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Baw Baw Shire Council



Recreation Strategy Plan 2005 - 2015

To develop an active and healthy community and
provide a wide range of readily accessible facilities
across the Shire

What do we mean by recreation?

What do we mean by Recreation?

While recreation is an individual concept, for the purposes of this Recreation Strategy Plan, recreation will generally mean physical activity through involvement in sport or other non-work activities.

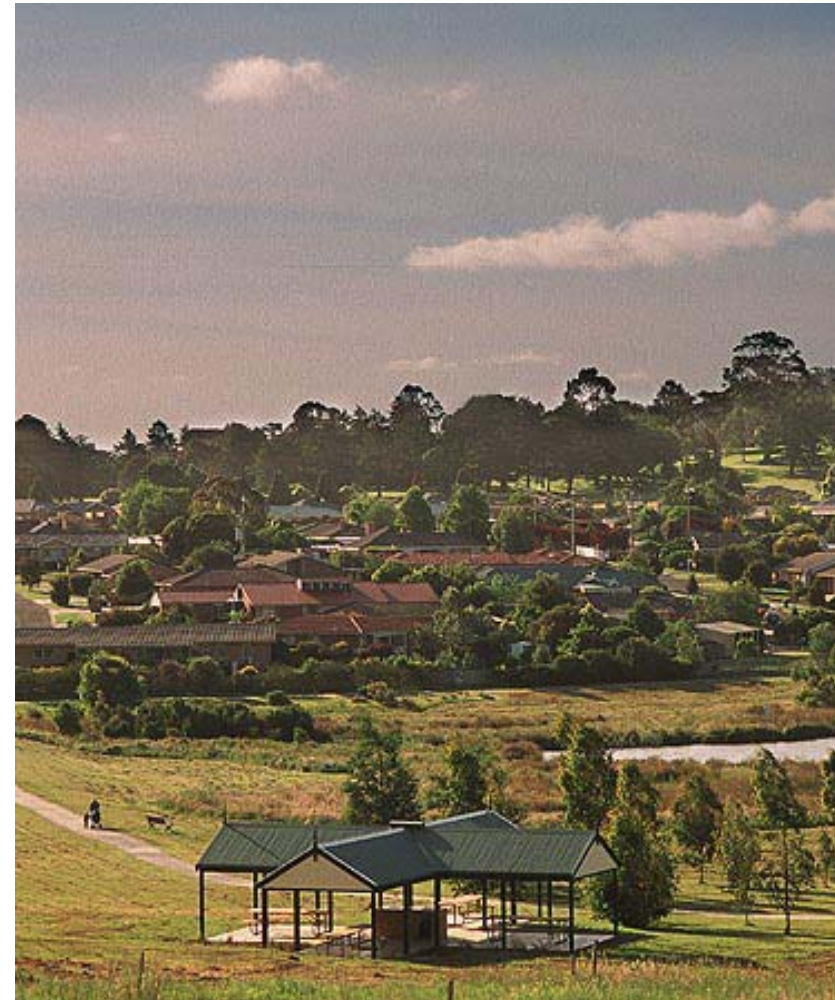


Why have a recreation strategy?

Why have a recreation strategy?

Baw Baw Shire has a broad mixture of sporting and recreational facilities, including some excellent and highly used recreational and leisure facilities. Despite the general quality there is a lack of consistency in the provision and quality of facilities across the municipality. This reflects a shifting community expectation and balance between active and passive recreation and the committee of management system which operates throughout the municipality where some committees are able to manage and develop their facilities more successfully than others. It also reflects the short history of the Baw Baw Shire and its background as an amalgamation of three former municipalities, each with its own policies.

If Baw Baw Shire Council is able to develop a co-ordinated policy towards sport and recreation there will be positive benefits for the municipality. A challenge for Council is to ensure everyone within the Shire has adequate access to quality facilities, and that resources are not unreasonably concentrated on particular districts or sports.



How did we develop this strategy?

How did we develop this strategy?

This strategy has been developed after lengthy consideration of the many aspects and issues affecting the future recreational needs of the Baw Baw Shire, including current programs, geographical diversity across the municipality, changing expectations in sport and recreation, and the needs of user groups, sporting clubs and the general community.

The input from a number of community consultation sessions previously held across the Shire was also considered in preparing the strategy. These consultation sessions were attended by a wide range of individuals and community groups active in sport and recreation.

One of the major needs over the next decade will be to implement a flexible system of sport and leisure provision which can meet the ever changing and developing needs of the Baw Baw Shire, in particular the current and future growth pressures. To assist this, the strategy is guided by a set of principles which will be applied to each project in order to ensure that the best level of sporting and recreation provision is adopted across the municipality.

