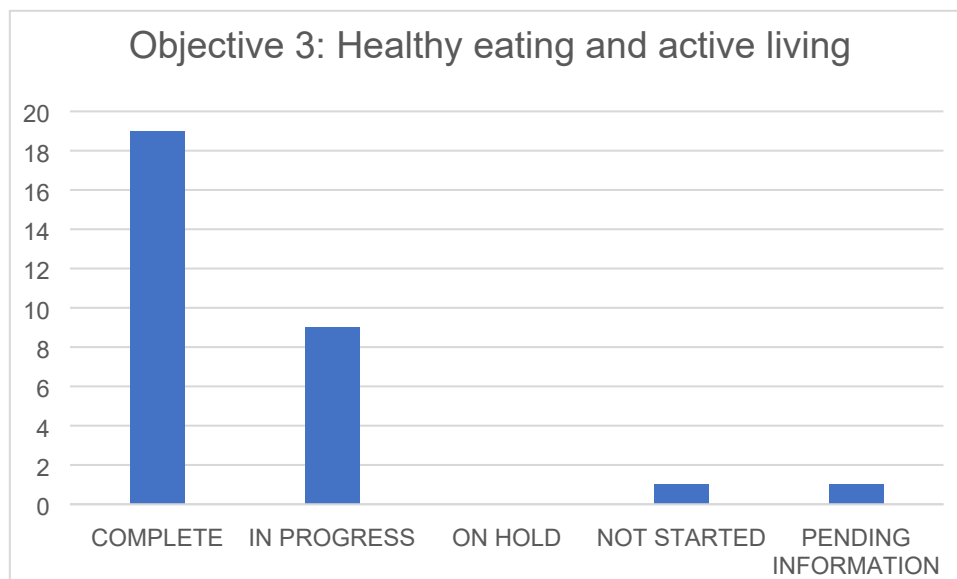
Pictured: Guests and community service representatives came together to call out gender-based violence and highlight gender equity as a key factor to reduce gender-based violence.

Objective 3: Healthy eating and active living



A total of 30 actions were identified for the year 2019–20. At 30 June 2020, 63% had been completed (19 actions), 30% were in progress (9 actions) one action was not started and one action was pending information. See Figure 6.

Figure 6



The working groups for healthy eating are supported by Central West Gippsland Primary Care Partnership. They are well established and meet regularly.

This objective contains seven strategies. The number of actions undertaken against each strategy is shown in the next table.

Strategy	Number of actions in 2019–20
3.1 Reduce the consumption of sugary drinks	2
3.2 Increase the consumption of healthy and nutritious food	5
3.3 Support a local food supply that uses sustainable farming practices	2
3.4 Connect food producers, suppliers, and retailers with each other and Baw Baw residents.	2
3.5 Support and strengthen a food economy that increases the supply, availability and demand for locally produced food.	3
3.6 Improve access to active living programs, sport and active recreation, and community infrastructure.	9
3.7 Build people's capacity to eat healthy and be more active where we live, learn, work and play through healthy design, policy and education.	7

Snapshot: Innovative Health Promotion Practice: Healthy Eating Program at Warragul Primary School (Action 3.7.05)

in 2018 Warragul Primary School (WPS) parents and staff identified a need to increase children's consumption of healthy food and for the entire school community to understand the importance of good nutrition.

West Gippsland Healthcare Group's (WGHG) Health Promotion team was approached to help address these needs. WGHG sourced funding from Gippsland Primary Health Network (GPHN) to develop a multifaceted program to promote healthy eating to students, families and staff. The school community was provided with a weekly healthy meal cooked with the assistance of paid and volunteer parent helpers and students. Recipes were chosen that children could potentially then cook at home with only limited equipment and cooking skills. Recipes were provided in weekly online newsletters and this formed the basis for a school healthy eating social media campaign. A local communication company also partnered with us to produce professional social media materials. In addition, WGHG provided nutrition education to Grade $\frac{3}{4}$ and Foundation level students which included practical student activities. Children prepared and sold healthy snacks at the local Warragul Farmer's Market with profits being used to purchase vegetable seedlings for the school vegetable plot and this produce is being utilised in the kitchen in 2020.

Results:

- Total 1500 meals were prepared for the school community (10 different recipes for 150 students per fortnight on fortnightly roster)
- 59/160 (37%) students were involved in food preparation
- 48 students attended Grade $\frac{3}{4}$ nutrition sessions and 20 Foundation students.
- Students showed increased level of nutrition education – 92% felt that they can make healthier choices and 85% tried eating new foods since the program began.
- When surveyed, 100% of school staff said the program had increased children's confidence to try new foods, has been well received by the wider school community and they would like program to continue.



Pictured: Happy participants in Warragul Primary School's Healthy Eating Program.

WPS signed up to be part of the Victorian Government Healthy Schools Achievement Program – This work results in increased engagement in all areas of health and wellbeing.

This innovative program was successful in its reach and it has been linked with state-wide partners such as Nutrition Australia using social media messages and sharing of a professionally prepared video. It also shows the importance of partnerships between health organisations, schools and business. Engagement by the school community was vital to this health promotion program success.

Professional video to promote program <https://vimeo.com/394333295>



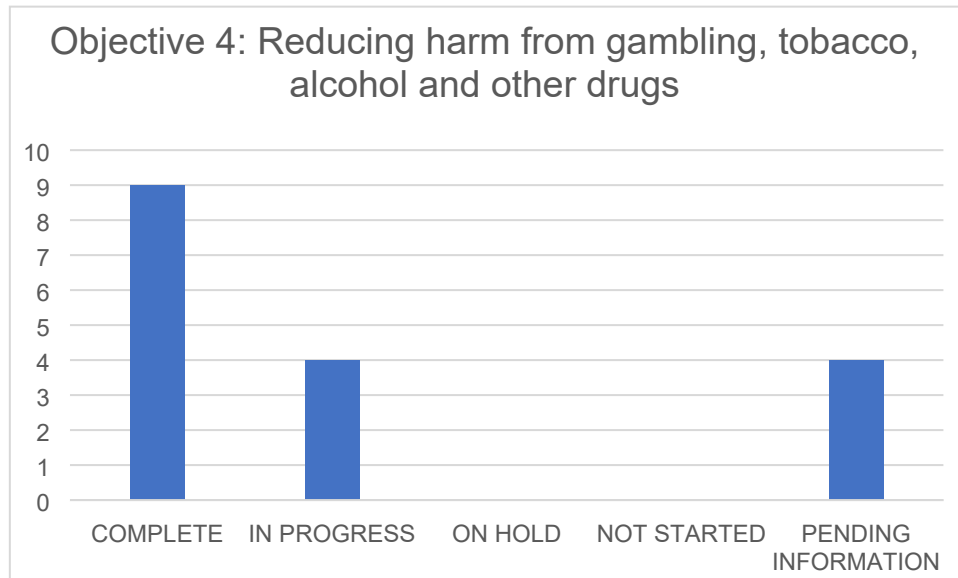
Pictured: Happy participants and product displays at Warragul Primary School's Healthy Eating Program.

Objective 4: Reducing harm from gambling, tobacco, alcohol, and other drugs



A total of 17 actions were identified for the year 2019–20. At 30 June 2020, 53% had been completed (9 actions), 24% and were underway (4 actions). Four actions were pending information. See Figure 7.

Figure 7



This objective contains four strategies. The number of actions undertaken against each strategy is shown in the next table.

Strategy	Number of actions in 2019-20
4.1 Build the capacity of people and organisations to reduce harm from gambling.	5
4.2 Support smoke-free living	5
4.3 Build capacity in the safe use of alcohol where people live, learn work and socialise.	3
4.4 Build capacity in the safe use of licit and illicit drug use where people live, learn, work and socialise.	4

Snapshot: Understanding the strengths and opportunities to address harms from alcohol and drug use in Baw Baw Shire. (Action 4.3.03)

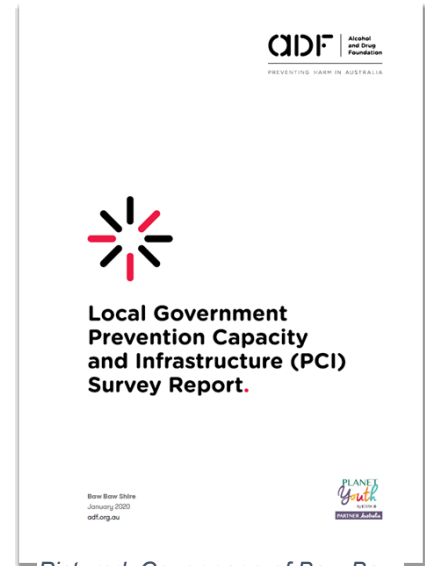
Sections of this text is extracted directly from the Alcohol and Drug Foundation resources.

Baw Baw Shire Council participated in the *Planet Youth Local Government Prevention Capacity and Infrastructure Survey* offered by the Alcohol and Drug Foundation (ADF). The survey is about the prevention capacity and infrastructure in your local government and its readiness for the implementation of long-term and sustainable alcohol, tobacco and other drug prevention work. It is based on surveys being delivered internationally to support local governments in prevention work and has been adapted to suit the Australian context.

The survey explores four areas that tackle harms from alcohol and drug use:

- Structure and organisation - this section covers matters related to organisational structure, policy, funding, and coordination and engagement of external organisations.
- Demand reduction activities, programs and interventions this section covers matters related to community-based prevention programs, engagement with schools, and youth and community development services.
- Supply (availability), control and planning - this section covers planning and decision making regarding liquor licensing matters within the municipality, enforcement of public health-type regulations, event permits and occasional licensing of events where alcohol may be available.
- Readiness and preparedness - this section provides insight into the degree of readiness and preparedness of your local government in relation to conducting prevention work, which will assist in guiding future change to support local government's priorities.

The results of the survey will inform future actions that can be undertaken to prevent harm from alcohol and drug use in Baw Baw.



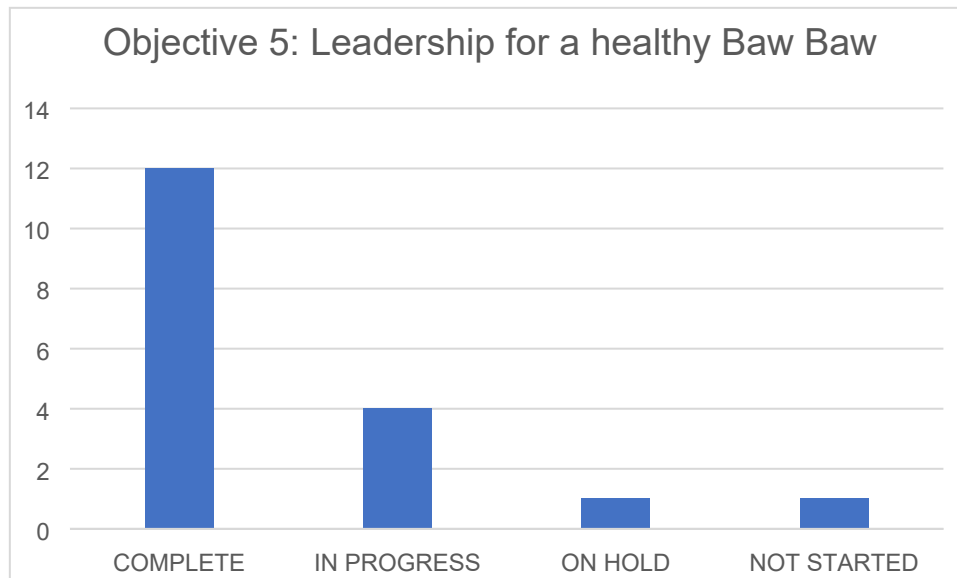
Pictured: Cover page of Baw Baw Shire Council's Prevention Capacity and Infrastructure Survey Report.

Objective 5: Leadership for a Healthy Baw Baw



A total of 18 actions were identified for the year 2019–20. At 30 June 2020, 67% had been completed (12 actions), 22% were in progress (4 actions), one was on hold and one was not started. See Figure 8.

Figure 8



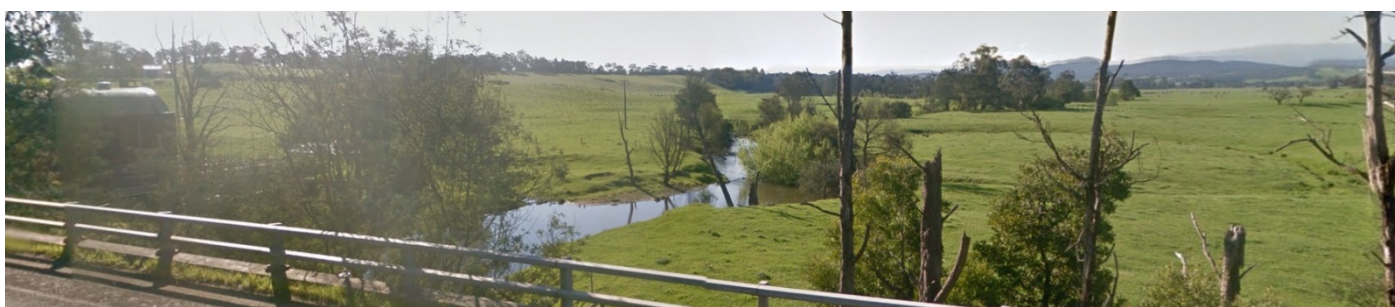
This objective contains four strategies. The number of actions undertaken against each strategy is shown in the next table.

Strategy	Number of actions in 2019–20
5.1 Maintain or improve the provision of public health services and infrastructure	7
5.2 Secure funding for projects that support the objectives of the Baw Baw Public Health and Wellbeing Plan 2017–21	1
5.3 Support and encourage leadership for prevention in health.	7
5.4 Raise awareness of prevention in health messages.	3

Snapshot: Working with community and Authorities to identify and manage environmental health risks in the Tarago and Tanjil water catchments (Action 5.1.04)

Baw Baw Shire Council partnered with Gippsland Water and Melbourne Water to inspect and audit domestic wastewater treatment systems (septics) in the Tanjil and Tarago Water Catchment areas.

The survey involved identifying all septic systems in the proximity of waterways in the catchments and inspecting them to assess their compliance with the EPA Code of Practice for Domestic Wastewater Management. The aim was to locate any that might be posing a risk to the water catchment by discharging untreated or insufficiently treated waste waters into the waterway.



Pictured A waterway in the Tanjil Catchment.

The audits identified and inspected 131 systems and found that 122 of them were fully compliant with eight requiring repairs, and one was located that had been installed with no approval. Council then worked cooperatively with nine landowners to achieve the maintenance required, waiving application fees and offering advice as necessary.

Council also updated its records in relation to all systems that were located, many of which predated the current electronic processes, so that all future inspections alterations will be easier to manage.

This work has since been replicated in Thorpdale in the Narracan Creek catchment and will soon be carried out in Walhalla on Stringers Creek and in Rawson and Erica in the Tyers Catchment.

Appendix A – Year 3 Action Plan Summary

Acronyms

ASCO – Australian Community Support Organisation

BHBBAC – Being Healthy Baw Baw Advisory Committee

BBFM – Baw Baw Food Movement

BBSC – Baw Baw Shire Council

CWGPCP – Central West Gippsland Primary Care Partnership

DAC – Drouin Anglican Church

DET – Victorian Department of Education and Training

DHHS – Victorian Department of Health and Human Services

DV Vic – Domestic Violence Victoria

EFRN – Emergency Food Relief Network

GCASA – Gippsland Centre Against Sexual Assault

GP – General Practitioner

GPHN – Gippsland Primary Health Network

GWH – Gippsland Women’s Health

KN – Kurnai Nations

LCHS – Latrobe Community Health Services

LRH – Latrobe Regional Hospital

QSS – Quantum Support Services

RDAC – Ramahyuck District Aboriginal Corporation

VICPOL – Victoria Police

WGHG – West Gippsland Healthcare Group

WGRLC – West Gippsland Regional Library Corporation

YMCA – Young Men’s Christian Association

Led by	Action	STATUS	YEAR 3 Reporting
1.1 Develop safer cultures to reduce stigma of mental health			
VICPOL	1.1.01 Ensure the use of internal systems to monitor exposure of members to traumatic events providing early intervention to reduce the impacts on mental health.	COMPLETE	90% reduction in members flagging above 5 on the Employee Impact Summary for Baw Baw
1.2 Build resilience.			
WGHG	1.2.01 Assist workplaces in Baw Baw to achieve the mental health and wellbeing benchmarks of the Achievement Program, where applicable	IN PROGRESS, ongoing action.	1 new workplace registration for the Achievement Program (AP) in 2019–2020 – Baw Baw Shire Council (BBSC). This was after a presentation to the People and Culture team by the WGHG Health Promotion team. BBSC has not yet progressed beyond registration. Current active workplaces include Warragul Leisure Centre and Warragul Linen Service. 1 workplace has achieved the Foundations phase of the AP in 2019–2020 (Warragul Leisure Centre). This solidified commitment from management to prioritise health and wellbeing. Both active workplaces have created mental health action plans which they are currently working through.