The strategy takes into account the following significant factors:

- Baw Baw Council's Corporate Plan and related strategic and development plans;
- Baw Baw Councils annual sport and leisure budget, and staffing resources;
- Future anticipated funding sources for new recreational and sporting project development;
- The current range and quality of sporting and recreational facility provision across the Shire;
- The needs of the Baw Baw community;
- The goals and aspirations of the Baw Baw Shire.

Key Principles of the Recreation Strategy 2005 - 2015

Key Principles of the Strategy

The key principles of the Baw Baw Shire Recreation Strategy are to:

- a. Develop an active and healthy community by encouraging widespread participation in recreational activities within the Shire.
- b. Offer a broad range of recreational and sporting opportunities which meet the evolving and changing needs of the Baw Baw Shire.
- c. Work in partnership with local sport and recreation organisations and the broader community to support the development of a wide range of readily accessible facilities across the Shire.
- d. Maximise the utilisation of facilities by encouraging practical multi-functional use of recreational and sporting facilities.
- e. Support the development of multi-use facilities where possible.
- f. Minimise the costs of participation in recreational activities, particularly for children, families, and the disadvantaged, through Council co-ordination and cost-effective asset management practices.
- g. Provide support to community sporting and recreational clubs to ensure they have the necessary skills to efficiently administer their organisation and facilities.
- h. Gain government assistance for the provision of major facilities.
- i. Develop a hierarchy of sporting facilities to ensure that a Regional quality facility is available for major sports played in the Shire.



Key Priorities of the Recreation Strategy 2005 - 2015

Key priorities of the Recreation Strategy Plan include:

- An improved Community Assistance Grants scheme
- Greater communication between Council and the community
- Greater use of Information Technology in communications
- Greater training opportunities for clubs and committees of management
- Improved Council resources to service clubs and community needs
- Established hierarchy of regional / local facilities
- Greater emphasis on planning for the provision of facilities and in meeting community recreation needs
- Addressing planning issues associated with the growth pressures in the Shire
- Adequate land for outdoor sporting facility development
- Redevelopment of the Warragul Leisure Centre
- Commencing new outdoor sporting facilities
- Meeting community requirements for off road walking and cycle paths



Major Achievements & Outcomes of the Recreation Strategy Plan

Ten Year Major Achievements & Outcomes

A number of core outcomes will be achieved through this strategy. At the end of the ten-year life of the strategy the major achievements will be:

Strategic and Corporate

A range of support systems, planning tools and practices which will assist Council and the community in planning for community leisure and recreation needs.

Recreation Planning

Firm directions in the development of community-supported sport and recreation facilities and activities established from a solid planning base.

Sport and Recreation Participation

An active and healthy community with strong involvement in structured and non-structured sport and recreational activities and programs.

Continued strong community involvement in the development, management and operation of sport and leisure facilities and activities.

Sport and Recreation Programs

On going support for a range of Council programs conducted for the benefit of community members, including Community Assistance Grants and programs arising from recreation planning activities.

Facility Infrastructure Provision

Adequate land for future outdoor sport and recreation facility needs.

A redeveloped Warragul Leisure Centre catering for significant numbers and a greater range of activities.

A range of well established regional sporting facilities located across the shire.

A range of new and upgraded facilities to meet community needs.

A network of bicycle and walking tracks across the municipality.

Key Outcome

The key outcome of this Recreation Strategy Plan will be a dynamic municipality known for its quality Sport and Recreation facilities and participation.

Further information contact: Mike Goyne, Recreation Officer, Baw Baw Shire Council



Implementing the Recreation Strategy 2005-2015



Implementing the Strategy 2005-2015

Council has developed a program of detailed actions to implement this strategy during the next 10 years.

The program:

- Identifies key actions
- Provides a proposed timetable for actions, and
- Provides funding information where possible.

The *Action Plan* also serves as a performance measure allowing Council to assess the progress and success of recreational development within the Shire.

The *Action Plan* may also assist community groups in their own planning by allowing them to plan around Council actions and timeframes.

BAW BAW RECREATION STRATEGY PLAN 2005 – 2015

PART 2 - RECOMMENDATIONS

This series of recommendations to Baw Baw Shire Council have been developed after lengthy consideration of the many aspects and issues affecting the future recreational needs of the Baw Baw Shire, current programs, services and infrastructure across this geographically large and very diverse municipality, made up of many unique and attractive townships each with its own sense of personality, style and identity. Sport, recreation and leisure pursuits are highly valued across the municipality, with a fairly high level of satisfaction from users groups, sporting clubs and key people.