Led by	Action	STATUS	YEAR 3 Reporting
			<p>WGHG completed the AP framework in 2018, however the Health and Wellbeing Committee (HWC) continues to meet on a monthly basis to promote workplace health and wellbeing.</p> <p>Key achievements of the WGHG HWC include:</p> <p>Developing a 12-month work plan to ensure we re-visit each of the 5 AP priority areas on a consistent basis</p> <p>Developed and launched an annual staff health and wellbeing survey given to staff during flu vaccinations. The 2019 results helped the HWC to plan activities for the year. The 2020 survey was not carried out due to COVID-19 and infection control protocols.</p> <p>Incorporated diversity and inclusion into the portfolio of the HWC. This included celebrating days such as Wear it Purple Day and the International Day Against Homophobia, Biphobia, Interphobia and Transphobia (IDAHOBIT) for the first time. The HWC also actively contributed to the development of Diversity and Disability action plans for the organisation.</p> <p>Organised the re-assessment of the West Gippsland Hospital canteen to check it is still meeting the Healthy Choices Guidelines. This project is currently underway with Deakin University Dietetic students conducting the assessment.</p> <p>Smoking cessation was promoted with a focus on benefits of quitting in time of Covid 19 pandemic following identified interest from staff. Positive feedback received from staff – Quit materials were provided, and screen savers developed.</p>
BBSC	1.2.02 Work with emergency response agencies and support providers to increase understanding of risk and build capacity of community, including vulnerable clients to plan and respond to shocks and stresses.	IN PROGRESS	<p>"Through the Municipal Emergency Management Planning Committee, Council and emergency response and relief agencies have prepared a number of emergency plans to support the community.</p> <p>Council has worked with agencies supporting vulnerable people to develop an understanding of the need for emergency planning to support vulnerable</p>

Led by	Action	STATUS	YEAR 3 Reporting
			clients and their families undertaking emergency planning."
BBSC	1.2.03 Work with communities to increase their understanding of risk, emergency preparedness and build their capacity to respond to shocks and stresses.	IN PROGRESS	In December 2019, Council endorsed the Community Engagement Strategy for Community Based Emergency Management. The Strategy sets the approach and actions for Council and the local emergency services to increase community understanding of emergencies and their risks.
BBSC	1.2.04 Investigate opportunities to increase support service providers' understanding of the Vulnerable People in Emergencies Policy and the Vulnerable Persons Register, and action as appropriate.	IN PROGRESS	"Council has worked with agencies supporting vulnerable people to develop an increased understanding of the Vulnerable People in Emergencies Policy and the Vulnerable Persons Register. Since commencement of the NDIS, there has been an increase in the number of new service providers working with vulnerable clients. As new providers add clients to the Vulnerable Persons Register, Council has worked one on one with these providers in relation to their obligations. "
GPHN	1.2.05 Continued support for family and carers of people misusing substances, information and training for community groups, support services, schools, and other professionals.	PENDING	Status information to be provided.
CTC Partners hip	1.2.06 Work with partners to deliver evidence-informed programs for the Communities That Care project that supports better mental health for young people.	COMPLETE	Refer final report of Communities That Care. The establishment of the Live4Life Partnership in Baw Baw has begun increasing the capacity of school settings and community to deliver Youth Mental Health First Aid training.
YMCA	1.2.07 Deliver YMCA Evolve Program to primary schools in Baw Baw.	COMPLETE	Drouin West Primary School 37 Students Neerim South Primary School 24 Students Yarragon Primary School 18 Students YMCA Evolve aims to contribute to the following long-term impact for young people: <ul style="list-style-type: none"> • Improved mental wellbeing • Improved resilience • Increased youth voice
BBSC	1.2.08 Investigate ways that Council-led citizenship ceremonies can be used to celebrate multiculturalism	IN PROGRESS	Initial conversations have been had with responsible offices.

Led by	Action	STATUS	YEAR 3 Reporting
1.3 Improve access to recreation opportunities and places for healthy connections			
BBSC	1.3.01 Engage with the Warragul Multi-cultural Friendship Group to build relationships and encourage thinking and actions for stronger social connections through event delivery by providing information about Council event supports. Partners; Warragul Community House; LCHS; Multicultural Friendship Group	IN PROGRESS, ongoing action	One direct engagement with Warragul Multicultural Friendship Group. Ongoing indirect engagements via newsletters received from LCHS Officer regarding multiculturalism. Further engagement is planned for Year 4. Promotion of Council Sponsorship program will be directly promoted.
BBSC	1.3.02 Promote Reconciliation Week and the website to the community and encourage thinking and delivery of activities for the whole community.	COMPLETE	This action was impacted by COVID-19 pandemic. Community was encouraged to participate in an online screening of the documentary, In My Blood It Runs. Social media promotions were issued. Internal promotion of Reconciliation Week was undertaken, and the Your Mob cultural awareness training package was purchased for Council staff to undertake voluntarily.
BBSC	1.3.03 Support eligible residents to transition to the National Disability Insurance Scheme (NDIS)	COMPLETE	"Since the implementation of the NDIS late 2016 in Inner Gippsland (including Baw Baw Shire) Council has supported over 320 clients to transition to NDIS, and transition to NDIS Service Providers to receive appropriate and specific support. Council has strengthened relationships with existing and new disability service providers in the region, and the NDIS Local Area Coordinator, and continue to support community with information, and/or Home and Community Care clients to test their eligibility for the NDIS."
BBSC	1.3.04 Encourage community-led activities that will provide opportunities for people to participate in NAIDOC Week 2020.	NOT STARTED	This action was impacted by COVID-19 pandemic. NAIDOC Week 2020 was postponed from July to November. Aboriginal communities were concerned with the threat and impact of the pandemic and it would have been insensitive to advance this action.
BBSC	1.3.05 Develop and deliver activities during National Reconciliation Week (NRW) (May 2019) that offer the whole community opportunities to deepen BBSC understanding of	COMPLETE	Action impacted by COVID-19 pandemic. Events unable to run. Online educational opportunities were promoted and a social media post to demonstrate leadership was delivered. Street Flags were installed in

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	issues that currently affect Aboriginal people and build unity.		Drouin and Warragul. Additional flags will be purchased for next year.
BBSC	1.3.06 Progress the Drouin Civic Park Playground upgrade in line with Council direction.	COMPLETE	Tender awarded and project set to be completed by March 2021
BBSC	1.3.07 Commence implementation of the Masterplan for Brooker Park, Warragul	IN PROGRESS	Several items delivered as part of the 19/20 capital works including dog park, install public toilet, renewal of playground, revegetation works
BBSC	1.3.08 Council adopts the Community Hubs Strategy	COMPLETE	Council received an Officer Report and adopted the strategy at its Ordinary Meeting on 10 July 2019
BBSC	1.3.09 Implement Youth Strategy.	IN PROGRESS	Year 1 actions of the Youth Strategy are complete. Refer to extensive reporting on this strategy (being presented to Council in late 2020).
BBSC	1.3.10 Identify stakeholders and commence consultation for the development of a policy for Council's engagement with pet owners who are homeless.	NOT STARTED	Project timeframe was revised to December 2020 and will be included in the review of Domestic Animal Management Plan.
BBSC	1.3.11 Review community bus program to ensure program meeting user needs and maximising bus usage	COMPLETE	<p>Community bus user survey completed with a 68% return rate. Of the 78 surveys sent and 53 completed and received 97.7% positive feedback. The other 2.3% want to go shopping more often.</p> <p>Positive statements include:</p> <p>"The volunteers look after us well. "</p> <p>"We travel to just the right distance to shopping centre, not too far."</p> <p>"The staff are always caring and helpful"</p> <p>"Love my days shopping"</p> <p>Opportunities for Improvements include:</p> <p>"Should ring if bus is going to be late."</p> <p>"I'm picked up last every time Therefore can't pick my seat"</p> <p>2019 bus schedule developed and now rotating to allow for more people to access the community bus.</p>
BBSC	1.3.12 Create an Audience Development Plan for West Gippsland Arts Centre 2019/20.	COMPLETE	Plan has been developed but will need to be revisited due to the impact of COVID-19 pandemic.
BBSC	1.3.13 Continue to deliver 'Outside The Walls' arts outreach program.	IN PROGRESS	COVID prevented presentation of 2020 program and funded position to coordinate has concluded 31 August.