These recommendations build on and develop those provided in the former 1996 Recreation Strategy Plan, the report and recommendations developed by Aqium Sports and Leisure Consultants in 2001/02 and take into account the following significant factors:

- Baw Baw Council's Corporate Plan and related strategic and development plans
- The current range and quality of sporting and recreational facility provision across the Shire
- The goals and aspirations of the Baw Baw Shire
- The perceived needs of the Baw Baw community
- The roles and responsibilities of the Baw Baw Shire

BAW BAW SHIRE COUNCIL RECREATION STRATEGY PLAN 2005 – 2015

1. STRATEGIC AND CORPORTATE RECOMMENDATIONS					
	Objectives	Actions	Indicator	When	Comments
1.1	Corporate Planning and Recreation Planning	Aim: Close alignment between the Council Plan and the Recreation Strategy Plan			
1.1a	Council Plan	<ul style="list-style-type: none"> Ensure that the Baw Baw Shire Council Plan continues to link with the Baw Baw Shire Council Recreation Strategy Plan; changes to the Council plan must be reflected in the Recreation Strategy Plan, council's policies, council's procedures and other plans Annually review the Council plan to ensure that both the Recreation plan and Council Plan are consistent and relate fully. Eg performance measures for recreation consistent in both plans 	<ul style="list-style-type: none"> Updates to the Council Plan, council policies and procedures and other key documents are reflected in updates to the Baw Baw Shire Council Recreation Strategy Plan 	Immediate and ongoing	
1.2	Ongoing Promotions	Aim: To promote and market recreation opportunities across the Shire			
1.2a	Create an Annual Recreation Marketing Plan and Council Publications	<ul style="list-style-type: none"> Develop an annual marketing plan for recreation and leisure which includes: <ul style="list-style-type: none"> - marketing activities - promotional opportunities - ongoing public relations activities - sports and leisure newsletter Promote the Baw Baw recreational and leisure resources and facilities available for community through the Council database, publications etc Undertaking regular promotions and marketing of local recreational initiatives within each Council publication, to ensure ongoing data and information Create ongoing and consistent communication with clubs/ associations through the web site and other available means Work with local community groups to assist with promotion and development of recreational activities 	<ul style="list-style-type: none"> Annual promotion plan developed Activities, brochures, maps and other marketing material and KPI's in the "Recreation Marketing Plan" are achieved High levels of satisfaction from sporting and recreation groups in relation to the quality of information and communication provided Articles on recreation and sports updates, programs and activities operating across the Shire in the Council publications and local papers on a regular basis Brochures etc in existence on the recreational trails available in the Baw Baw Shire Map of the various recreational trails and networks available across the Shire Greater club satisfaction with information and communication from Council 	2005/2006	<p><i>Council Newsletter can be utilised in addition to web site.</i></p> <p><i>All require staff resources. Council web site could be used for Recreation Newsletter</i></p> <p><i>Again, more staff time involved. Web site links may assist information circulation to some groups.</i></p> <p><i>Publications 06/07: \$6000</i></p>
1.2b	Funding Opportunities See Also 1.2e	<ul style="list-style-type: none"> Promote all known recreation funding sources eg Sport and Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities 	<ul style="list-style-type: none"> Evidence of grants and funding information available to clubs via BBSC publications and other media 		

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1.2c	Council Grants: Community Assistance Grants	<ul style="list-style-type: none"> Annually promote the Community Assistance Grants process to all sports, recreation and leisure groups within the municipality Advertise Community Grants annually in the Council and regional publications and through the web site Publicise those groups who were successful in receiving funding Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program Increase the amount of funding available annually to the Baw Baw Community Grants Scheme Review of Community Assistance Grants 	<ul style="list-style-type: none"> Evidence of the process undertaken in the annual grants program Satisfaction of clubs and groups that the process is fair, transparent and well publicised 	2005/2006 Ongoing	<p><i>Additional resources required to administer recommended changes</i></p> <p><i>Grant allocation increased by \$10,000 per annum</i></p>
1.2d	Undertake a consistent Signage policy	<ul style="list-style-type: none"> Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities 	<ul style="list-style-type: none"> Implementation of the signage policy across the municipality eg new signs in existence 	2005/2006	<i>Most reserves and halls have standard BBSC signs, usually installed by C of M</i>
1.2e	Community Assistance Grants Policy See Also 1.2b	<ul style="list-style-type: none"> Review the policies and operation for the Community Assistance Grants program 	<ul style="list-style-type: none"> Review and update of the existing Community Assistance Grants policy and practices 	Immediately	
1.3	Databases and Information Sources	Aim : To develop high quality technology based support			
1.3a	Create a high quality interactive recreational and leisure database. Directories: <ul style="list-style-type: none"> BBSC Website Directories Grants 'Look Fresh' database 	<ul style="list-style-type: none"> Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public Promote the electronic database Update and improve the data base regularly, utilising the new sport and recreation liaison officer to gather much of the data 	<ul style="list-style-type: none"> Up to date Council databases including: <ul style="list-style-type: none"> - sporting and recreational club databases - public hall databases - sporting and recreational facility databases - committee of management databases 	2006/2007	<i>Potential to improve information and communication flow in the near future.</i>