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BBSC	1.3.14 Promote community sponsorship opportunities to the multicultural community and agencies that specialise in supporting newly arrived residents.	NOT STARTED	Available promotional material 2019/20 was factsheet available to whole community. Factsheet will be distributed to agencies identified in 2020/21.
1.4 Promote resources and services that support mental health.			
VICPOL	1.4.01 Ensure & encourage Referrals via VPeR system where appropriate to provide a pathway for assistance with mental health issues.	COMPLETE	254 referrals
WGRLC	1.4.02 Deliver information sessions for people experiencing mental illness (or their carers) during Mental Health week that inform the community about resources and services they can access under the NDIS.	COMPLETE	2 sessions delivered No of attendees 12 and 9 per session Sessions completed Information sessions did not attract as many people as anticipated. However, Library staff as part of their customer service role answers questions and provide information daily. Any inquiry RE NDIS or services for mental health issues; staff would have conducted a reference interview and assisted people on a one on one basis. These reference interviews are not quantified but staff can provide much anecdotal information about the types of questions people ask.
YMCA	1.4.03 Deliver a free Mental Health forum to the community during Mental Health Week 5-11 October 2019.	COMPLETE	Delivered October 2019 Attendees 10 Local health professionals and support services engaged in promoting the activity: Mindfull Aus Speaker: Jaymee Wolff Beyond Blue Speaker: Garry Friend Latrobe Community Health Services Provided for local Baw Baw residents who are or have loved ones suffering from anxiety or depression with access to resources, be able to ask questions and connect with others with similar stories. A group of 10 attended and shared their experiences in a small and supported environment with opportunities to ask questions that they may not have been able to in another setting.
1.5 Promote positive mental health			

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BBSC	1.5.01 Investigate options to enhance the delivery of citizenship ceremonies conducted by Baw Baw Shire Council to celebrate new citizens (previous 3–5 years) living in Baw Baw.	COMPLETE	Some investigation has taken place. Discussions with the responsible officer have occurred. There are limitations to the amount of variation that can be made to the official event. Action is not viable to continue with.
WGHG	1.5.02 Assist Early Learning Centres, Primary and Secondary schools to promote the health of 0–18-year-old children by achieving the mental health and wellbeing benchmarks of the Achievement Program.	IN PROGRESS, ongoing action	<p>For the 2019–2020 reporting period:</p> <p>General data</p> <ul style="list-style-type: none"> • 10 education settings were active* in the AP – 6 early learning centres and 4 primary schools • 2 new primary schools registered for the AP • 3 early learning centres achieved full AP recognition <p>Mental Health-specific data</p> <ul style="list-style-type: none"> • 0 settings worked on the Mental Health and Wellbeing priority area of the AP <p>The methods used by the WGHG Health Promotion team to engage settings in health and wellbeing are described in more detail under action 3.7.8</p> <p>*For our reporting purposes, “active” is defined as settings which are making progress in the AP but have not achieved any formal recognition in this 12-month period.</p>
1.6 Provide mental health services			
LCHS	1.6.01 Continue weekly headspace appointments at Warragul site x 1 day per week	PENDING	Status information to be provided.
LCHS	1.6.02 Enhancing Mental health in secondary schools (EMHSS) to provide school-based appointments at Drouin secondary	PENDING	Status information to be provided.
LCHS	1.6.03 Continued Youth AOD support in catchment	PENDING	Status information to be provided.
LCHS	1.6.04 Mental health education in Baw Baw schools	PENDING	Status information to be provided.
LCHS	1.6.05 Develop with key stakeholders suicide postvention plan (Baw Baw schools,	COMPLETE	Suicide postvention communication protocol has been developed.

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	VIC pol, DEET and key stakeholders)		
GPHN	1.6.06 Deliver Gippsland Health Pathways programs to a range of health services and providers and p\promote the Gippsland Health Pathways website for local Health professional's use.	PENDING	Status information to be provided.
GPHN	1.6.07 Deliver the GPs in Schools program	PENDING	Status information to be provided.
GPHN	1.6.08 Deliver low intensity mental health services for children (Calm Kids Central), perinatal support (New Access for women and families), and eating disorders in youth services	PENDING	Status information to be provided.
2.1 Build gender equity in organisations and the community			
Our Watch Our Issue	2.1.01 Convene the Our Watch Our Issue Working Group to drive and collaborate on actions which prevent violence against women and promote gender equality in Baw Baw	COMPLETE	<ul style="list-style-type: none"> • 11 of meetings • 26 members, of partner orgs/members in working group
VICPOL	2.1.02 Vic Police continues to enhance gender equity in policing via recruitment at organisational level.	COMPLETE	<p>20% of officers stationed in Baw Baw are female.</p> <p>20% of officers are in responding roles.</p>
VICPOL	2.1.03 Vic Police engage in online training as part of their operational requirements which includes Family Violence updates and information on gender equality	COMPLETE	100% have completed online training as part of their operational requirements which includes Family Violence updates and information on gender equality.
BBSC	2.1.04 Identify the desired outcomes for the next iteration of Council's internal Gender Equity plan.	NOT STARTED	Timing of activity impacted by the arrival of COVID-19 priorities.
2.2 Promote information that helps people to reduce family violence where they live, learn, work and play.			
WGRLC	2.2.01 Inform the community of free access to computers with internet and Wi-Fi and provide Make the Link resources and information on family violence within libraries.	COMPLETE	<p>Eight computers in Libraries across Baw Baw display materials for people to see. In Progress to add more materials</p> <p>Promotional Materials regarding free Wi-Fi and access to computers is available across 13 branches across Gippsland.</p>

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Our Watch Our Issue	2.2.02 Participate in and promote the 16 days of Activism campaign.	COMPLETE	<p><u>Communities that Care – Tomorrow Man & Tomorrow Woman events</u>: Description: The Tomorrow Man and Tomorrow Woman workshops explored the impact of gender stereotypes on our community and provided strategies to combat these at an individual level. These workshops focused on communities of men and women respectively, coming together, being open to seeing the world through a new lens, and creating the space for each other to share and be supported. Reach: 18 men and 14 women, and 32 players from a local football club.</p> <p><u>Gippsland Centre Against Sexual Assault – Open Day</u>: Description: On October 28 2019 Gippsland Centre Against Sexual Assault opened its doors at its Warragul office to members of the community sector to introduce its staff and relatively new office space. As a part of the 16 Days of Activism the board room took on the Colour the World Orange theme and hosted an afternoon high tea. Approximately 20 guests gathered to meet staff, have a look around and join in the conversation about the 16 Days of Activism. The GCASA Warragul office is now staffed 4 days a week (closed Tuesdays) and welcomes referrals for those people living in Baw Baw Shire.</p> <p><u>Calling it Out Community BBQ</u>: Description: On the 22nd November the OWOI network hosted a community BBQ raising awareness of violence against woman and children. This event featured:</p> <ul style="list-style-type: none"> • Stalls and information provided by our committee members, • A free BBQ catered by Rotary, • Speeches from Baw Baw Council and Kurnai Nations, • Optus Truck showing video promoting the prevention of violence against women, • A few light activities for children. <p>Reach: Over 120 community members in attendance. There was also extensive</p>

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			<p>coverage of the event in the local newspaper with a follow up article the following week showcasing the bus wrapping.</p> <p><u>Social media campaign:</u> Description: The OWOI network embarked on a rigorous social marketing campaign during the 16 days of Activism. All members engaged key influencers across Baw Baw Shire and together shared and re-shared posts from Gippsland Woman’s Health website. This resulted in extensive exposure of key messages during the 16 days of Activism campaign.</p> <p>Reach:</p> <ul style="list-style-type: none"> • 15 local influencers shared 16 days key messages • Key messages were shared 46 times • Over 18,367 people were reached via Facebook and Instagram • 30,000 people were exposed to these messages <p><u>Warragul Bus Wrap:</u> The OWOI network lodged an application to Baw Baw Shire Council to have two buses wrapped displaying school poster competition messages about challenging gender stereotypes. This grant was successful and resulted in 7 finalist’s artworks displayed on two buses in Warragul.</p>
<p>Our Watch Our Issue</p>	<p>2.2.03 Investigate opportunities and events to promote information about the prevention of men’s violence against women, children and families and gender equality and act as appropriate.</p>	<p>COMPLETE</p>	<p><u>Film Screening of Happy Sad Man</u> Description: For the past several months BB OWOI has been planning a film screening of the film Happy Sad Man, with the hope of spreading messages of gender equity and breaking rigid gender stereotypes. The network is hoping to have this screening in November for 16 Days of Activism and was planning on having a large screening at the Warragul cinemas, as well as multiple other smaller screenings across other Gippsland LGA’s, however COVID-19 has put a question mark over this planning. We are currently looking into</p>

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			online screening options and the legalities surrounding this.
VICPOL	2.2.04 Continue the work of the Baw Baw PSA Family Violence Unit, working closely with partnering agencies with a focus on recidivist offenders and repeat offenders.	COMPLETE	Commentary not provided.
Our Watch Our Issue	2.2.05 Deliver relevant gender equity training to community members/groups as requested.	COMPLETE	<p>Several capacity building opportunities were provided for the network as follows:</p> <ul style="list-style-type: none"> • Change the story training– 12 attended over 9 agencies • Masterclass in Social ecological transformative gender –3 members attended • Primary Prevention of Family Violence overview – 8 members • Provided 'How to deal with Backlash' tools and resources to 100% of members– 12 members • Provided core primary prevention resources and tools to 100% of members – 12 members
2.3 Support the implementation of Child Safe Standards in organisations and the community			
WGRLC	2.3.01 Implement the seven Victorian Child safety standards throughout the organisation.	COMPLETE	<p>The seven Victorian child safety standards are integrated into organisation frameworks and procedures.</p> <p>Child safety standards are reviewed, with child safety integrated as standard agenda items during meetings. This means that child safety is always In Progress.</p>
BBSC	2.3.02 Deliver child safe training to community groups, as requested.	PENDING	Commentary not provided.
BBSC	2.3.03 Deliver refresher training for all Council volunteers and updated Volunteer Handbook information outlining Child Safety Standards	IN PROGRESS	<p>Currently reviewing volunteer handbook, last updated 2018.</p> <p>198 volunteers have completed training including all new volunteers and existing volunteers who have updated their licences.</p> <p>64% of all A&D volunteers have completed Child Safety Standards training.</p>
BBSC	2.3.04 Continue to ensure all new WGAC staff undertake child safe standards training	IN PROGRESS	Training is compulsory for all WGAC staff.