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1.3b	Develop a comprehensive Recreational asset inventory for the municipality.	<ul style="list-style-type: none"> To achieve a computerised, comprehensive asset management system for all Council's assets, which will provide a full listing of all the assets the recreation department is responsible for Plan a campaign to promote the information available on the Council assets register and community information database (recreational and sporting databases) All maintenance and capital improvements undertaken by either Council, committees of management, clubs or other means to be updated on the database to ensure it remains as accurate as possible and assists in the identification/ selection of Council funded capital improvements and maintenance 	<ul style="list-style-type: none"> Comprehensive asset inventory for the entire municipality in existence and being maintained 	2005/2007	<p><i>5 different staff members involved, need to bring the people together "cross functional"</i></p> <p><i>\$20,000 minimum cost</i></p>
1.3c	Upgrade GIS System to list recreational and sporting land and facilities.	<ul style="list-style-type: none"> Create overlays on the existing GIS system for the following infrastructure – Council, State Government and Federal Government owned sites and community facilities: public open space and sportsgrounds recreation centres public halls, recreation reserves tennis courts, bowls and golf clubs etc swimming pools, playgrounds, walking / cycle routes etc The recreational asset inventory may include relationships with the existing GIS system, incorporating improvements as outlined in the next objective 	<ul style="list-style-type: none"> Existence of accurate GIS overlays for use by all staff 	2005/2006	<i>Useful planning tool. Potential for public access</i>
1.3d	Develop a database system to monitor recreation participation rates across the Shire See Also 1.5a	<ul style="list-style-type: none"> Monitor participation rates summer and winter, in order to assess community increases/decreases and/or changing sport and leisure participation rates across the Shire – from year to year, identifying the affects on infrastructure and other aspects of Council provision Some data currently exists Collect data manually for a couple of priority sports (engage 2 students to survey) 	<ul style="list-style-type: none"> Existence of a database system for recreation participation monitoring across the municipality 	2005/2006	<i>Useful planning tool for Council (applying for grants)</i>
1.4	Staffing Structure and Resources	Aim: To utilise and develop appropriate resources to manage the recreation needs of the municipality			
1.4a	Appoint a Sports and Recreation Liaison Officer (0.5 EFT)	<ul style="list-style-type: none"> That Council appoint a part time sports and recreation liaison officer to undertake day to day club liaison work, co-ordination of sports and recreation promotional activities, sports promotions activities eg heart health activities etc This new position will report to the existing Recreation Officer, and allow that position to undertake more recreation planning activities, upgrade contract management quality, improve supervision/ guidance to committees of management and strategically improve Baw Baw Shire's recreation and leisure provision. 	<ul style="list-style-type: none"> Development of a position description Appointment of a suitably qualified Sports and Recreation Liaison Officer 	2005/2006	<p><i>A full time Sport and Recreation Trainee has been appointed.</i></p> <ul style="list-style-type: none"> <i>Two-year appointment</i> <i>What is the cost per year?</i> <p><i>\$30,000 per annum inc super annual increase with CPI</i></p>

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1.5 Recreational Funding Aim: To be more strategic in the allocation of funding for the development of community recreation facilities					
1.5a	Strategic targeting of Sport and Recreation funding for the development of community facilities See Also 4.1a	<ul style="list-style-type: none"> That Council consider more structured assistance and annual grant allocations for sporting and recreational groups / clubs and projects, which are supported by Council's strategic recreation priorities in this plan That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community 	<ul style="list-style-type: none"> Upgrade the annual program of Recreation Grants, including the Community assistance Grants, to meet agreed annual strategic priorities for the municipality 	Annually activity	
1.6 Committees of Management Aim: To acknowledge the important role played by Committees of Management in the municipality and to provide the necessary support for these committees					
1.6a	Establish up to date databases on all committees managing community sport and recreation facilities in the Shire, including DSE Committees	<ul style="list-style-type: none"> Develop an up to date database of committees of management including: <ul style="list-style-type: none"> - type of committee of management - constitution and legislation applying to the committee - extent of any powers and delegations - office bearers That Council and DSE Committees of Management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council 	<ul style="list-style-type: none"> Database of committees of management across the municipality in existence, and up to date Equal opportunities for developmental and maintenance grants for all committees of management 	Ongoing	
1.6b	To define roles and responsibilities for Committees of Management See Also 1.6c See Also 1.7a	<ul style="list-style-type: none"> Establish and/or produce clear terms of reference/ guidelines which fully outline the legislative and anticipated roles/responsibilities of committees of management i.e. committees under section 86 of the local government act and assist them to meet their responsibilities 	<ul style="list-style-type: none"> System outlining the roles and responsibilities of committees of management in place 	Ongoing	
1.6c	Risk Management Policies See Also 1.6b See Also 1.7a	<ul style="list-style-type: none"> Develop a series of key policies in relation to risk management and occupational health and safety requirements for each of Council's sport and recreational assets Communicate and implement these policies across the municipality Provide ongoing advice and support to the community organisations as necessary to assist compliance Develop a Committee Manual, which defines the Committee of Management system 	<ul style="list-style-type: none"> Completion of a series of risk management policies for Council's recreation facilities Annual audit of risk management policies and practices Advice to community organisations 	2005/ 2006	<i>Need to provide support for volunteers managing Council/community assets</i> <i>Printing, discussion and distributions costs to be fully scoped</i>
1.6d	Conduct a safety audit of all public playgrounds	<ul style="list-style-type: none"> Conduct an annual safety audit of all public playgrounds within the municipality, including those at Recreation Reserves managed by committees of management on behalf of Council 	<ul style="list-style-type: none"> Assessment / determination of those playgrounds requiring removal, or repair 	2005/2006	<i>Playgrounds at Reserves should be checked as Committees lack expertise to properly assess safety issues. (Risk management)</i>

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1.6e	Review the risk management procedures and processes and risks	<ul style="list-style-type: none"> To review the risk management procedures in place 	<ul style="list-style-type: none"> Review risk management practices and procedures 	Ongoing	
1.6f	Monitor the operation of Management Committees and ensure they meet statutory requirements	<ul style="list-style-type: none"> Any Review recommendations in relation to the committees of management should be implemented quickly 	<ul style="list-style-type: none"> Regular reports concerning committee of management performance to be made to senior management 	2005/2006	<p><i>Sec. 86 Committees of Management are acting on behalf of Council with ultimate responsibility resting with Council.</i></p> <p><i>Substantial staff time involved in recommendations.</i></p>
1.6g	Develop an educational and training program for all committees of management See Also 1.6b	<ul style="list-style-type: none"> Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc Risk Management Relationship with Committees Annual inspection Reserves Deadlines include such matters as: proof of insurance by all ground users/ sporting clubs Develop educational and training program covering necessary aspects of risk management, legislative and other key requirements Annually update training program to keep it relevant to changes in legislation etc Offer training to all key Committee members in the various aspects of the Committee training program 	<ul style="list-style-type: none"> Existence of a training program for all members of Baw Baw Committees of Management Committee of Management Manuals explained and distributed 	Ongoing annually	<p><i>All Committee of Management members are volunteers with limited time to give.</i></p>
1.6h	Review the number of Committees of Management across the municipality	<ul style="list-style-type: none"> Evaluate the appropriateness of the Committees of Management operating in Baw Baw Shire, assess whether a reduction in the number of Committees warranted Consider rationalisation through amalgamation or reduction of a number of the Committees of Management if warranted 	<ul style="list-style-type: none"> Determine after the completion of the Committee of Management evaluation whether it is desirable to reduce this number 	Ongoing	

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1.7 Health, Safety, Environment and Community Aim: To provide a safer recreational environment across the municipality					
1.7a	Assess and Monitor Community Safety across the municipality See Also 1.6b, 1.6c	<ul style="list-style-type: none"> Systematically undertake a community safety analysis of the recreation facilities in each township, assessing the suitability of planting (avoid hiding places / dark areas), the suitability of lighting, proposed lighting improvements A Community Safety component be included in Committee of Management training sessions All senior Parks and Gardens staff receive Community Safety training 	<ul style="list-style-type: none"> Complete community safety analysis of all parks and gardens/ sports/recreational facilities across municipality Regular and ongoing assessments of Community Safety issues 	Ongoing	<i>Community Safety Committee in place</i> <i>Contractor and implementation costs need to be fully scoped.</i>
1.8 Contractual Obligations Aim: To ensure that Council's prime recreational facilities are well managed					
1.8a	Contract Standards	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored	Develop a series of comprehensive contract management performance indicators for major Council recreation facilities	Ongoing	<i>Contract management system.</i> <i>2006 to schedule visit to pool prior to opening</i>
1.8b	Review customer satisfaction of the provider	<ul style="list-style-type: none"> Assess contract manager's "User Survey" each year to gauge community satisfaction with the contract managers acting on behalf of Council at the Leisure Centres and the Council's swimming pools Establish a "Leisure Centre User Group" to meet with the Centre management and Council to discuss matters of mutual interest 	Regular customer satisfaction reviews of facility operations at each of the municipal sites managed by contract managers eg swimming pools and stadiums	Ongoing	