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	and user groups are compliant and are aware of child safe standards and requirements.		
2.4 Build capacity to meet the requirements of the Reportable Conduct Scheme.			
No Actions undertaken in Year 3			
2.5 Build capacity to prevent violence and injury.			
WGHG	2.5.01 Assist ELCs, primary and secondary schools to promote the health of 0-18-year-old children by achieving the safe environments benchmarks of the Achievement Program.	IN PROGRESS, ongoing action	Note: General AP data is described under Action 1.5.02 Safe Environments-specific data for the 2019-2020 reporting period: <ul style="list-style-type: none"> 1 ELC achieved Safe Environments recognition 0 settings actively working on Safe Environments at present
3.1 Reduce the consumption of sugary drinks.			
WGHG	3.1.01 Investigate whole-of-systems approaches to reducing sugary drink consumption in Baw Baw and action as required.	NOT STARTED	No work here at present. Early discussions underway for a Gippsland-wide approach using a program logic model. This is being coordinated by Primary Care Partnerships.
YMCA	3.1.02 Implement the Healthy Food at the Y project in all seasonal pools in Baw Baw to reduce the number of sugary drinks available and improve the number of healthy food options.	COMPLETE	Benchmarks and targets achieved Outdoor Pools are required to provide kiosk menus that meet all four policy targets: <ol style="list-style-type: none"> 1. No sugary drinks 2. 50% or more GREEN items 3. 10% or less RED items 4. Healthy Checkout
3.2 Increase the consumption of healthy and nutritious food.			
WGRLC	3.2.01 Deliver themed story times that promote healthy eating.	COMPLETE	128 sessions 5148 attendees Most sessions feature songs and stories about healthy habits including healthy eating 10 sessions across Baw Baw as at March 2020 featured healthy foods as the specific theme
CWGPCP	3.2.02 Support and strengthen community driven food initiatives and events which seek to increase consumption of healthy and nutritious foods.	COMPLETE	<ul style="list-style-type: none"> 5 BBFM meetings held BBFM held 1 event, Diet and Mental Health, 78 people attended 278 newsletter subscribers See Baw Baw Food Security Collective Impact Report for details"
YMCA	3.2.03 Deliver nutrition education sessions facilitated by a trained dietitian at the Warragul Leisure Centre	COMPLETE	Topic: Nutrition for Sports Performance Delivered: 27-02-19 Attendees: 6 Suitable for gym goers, everyday sports people, weekend warriors

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			<p>and basic competition sports level participants. Nutrition principles such as fuelling, hydration and recovery are explored.</p> <p>Topic: Food and Mood Delivered: 7-08-19 Attendees: 18 Covered nutritional and other aspects of lifestyle that can affect mood and mental health. Also, the huge impact lifestyle has on how we feel and function mentally</p> <p>Topic: Healthy Habits 29-11-19 Attendees: 15 Development of healthy food and exercise habits that translate to real and long-term health benefits.</p>
CWGPCP	3.2.04 Provide coordinated access to healthy and nutritious food for residents of Baw Baw who may be at risk of, or experiencing food insecurity	COMPLETE	<ul style="list-style-type: none"> • 7 EFRN meetings • 12 members • Food distributed <ul style="list-style-type: none"> - Longwarry & District Lions Club, 2080 instances of food being distributed, plus additional COVID-19 response, total 76,600kgs - Baw Baw Food Relief, 660 people accessing service, total 147,016kgs. - St Vincent de Paul Society, Drouin, 1040 people accessing service. - St Vincent de Paul Society, Warragul, 188 people accessing service, plus 60 families accessing Christmas hampers - St Vincent de Paul Society, Warragul rely on donated food and do not monitor kgs distributed. - Neerim District Food Relief, 397 people accessing service - Catholic Care Gippsland, 572 people accessing service, total \$57,570 in Coles or Woolworth cards, plus 178 clients received \$5,182 in care/toiletries and food packs - Foodbank Victoria - 142,738 kgs (this includes food distributed to other food relief services)

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			<ul style="list-style-type: none"> • EFRN increased occurrence of meetings from bi-monthly to monthly in order to increase communication and collaboration during the COVID-19 pandemic. • Baw Baw Food Relief started providing outreach in caravan parks. • Baw Baw Food Relief started providing outreach in three childcare centres. Children can take food home, swap food, and contribute food. This has resulted in new customer accessing Baw Baw Food Relief. • Neerim District Food Relief received funding from Bendigo Bank for a van.
CWGPCP	3.2.05 Undertake food security research across Baw Baw, including the United States Department of Agriculture (USDA) Household Food Security Survey and Victorian Healthy Food Basket (VHFB) results for supermarkets.	COMPLETE	USDA survey found there was an overall decline in food security for the Drouin North population in 2019 compared to 2017. See Food Security in Drouin report for more details.
3.3 Support a local food system that uses sustainable practices.			
CWGPCP	3.3.01 Support and strengthen community led initiatives that help build a local food supply that uses sustainable farming, gardening and food production practises.	COMPLETE	22 actions implemented See Baw Baw Food Security Collective Impact Report for details
BBSC	3.3.02 Promote and stimulate the uptake of the compost rebate scheme to support home composting	COMPLETE	167 rebates approved (not sure of number applied for as we don't keep records) Rebate promoted in Recycling and Waste guide sent to all Baw Baw residences (approximately 20,000) Rebate promoted on Council Website
3.4 Connect food producers, supplier and retailers with each other and Baw Baw residents.			
BBFM	3.4.01 Support initiatives that connect food producers, suppliers and retailers with each other and the Baw Baw Community.	COMPLETE	20 actions implemented See Baw Baw Food Security Collective Impact Report for details
CWGPCP	3.4.02 Promote locally grown and made food.	IN PROGRESS, ongoing action.	Action is ongoing. Numerous actions undertaken by the Baw Baw Food Movement to promote locally grown food.

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			See Baw Baw Food Security Collective Impact Report for full details. -Council promotes locally grown and made foods through its tourism brand Visit Baw Baw. This includes social media, newsletters and other marketing activities to highlight Baw Baw Shire as a food destination to the local and visitor markets.
3.5 Support and strengthen a food economy that increases the supply, availability and demand for locally produced food.			
CWGPCP	3.5.01 Support and strengthen community driven food initiatives which develop a local economy that increases supply, availability and demand for locally produced food.	COMPLETE	<ul style="list-style-type: none"> • 22 actions implemented • See Baw Baw Food Security Collective Impact Report for details
BBSC	3.5.02 Promote farm gate sales and farm gate sales guidelines.	IN PROGRESS, action ongoing.	Action is ongoing. Council promotes locally grown and made foods through its tourism brand Visit Baw Baw. This includes social media, newsletters and other marketing activities to highlight Baw Baw Shire as a food destination to the local and visitor markets.
BBSC	3.5.03 Promote Baw Baw as a food tourism destination.	IN PROGRESS	Council has been working with Food & Fibre Gippsland and several local producers to develop a farm gate trail. This project is currently in the development phase.
3.6 Improve access to active living programs, sport and active recreation and community infrastructure.			
WGRLC	3.6.01 Promote community usage of 'Universal Classes' Data Base and course registration. Courses include Childhood obesity, Nutrition, Weight Loss management, Stress management, Yoga, Introduction to gardening and other active living programs.	COMPLETE	126 people accessed universal class
BBSC/ WGHG	3.6.02 Assist primary schools to promote active travel among 6-12-year-old children by participating in Walk to School month.	COMPLETE	<p>Number of primary schools participating in Walk to School month: 16 includes 9 new schools</p> <p>Number of children participating in Walk to School month: 3,405 children</p>

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			<p>Description of activities:</p> <p>This year we had an increased emphasis on promoting Walk to School through social media. This has been a valuable tool for other projects we have undertaken in our community. We utilised boosted posts to expand our reach. We had 16 participating schools, and 9 of these were participating for the first time.</p> <p>Offering incentives for schools is always a successful way of engaging them. This year we awarded prizes in 3 categories: larger schools (300 or more students), medium schools (151-299 students) and smaller schools (150 students or less). The school in each category with the highest participation rate won an Intersport voucher.</p> <p>We had the highest representation from our smaller schools, with 7 participating in this category. There were 4 medium schools and 5 larger schools.</p> <p>The smaller schools were very creative with the way they participated, as most did not have suitable footpaths or children travelled a long way to school. Some of these alternative activities included virtual dance classes, circuits, and supervised laps of the oval.</p> <p>We ran a golden ticket competition for all our participating schools. Each school received 4 show bags to award to one student who walked each week. Some schools did this through a raffle and others did a lucky dip at the school crossings. This was great as it involved the school crossing supervisors too.</p> <p>There was a variety of media coverage highlighting Walk to School through two local newspapers "Traf News" and "The Warragul and Drouin Gazette", school newsletters and Facebook promotion</p> <p>We ran a 5-week video campaign on Facebook which was the major component of our project plan this year. In April we put out an expression of interest to all our primary schools to participate in a video. Of</p>

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			<p>those that responded, we selected 5 schools at random. We outsourced the filming and created the following 5 themed videos: We outsourced the filming and created the following videos: We outsourced the filming and created the following 5 videos: why active travel is fun, the physical benefits of walking to school, why is it better to ditch the car and the social benefits of walking to school. We promoted Walk to School on Councils webpage and through a media release in local newspapers.</p> <p>Another successful component of our project plan was weekly Facebook competitions.</p> <p>Each week during October we posted a physical activity-related quiz question and those who answered correctly went in the draw to win a gift pack from our local Warragul Leisure Centre. These quizzes got more popular as time went on</p> <p>We used the Survey Monkey platform to collect registrations and data this year in order to award prizes locally. This was a very easy tool to use and schools expressed that it was quick and simple.</p> <ul style="list-style-type: none"> • 16 Baw Baw primary schools registered for Walk to School (WTS) month, an increase of 4 schools from the previous year • 3,405 total students were enrolled at these 16 schools • WTS reporting requirements were changed in 2019 and no longer recorded the number of students participating, instead focussing on the number of walks completed • 37,134 total walks completed across the 16 schools • 18 posts were put on the Being Healthy in Baw Baw (BHBB) Facebook page to promote WTS between April – November 2019. Among these posts was a 5-week video campaign (1 video per week)

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			<p>promoting the benefits of active travel. Each video featured a local school.</p> <p>The outcomes of the videos were:</p> <p>Video 1: Nilma Primary School – received 4.1k views and was shared 22 times</p> <p>Video 2: Ellinbank Primary School – received 3.8k views and was shared 21 times</p> <p>Video 3: Warragul Primary School – received 4.4k views and was shared 19 times</p> <p>Video 4: St Paul’s Anglican Grammar School – received 3k views and was shared 7 times</p> <p>Video 5: Rawson Primary School – received 1.8k views and was shared once.</p>
BBSC	3.6.03 Construct priority pathways and crossings to increase walking and cycling safety in Baw Baw	PENDING	Commentary not provided.
BBSC	3.6.04 Implement the Warragul CBD Streetscape Project	COMPLETE	Project has been delivered as per Council's business plan.
BBSC	3.6.05 Continue to implement the Drouin Civic Park and Warragul Civic Park Masterplans.	IN PROGRESS	<p>Drouin Civic major Park Upgrade project set to commence and be completed by March 2021</p> <p>Warragul Civic still has several master plan recommendations awaiting funding to be allocated.</p>
WGHG	3.6.06 Support existing Heart Foundation walking groups across Baw Baw and implement new Heart Foundation walking groups on request to promote the health of Baw Baw residents across all age groups.	COMPLETE	<p>All 5 walking groups continued since 2019</p> <ul style="list-style-type: none"> • Yarragon, Warragul x 2, Drouin and Neerim South • 117 Walkers completing 2438 walks in the last year <p>Attendance has been affected by COVID-19, but 4 groups have recommenced and 1 is on hold and plans to recommence when appropriate.</p>
BBSC	3.6.07 Participate in Latrobe Valley Authority Major events and programs/outreach project to attract opportunities that benefit Baw Baw people and communities.	IN PROGRESS	Council continues to participate in meetings and advocate for opportunities that support healthy a healthy community.
BBSC	3.6.08 Implement the 2019-20 Aged and Disability Services Diversity Plan	COMPLETE	<p>Two actions in totality:</p> <p>Action 1. Commission and purchase local Aboriginal art.</p> <p>The local Aboriginal artwork has been commissioned and completed.</p>

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			<p>Achievement: Successfully completion of artwork, awaiting installation at the Social Support Group Centre in Mason Street, Warragul. Once COVID-19 restrictions have been lifted a celebratory unveiling event will be organised</p> <p>Action 2. Assessment to revisit outreach schedule, potential opportunities to cover several vulnerable groups.</p> <p>Achievement:</p> <p>Following a scoping exercise in 2019, an outreach program commenced in January 2020 with a dedicated Assessment Officer working remotely one day per week from the Family & Children's Centre. Due to COVID-19 outreach was suspended, with a view to re-establish the program when safe and able to do so</p>
BBSC	3.6.09 Investigate opportunities for WGAC under the 'Family-Friendly' project of Council.	IN PROGRESS	Storytime in partnership with Library in WGAC foyers commenced.
3.7 Build people's capacity to eat healthy and be more active where they live, learn, work and play through healthy design, education and policy.			
CWGPCP	3.7.01 Integrate action on food security at a strategic planning level within BBSC using the 'Ten ways Local Government Can Act on Food Security' framework.	COMPLETE for the year, Action is ongoing.	<ul style="list-style-type: none"> • 49 actions committed to • 37 actions completed. The number of actions that were not completed is largely due to interruptions caused by the COVID-19 pandemic. • See Baw Baw Food Security Collective Impact Report for details
WGHG	3.7.02 Assist workplaces in Baw Baw to achieve the physical activity and healthy eating benchmarks of the Achievement Program, if applicable	IN PROGRESS, ongoing action.	Workplace AP achievements described under Action 1.2.01
WGHG	3.7.03 Assist ELCs, primary and secondary schools to promote the health of 0-18-year-old children by achieving the healthy eating and oral health and physical activity and movement benchmarks of the Achievement Program.	IN PROGRESS Action is ongoing.	<p>Note: General AP data is described under Action 1.5.02</p> <p>Physical Activity and Movement-specific data for the 2019-2020 reporting period:</p> <ul style="list-style-type: none"> • 1 ELC achieved Physical Activity and Movement recognition • 1 primary school and 1 ELC actively working on Physical Activity and Movement at present <p>Healthy Eating and Oral Health-specific data for the 2019-2020 reporting period:</p>

Led by	Action	STATUS	YEAR 3 Reporting
			<ul style="list-style-type: none"> • 1 ELC achieved Healthy Eating and Oral Health recognition • 1 primary school and 1 ELC actively working on Healthy Eating and Oral Health at present
BBSC	3.7.04 Install public seating where customer requests have suggested, and/or where masterplans indicate.	COMPLETE	12 seats installed. 8 requests from customers. Delivered through the 19/21 capital works program for open space furniture
WGHG	3.7.05 Investigate funding opportunities to support healthy living initiatives in schools and other settings, and action as appropriate	COMPLETE	<ul style="list-style-type: none"> • Warragul Primary School Healthy lunch program showed innovative practice involving partnership of school community, health service and a local social media company to develop the whole school community's capacity to eat healthy meals • Funding obtained from Gippsland PHN to promote healthy eating in the community • Total 1500 meals were prepared for the school community (10 different recipes for 150 students per fortnight on fortnightly roster) and 59/160 (37%) students involved in food preparation • 48 students attended Grade 3/4 nutrition sessions delivered by WGHG Health Promotion team and 20 Foundation students • Students showed increased level of nutrition education - 92% feel that they can make healthier choices and 85% tried eating new foods since the program began. • Staff survey results show 100% that the program has increased children's confidence to try new foods and was well received by the wider school community. • Social media campaign allowed messages to be shared with wider community and healthy eating information shared in school newsletter on a weekly basis - Facebook posts were also shared by Warragul Farmer's Market and Nutrition Australia