BAW BAW SHIRE COUNCIL RECREATION STRATEGY PLAN 2005 – 2015

2. RECREATION PLANNING RECOMMENDATIONS					
	Objectives	Actions	Indicator	When	Comments
2.1	Recreation Planning	Aim: To undertake a series of planning exercises and develop guidelines to ensure that the future recreation needs of the residents are identified and planned for			
2.1a	Develop a hierarchy of outdoor and indoor sporting facilities, providing regional facilities at higher quality than town quality facilities.	<ul style="list-style-type: none"> Develop a hierarchy of sports facilities for each major sport i.e. regional tennis facility, hockey, netball, cricket, football, soccer, basketball, badminton, swimming pools, etc Develop hierarchy of passive recreation facilities 	<ul style="list-style-type: none"> Development of a hierarchy of sportsgrounds and sporting facilities for Baw Baw Shire, relating to all major sports and facilities 	2005/ 2006	<i>Major costs will be involved in bringing facilities up to required standards. Establishment of hierarchy will not take away responsibility of committees of management for facility maintenance and development.</i>
2.1b	Youth and Recreation Plan See Also 4.2c	<ul style="list-style-type: none"> Undertake a Youth and Recreation development plan for the municipality. The Plan should examine the traditional sport and recreation activities and other interests of young people 	<ul style="list-style-type: none"> Undertaking of study 	2005/2006	<i>\$50,000 minimum</i>
2.1c	Older Persons Recreation Plan See Also 4.2b	<ul style="list-style-type: none"> Undertake an evaluation of older persons recreation needs and develop a range of community programs and activities designed to support an active and healthy lifestyle 	<ul style="list-style-type: none"> Completion of an evaluation of the recreation needs of older people within the municipality 	2005/2006	<i>The trends towards an active aging population in the municipality must be recognised and planned for.</i>
2.1d	Tennis facility strategy for the municipality and Warragul in particular See Also 5.7a, 5.7b	<ul style="list-style-type: none"> Undertake a tennis strategy, which considers the long-term future and the development of the various tennis facilities spread across the municipality Utilise Tennis Victoria and their expert staff in undertaking the proposed tennis strategy 	<ul style="list-style-type: none"> Completion of a tennis strategy for the municipality 	2004/2005	<i>Involve Tennis Victoria</i> <i>\$5,000 - \$10,000</i>
2.1e	Update Municipal Playground Strategy	<ul style="list-style-type: none"> Update the Municipal playground strategy every 6 to 8 years to examine: <ul style="list-style-type: none"> the location of each playground across the municipality the types of suitable equipment and future development plans across the municipality access issues for disabled children safety, maintenance and shade issues 	<ul style="list-style-type: none"> Update of Playground Strategy carried out Action as recommended commenced 	2007/2008	<i>Some specific recommendations in Strategy Plan which will address most playground planning needs for the next few years.</i> <i>\$8,000 - \$10,000</i>

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2.1f	Establish playgrounds at Yarragon, Trafalgar and Darnum and locate in high profile sites for tourists and local residents See Also 5.1a See Also 5.14a	<ul style="list-style-type: none"> Develop a playground in Yarragon on parkland between the Princes Hwy and the Service Road, for use by both tourists and local children. Fully fence the playground to ensure safety standards are maintained Develop a playground at Trafalgar at a high profile site for use by both tourists and local children. Create a quality playground and fully fence to ensure safety standards are maintained Relocate or redevelop playground facilities in Darnum, closer to the Toilet Facilities adjacent to the Highway to improve use by visitors as well as local residents 	<ul style="list-style-type: none"> Development of Yarragon, Trafalgar and Darnum Playgrounds in suitable locations to cater for both local residents and tourists Consultation with local residents 	2006/2007 Ongoing	<i>Community consultation required.</i>
2.1g	Public Open Space guidelines, Growth management and New Housing Developments	<ul style="list-style-type: none"> To plan for, designate and reserve open space for current and future parks and recreation requirements across the municipality, particularly in potential high growth areas and new developments To acquire high quality public open space with new property developments, which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space 	<ul style="list-style-type: none"> Suitable guidelines for acquisition of quality public open space as part of new housing/property developments An open space study for the municipality, especially in major growth areas 	2005/2006	<i>High priority</i> <i>\$20,000 - \$30,000 minimum</i> <i>See Denis Bright and Wally Tabensky</i>
2.1h	Create Recreation Trail plans for each major township in the municipality, with linking major municipal trails See Also 1.2c See Also 5.9	<ul style="list-style-type: none"> Work with local communities to develop safe bicycle and walking recreation trail plans for each major township Work towards the development of bicycle / walking linkages between townships 	<ul style="list-style-type: none"> Development of recreation trail plans 	2006/2007 Ongoing	<i>Safety plus health, tourism and fitness benefits</i> <i>Each individual project requires full scoping.</i>
2.1i	Linear Park Trail: Warragul	<ul style="list-style-type: none"> Continue to develop and extend the Linear Park Trail in Warragul for use by walkers, runners, cyclists and nature lovers Progressively develop good quality lighting along the Linear Park Trail to enable safe use after dark Improve and develop safe pedestrian access to the Linear Park Trail 	<ul style="list-style-type: none"> Lighting installed in sections of the Trail Greater use of the Linear Park Trail Better pedestrian access to Linear Park Trail 	2005/2006 Ongoing	<i>Cost of lighting the Burke Street section of Trail. Outside funding sought from SRV.</i> <i>\$30,000</i>

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2.1j	Create recreation trail plans for each main town, with some off-road links between towns and major cycle trails across the municipality See Also 2.1h	<ul style="list-style-type: none"> Progressively create recreational trail plans for Warragul, Trafalgar, Drouin, Yarragon, Neerim South and Longwarry Create safe and interesting places to walk or cycle and where possible, improve the linkages between residential sporting, educational and recreation facilities 	<ul style="list-style-type: none"> Completion of recreational trail plans for each township identified More people walking / cycling under safe conditions in each township 	2006/2007 Ongoing	<p><i>Substantial community benefits including a more active and healthy community.</i></p> <p><i>Project requires separate planning and costing approx \$6,000</i></p>
2.1k	On road cycle trails	<ul style="list-style-type: none"> Recognise the quality and terrain of many of the rural roads in the municipality is attractive to recreational, touring and racing cyclists both from within the municipality and from the Melbourne area Identify and designate recommended recreational, touring and racing routes for cyclists Edge marking, good signage and promotional flyers to be provided. Select popular start / finish locations Encourage use of these routes as tourist and recreation attractions to the municipality 	<ul style="list-style-type: none"> Map and mark proposed routes Send maps and other information to touring and racing clubs More visitors to the municipality and more people cycling in the municipality Integrate into existing tourism publications 	2005/2006	<p><i>Substantial tourist and recreational benefits. Edge lines benefit all road users</i></p> <p><i>Brochure costs approx \$15,000</i></p> <p><i>Line marking may be costly</i></p>
2.1l	Bowling and Croquet clubs.	<ul style="list-style-type: none"> Bowls and croquet clubs may wish to share resources 	<ul style="list-style-type: none"> Undertake consultations with Bowls/Croquet Clubs where appropriate Encourage amalgamations and all weather facilities 	2006/2007	<p><i>There is a strong expectation that clubs will be responsible for their own business affairs. Amalgamations are usually difficult for clubs.</i></p>
2.1m	Collaboration with adjoining municipalities	<ul style="list-style-type: none"> Create a mechanism which allows an annual meeting with key recreation personnel from adjoining municipalities in order to discuss any major recreation developments/ issues 	<ul style="list-style-type: none"> Annual meeting with adjoining municipalities and a briefing paper to Council on any developments or potential joint projects 	2004/2005	<i>\$1,000 per annum</i>
2.1n	State Forest, State Parks and Natural Resources	<ul style="list-style-type: none"> Advocate for the care and sound management of these areas, sustainable use of the resources, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas To support legitimate and sustainable recreational activities in these area 	<ul style="list-style-type: none"> Representation on resource management bodies controlling natural resources or developing management policies within the municipality Advocating for access to and sustainable use of the natural resources 	Ongoing	<p><i>Shire has magnificent natural resources within its borders with great tourist potential.</i></p> <p>Healthy tourist and recreational activity.</p>
2.1o	Monitor population growth and need for indoor sports halls across the municipality.	<ul style="list-style-type: none"> Undertake a feasibility study for the development of an Indoor Sports Hall if township growth warrants consideration The West end of the municipality is well catered for. Yarragon and Trafalgar growth should be monitored 	<ul style="list-style-type: none"> Monitor use of current indoor facilities and need for new facilities 	June 2010	<p><i>There are currently more indoor sports halls than required across the municipality. Substantial operating costs involved with indoor facilities.</i></p> <p><i>Basic facility in excess of \$500,000</i></p>