Led by	Action	STATUS	YEAR 3 Reporting
			<ul style="list-style-type: none"> WPS signed up to be part of the Victorian Government Healthy Schools Achievement Program – This work results in increased engagement in all areas of health and wellbeing.
WGHG	3.7.06 Investigate innovative ways to engage new education settings, and re-activate disengaged settings, in the Achievement Program. Action as appropriate.	IN PROGRESS, ongoing action.	<p>Offering health education sessions for ELCs/schools has helped to build rapport and begin discussions about the AP. For the 2019-2020 period, the WGHG Health Promotion team delivered:</p> <ul style="list-style-type: none"> 6 'Eat a Rainbow' sessions presented to 4 different ELCs 1 'Foods From Around the World' session presented to 1 ELC 1 'Healthy Eating on a Budget' session presented to 1 secondary school 7 'Foodcents in Schools' sessions presented to 3 primary schools <ul style="list-style-type: none"> Newsletter inserts are sent to schools after each session to extend the information to families. The delivery of the Foodcents in Schools program has resulted in 2 new primary school registrations for the AP. 1 school has also re-engaged in the AP after a period of inactivity. As discussed in previous reporting, the WGHG Health Promotion team is beginning to experience lower levels of AP registration as we reach saturation across Baw Baw settings. By taking a more hands-on approach to relationship building with settings, this has improved their receptiveness to the AP. <p>As we navigate the COVID-19 situation, we are trialling new ways to engage with settings. Projects we are currently working on include:</p> <ul style="list-style-type: none"> Developing an educational video for parents with a theme of healthy eating, reducing waste and packing healthy lunch boxes. This will involve

Led by	Action	STATUS	YEAR 3 Reporting
			<p>one local kindergarten and one local primary school.</p> <ul style="list-style-type: none"> - Launching a quarterly e-newsletter to all ELCs and schools in Term 3. This will include resources for schools to support health and wellbeing in an online format.
BBSC	3.7.07 Implement 2019-20 Wellness and Reablement Plan to improve the client journey and outcomes	COMPLETE	<p>Four actions in totality;</p> <p>Actions 1 -2. A review of current work practices particularly relating to My Aged Care information management, recording of client service milestones & integration, with the implementation of a newly formed Access & Intake team in Aged & Disability Service delivery.</p> <p>Achievement: a streamlined and responsive service measured by internal audits evidencing accurate & timely recording of client service milestones, and enhanced communication across programs.</p> <p>Action 3. Creation of a forum to capture the progress & achievement of client wellness & reablement goals.</p> <p>Achievement: Implementation a regular dedicated team forum. Reablement performance increased from 7.3% (prior to forum) to 9.1% following forum implementation. Tabled case studies & collaborated with service providers demonstrating examples of best practice. Submitted case studies to Department of Health & Human Services sectoral development team.</p> <p>Action 4. Scoping exercise of emerging demographic/cohort of HACC PYP services and tailoring of program materials, current delivery model, and building workforce capacity to reflect changing needs.</p> <p>Achievement:</p> <p>Review of Baw Baw Shire website content and updated 'Access & Disability' section. Home & Community Care client booklet revamped, wording & imagery changed to engage with the emerging cohort including children and people with medical conditions. Reconstruction of the Home & Community Care Assessor position description. Initiated a Home & Community</p>

Led by	Action	STATUS	YEAR 3 Reporting
			Care outreach service co-located at Family & Children's Services to enhance collaboration between teams & upskill workforce.
4.1 Build the capacity of people and organisations to reduce harm from gambling.			
LCHS	4.1.01 Engage with GPs and other mental health service providers, EGM venues, secondary schools, youth-based organisations, local government, community agencies and VICPOL to educate and provide resources that help to prevent harm from gambling.	COMPLETE	44.23% increase in self-perceived knowledge of the harms and risks of gambling. This number under-represents the effectiveness of these activities due to delivering programs online. 65.86% increase in the awareness of gamblers help services
LCHS	4.1.02 Encourage responsible gambling environments and practises with EGM Venues, secondary schools, youth-based organisations, local government, community agencies and aboriginal communities in EGM venues and the broader community.	COMPLETE	Average 43.11% increase in knowledge of responsible gambling environments across Baw Baw.
LCHS	4.1.03 Promote support services available for people experiencing gambling related harm at all education sessions delivered by Gambler's Help program.	COMPLETE	24 venue training 0 GP visits in Baw Baw; GH information emailed to 7 GP clinics (due to COVID restrictions) 5 of schools education sessions delivered 10 schools and youth organisations reached Community Engagement (Gippsland wide): <ul style="list-style-type: none"> - High-level reach 836 (info sessions, support groups etc.) - Medium-level reach 895 (network/partner meetings, service promotion and community events) - Low-level reach 77,251 (media campaign (press, radio, TV, social media))
LCHS	4.1.04 Respond to and support sporting clubs that participate in gambling harm reduction program delivered by SALT, as requested.	COMPLETE	Program no longer delivered by LCHS.

Led by	Action	STATUS	YEAR 3 Reporting
BBSC	4.1.05 Review the response from the community and service providers to the Electronic Gaming Application (August 2019).	IN PROGRESS	Council will review its Electronic Gaming Policy in the 2020/21 business year.
4.2 Support smoke-free living.			
WGHG	4.2.01 Assist ELCs, primary and secondary schools to promote the health of 0-18-year-old children by achieving the tobacco, alcohol and other drugs benchmarks of the Achievement Program.	IN PROGRESS, ongoing action.	Note: General AP data is described under Action 1.5.02 Tobacco, Alcohol & other Drugs-specific data for the 2019-2020 reporting period: <ul style="list-style-type: none"> - 2 ELCs achieved Tobacco, Alcohol & other Drugs recognition - 0 settings actively working on Tobacco, Alcohol & other Drugs at present - See comments on action 1.2.01 regarding smoking cessation program at WGHG"
WGHG	4.2.02 Assist workplaces in Baw Baw to achieve smoking benchmarks of the Achievement Program if applicable	IN PROGRESS, ongoing action.	Workplace AP achievements described under Action 1.2.01
BBSC	4.2.03 All tobacco retailers subjected to test purchasing, all hospital grounds visited, all new food retailers educated on smoke free dining, signage supplied to clubs as requested. All tobacco related community concerns investigated within 1 working day.	COMPLETE	Education / pass by / Education tobacco inspections – 77 Tobacco Test Purchase – 34
WGRLC	4.2.04 Promote community usage of 'Universal Classes' Data Base and course registration in How to quit smoking.	COMPLETE	15 people accessed classes on quit smoking
GPHN	4.2.05 Ensure smoking cessation model supported by Health Pathways	PENDING	Commentary not yet provided.
4.3 Build capacity in the safe use of alcohol where people live, learn, work and socialise.			
WGHG	4.3.01 Assist workplaces in Baw Baw to achieve the alcohol and other drugs benchmarks of the Achievement Program if applicable	IN PROGRESS, ongoing action.	Workplace AP achievements described under Action 1.2.01

Led by	Action	STATUS	YEAR 3 Reporting
CTC Partners hip	4.3.02 Work with partners to deliver evidence-informed programs for the Communities That Care project that reduces harm from alcohol use for young people.	COMPLETE	Thirty organisations are connected with Communities That Care Baw Baw. Refer to final report. <i>Climate Schools</i> program has been endorsed by the partnership but so far, no schools have taken on the program citing no capacity to take on additional programs.
BBSC	4.3.03 Participate in the Local Government Prevention Capacity and Infrastructure Survey being conducted by Alcohol and Drug Foundation.	COMPLETE	Survey has been undertaken. Results to be shared with the Baw Baw Local Drug Action Team and Communities That Care Partnership.
4.4 Build capacity in the safe use of licit and illicit drug use where people live, learn, work and socialise.			
GPHN	4.4.01 Provide support for schools and community organisations to talk about substance misuse, and support for young people to address their substance misuse	PENDING	Commentary not yet provided.
LCHS	4.4.02 Provide support services to young people and their families in Baw Baw to support withdrawal, harm minimisation and support access to detox services.	PENDING	Commentary not yet provided.
GPHN	4.4.03 Ensure licit and illicit drug use pathways are supported by Health Pathways.	PENDING	Commentary not yet provided.
BBSC	4.4.04 Lead the Baw Baw Local Drug Action Team to deliver activities as described in the action plan.	COMPLETE	Six meetings of the LDAT were held in 2019/20. Alcohol and Drug foundation funding of over \$15,000 was secured. The Hoops At Night program has been designed to offer young people a late-night healthy option for socialising and exercise. The delivery of this program was halted by the onset of the COVID-19 pandemic. The LDAT was able to design an online eSports tournament that is successfully attracting relevant audiences. The first event was delivered in May 2019, meeting the expectations of the LDAT and ADF funding body.
5.1 Maintain or improve the provision of public health services and infrastructure.			
BBSC	5.1.01 Monitor food safety as legislated	COMPLETE	Food Samples – 69 Food Inspections – 546
BBSC	5.1.02 Build food safety knowledge with frequent sector communications and targeted presentations.	COMPLETE	In the 19/20 year we have sent 2 editions of the Menu newsletter. We have also targeted the food sector with COVID-19 specific information, with 5

Led by	Action	STATUS	YEAR 3 Reporting
			industry specific emails with guidelines, restriction updates and other relevant information. We also had scheduled 3 training sessions to increase food knowledge within the municipality which were booked to capacity (20 persons per session). Two of these sessions were cancelled last minute due to COVID restrictions and will be run in the 20/21 year
BBSC	5.1.03 Investigate all reports of infectious disease	COMPLETE	Actioned Same Day – or next day at the latest depending on the timing of the call / notification.
BBSC	5.1.04 Manage identified environmental health risks in the Tarago and Tanjil water catchments through monitoring, reporting and establishing risk mitigation programs with partner organisations.	COMPLETE	Tanjil and Tarago projects have been completed. Project involved inspecting properties, reporting on findings, notifying property owners of issues and follow up. Many of the faulty and aged systems identified have already been upgraded with only a few left with anticipated upgrades soon. Ongoing surveillance in these areas will continue to occur. Relationships with partner organisations formalised and improved through regular communication.
BBSC	5.1.05 Work with partner organisations to improve public health through installations of reticulated water and sewerage in BBSC towns not currently provided with these services.	COMPLETE	Project undertaken in partnership with Gippsland Water based in Thorpdale area within Narracan Creek Water Catchment. Phase 1 of project (Thorpdale Township) completed with inspections, scientific analysis and project report completed. Second Phase commenced but ongoing. Data supported the concept of sewerage the township but didn't provide overwhelming justification. Report will form basis for ongoing discussions. Did result in improvements in stormwater management within township. Second project undertaken in partnership with Walhalla Sewer Committee with scientific analysis of waterways looking for evidence of septic infiltration. Data indicated potential infiltration and full report submitted as part of ongoing discussions. Other unsewered townships identified and negotiations begun with Gippsland Water on conducting investigations into those in the next 12 months.

Led by	Action	STATUS	YEAR 3 Reporting																
			Plans underway to carry out full township audit of Noojee.																
BBSC	5.1.06 Ensure our population is protected with immunisation rates across all cohorts exceeding Victorian averages	COMPLETE	<p>Immunisation rates for Baw Baw Shire babies and children.</p> <table border="1"> <thead> <tr> <th>%</th> <th>12-15 months Baw Baw (VIC)</th> <th>24-27 months Baw Baw (VIC)</th> <th>60-63 months Baw Baw (VIC)</th> </tr> </thead> <tbody> <tr> <td>Sep 2019</td> <td>90.12 (95.00)</td> <td>91.88 (92.40)</td> <td>95.58 (95.80)</td> </tr> <tr> <td>Dec 2019</td> <td>90.38 (94.80)</td> <td>91.89 (92.50)</td> <td>93.60 (95.40)</td> </tr> <tr> <td>Mar 2020</td> <td>91.33 (94.60)</td> <td>93.48 (91.20)</td> <td>93.45 (95.60)</td> </tr> </tbody> </table>	%	12-15 months Baw Baw (VIC)	24-27 months Baw Baw (VIC)	60-63 months Baw Baw (VIC)	Sep 2019	90.12 (95.00)	91.88 (92.40)	95.58 (95.80)	Dec 2019	90.38 (94.80)	91.89 (92.50)	93.60 (95.40)	Mar 2020	91.33 (94.60)	93.48 (91.20)	93.45 (95.60)
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BBSC	5.1.07 Resolve customer service requests that relate to environment (noise, asbestos, litter, hazardous substances, sharps).	COMPLETE	<p>Total number of customer requests</p> <p>548 – dumped rubbish</p> <p>88 – excessive noise</p> <p>28 – containing asbestos</p> <p>19 – about sharps / syringes</p>																
5.2 Secure funding for projects that support the objectives of the Baw Baw Public Health and Wellbeing Plan 2017-21.																			
BBSC	5.2.01 Seek funding to support projects that improve community infrastructure that provides opportunities for active recreation.	COMPLETE	<p>\$51,000 was secured for the delivery of accessible and facilitated active recreation opportunities across the municipality. Delivery will continue post-pandemic.</p>																
5.3 Encourage leadership for prevention in health.																			
BBSC	5.3.01 Improve communications between working groups and committee.	IN PROGRESS, action ongoing.	<p>this action was impacted by COVID-19 pandemic. In March 2020, Council instructed Advisory Committees to be suspended until further notice. Council has created a Team on its Microsoft Teams software to interface with MPHWP stakeholders for easier sharing of reports and Minutes.</p>																
CWGPCP	5.3.02 Engage key stakeholders to be involved and sustain their involvement in the Baw Baw Food Security Coalition and its three working groups	COMPLETE for the year. Action is ongoing.	<p>All three working groups met regularly thought-out 2019-20. During the COVID-19 pandemic to following changes occurred to ensure the working groups remained supported:</p> <ul style="list-style-type: none"> - Baw Baw Emergency Food Relief Network began meeting virtually and increased meeting frequency to monthly during the initial lockdown period. Once members felt supported and settled into a new COVID normal the meetings returned to bi-monthly virtually and the guest speakers continued to be engaged based 																

Led by	Action	STATUS	YEAR 3 Reporting
			<p>on the emerging needs of the network such as financial counselling, housing support etc.</p> <ul style="list-style-type: none"> - Baw Baw Food Movement continues to meet bi-monthly virtually. - Baw Baw Strategic Planning Working Group is not currently meeting formally however the food security officer continues to work with the members one-on-one to progress the development and implementation of the Council food security action plan. <p>See Baw Baw Food Security Coalition Collective Impact Report for full list of the 40+ key stakeholders engaged in the project over the past 12 months.</p>
BBSC	5.3.03 Convene at least two internal network meeting of officers who support the Advisory Committees of Council.	NOT STARTED	Impacted by COVID-19 and the cancellation of Advisory Committee meetings.
WGHG	5.3.04 Assist ELCs, primary and secondary schools to promote the health of 0-18-year-old children by achieving the sexual health and wellbeing, and sun protection benchmarks of the Achievement Program.	IN PROGRESS	<p>Note: General AP data is described under Action 1.5.02</p> <p>Sexual Health and Wellbeing-specific data for the 2019-2020 reporting period:</p> <ul style="list-style-type: none"> • 0 settings achieved Sexual Health and Wellbeing recognition • 1 primary school actively working on Sexual Health and Wellbeing at present <p>Sun Protection-specific data for the 2019-2020 reporting period:</p> <ul style="list-style-type: none"> • 0 settings achieved Sun Protection recognition • 1 ELC and 1 primary school actively working on Sun Protection at present
WGHG	5.3.05 Assist West Gippsland Healthcare Group to become a health literate organisation, that prevents injury and improves health outcomes among patients of all age groups in Baw Baw.	IN PROGRESS, action ongoing.	<ul style="list-style-type: none"> • During 2019/20 WGHG has reactivated the Health literacy committee • 10 monthly meetings held • WGHG Health literacy guide developed and launched • WGHG health literacy logo developed and utilised on all approved documents • Review of WGHG assessment criteria to become a health literate organisation undertaken – action plan in development • 6 internal trainings undertaken in health literacy for staff

Led by	Action	STATUS	YEAR 3 Reporting
			<ul style="list-style-type: none"> • 2 training sessions with external trainers undertaken
BBSC	5.3.06 Convene and deliver a forum for working group members and Advisory Committee representatives to share information in February 2020.	ON HOLD	Event delivery was delayed and then affected by the onset of the COVID-19 pandemic.
BBSC	5.3.07 Raise awareness of Dhelk Dja Safe Out Way strategy among service providers and key stakeholders	COMPLETE	Dhelk Dja has been promoted and discussed with all members of the Being Healthy In Baw Baw Advisory Committee.
5.4 Raise awareness of priority health prevention messages.			
BBSC	5.4.01 Plan for and distribute health promotion messages that support Being Healthy In Baw Baw strategic directions.	IN PROGRESS	Work commenced on this action but did not progress as planned. Opportunity to advance this action as the MPHWP 2017-2021 concludes and the 2021-2025 document is developed.
BBSC	5.4.02 Deliver education sessions to BBSC staff on identified health and wellbeing topics and action as appropriate	COMPLETE	<p>"Education sessions delivered throughout the 2019/20 FY include:</p> <ul style="list-style-type: none"> • R U OK? Day Awareness Session • Resilience Program • Skin Health Awareness Session"
BBSC	5.4.03 Formalise participation in the Achievement Program and identify the first focus area for health promotion activities.	COMPLETE	Baw Baw Shire has signed up to the Achievement Program. Mental Health has been identified as the first focus area within the Achievement Program.