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2.2	Policy Development	Aim: To review and establish policies on a range of recreation related issues of concern			
2.2a	Develop a Council wide shade policy for community recreation facilities.	<ul style="list-style-type: none"> Develop a council wide shade policy, which provides clear advice and guidance for Council, Committees of Management, sporting and recreational groups with a concerted long-term approach to the development of shade at each recreational facility across the municipality Progressively develop suitable shade areas at all Council owned and managed facilities including swimming pools, playgrounds etc 	<ul style="list-style-type: none"> Development of a municipal shade policy Installation of shade structures where necessary at swimming pools, playgrounds and similar venues 	2005/ 2006 Ongoing	<i>Community assistance Grant program can be used to assist in funding the shade program.</i>
2.2b	Use of skateboards in public areas.	<ul style="list-style-type: none"> Monitor the use of skateboards in public areas, and Develop a suitable skateboard policies relating to use of skateboards in public areas as necessary 	<ul style="list-style-type: none"> Monitor skateboard use and issues in public areas 	2004/2005 Ongoing	<i>Could be some costs in implementing regulations or education campaign.</i>
2.2c	Council's policies on access and equity.	<ul style="list-style-type: none"> When planning new recreation projects and facilities, ensure that appropriately skilled community services / disability staff are involved in reviewing the proposed designs 	<ul style="list-style-type: none"> Review of Council policies concerning access and equity in relation to recreation facilities services 	2005/ 2006	<i>Disability Action Plan recently upgraded</i>
2.2d	Trains in Public Parks	<ul style="list-style-type: none"> Review the long-term future of the existing trains located in two parks across the municipality. The trains are currently deteriorating and are in need of attention Action Plan to be developed and trains to be upgraded / maintained / removed and disposed of if necessary 	<ul style="list-style-type: none"> Decision to be reached on future of trains in Warragul and Yarragon 	2005/2006	
2.2e	Insurance Provision Policies	<ul style="list-style-type: none"> Develop clear policies in relation to use of Council owned recreation assets and the necessary insurance provisions Communicate and implement these policies across the municipality Contact Committees on a regular basis and provide advice and assistance Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals 	<ul style="list-style-type: none"> Club / organisations provide insurance policies as required by Council and Committees of Management 	2004/2005	<i>Need to support volunteers managing Council assets</i> <i>Some implementation costs involved</i>

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2.3	Community Consultation	Aim: To engage in ongoing community consultation on the Recreation Strategy Plan			
2.3a	Community Recreation Consultation Plan	<ul style="list-style-type: none"> • Develop online survey mechanism • Convene Annual Meetings in different locations around the municipality to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations • Document feedback from the community forums and present the report to Council • Provide feedback to the local communities on the issues raised at these forums 	Greater awareness of local community recreation issues	2005/2006	



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3. SPORT AND RECREATION PARTICIPATION RECOMMENDATIONS					
	Objectives	Actions	Indicator	When	Comments
3.1	Community Transport	Aim: To improve community transport opportunities			
3.1a	Community outreach and access to recreation and sporting venues	<ul style="list-style-type: none"> Seek opportunities where possible to improve community access opportunities across the municipality Improve community access to community recreation facilities Provide outreach services to outlying communities 	<ul style="list-style-type: none"> Observance of improved community transport across the municipality Access to recreation programs 	Ongoing	<i>Community transport issues always difficult to address</i>
3.2	Insurance /Risk Management	Aim: To recognise the importance of risk management and insurance issues to community groups and to provide support and training			
3.2a	Training for clubs and organisations on insurance and risk management. See Also 1.6a, 1.6b, 1.6c	<ul style="list-style-type: none"> That Council offer regular training opportunities for clubs, associations and groups on the various aspects of insurance and risk management affecting the recreation industry Seek accredited courses for various sports clubs in order to reduce insurance premiums and risk management levels 	<ul style="list-style-type: none"> Conduct a minimum of 2 insurance and risk management training sessions each year for clubs, Committees of Management and other appropriate groups 	2005/ 2006	<i>Utilise Council resources,</i> <i>Gippsport or other suitable providers.</i>
3.2b	Insurance See Also 1.6a, 1.6b, 1.6c See Also 2.2e	<ul style="list-style-type: none"> Council to ensure that each Committee of Management and each group utilising Council facilities has up to date insurance cover of appropriate standard Explore opportunities to minimise the costs to community clubs and organisations in meeting insurance requirements Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations 	<ul style="list-style-type: none"> Develop a system to monitor insurance cover for all users of council recreation facilities Lobby State and Federal governments 	2004/2005	<i>Monitor the effect on community organisations.</i>
3.3	Volunteerism	Aim: To recognise the importance of volunteers in recreation management and provision across the municipality			
3.3a	Recognise the essential role played by volunteers in providing recreation activities and in managing community recreation facilities	<ul style="list-style-type: none"> Consider a local annual volunteer awards program for sports and recreation club volunteers and other means of recognising the role of volunteers in developing sport and recreation within the municipality. Eg. Annual Mayoral award for outstanding volunteers 	<ul style="list-style-type: none"> Formal recognition of the contribution of significant volunteers within the community 	2004/2005 Ongoing	<i>Local recognition favoured</i>

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3.3b	Encourage greater involvement by residents in leisure/healthy lifestyle, sport and fitness activities See Also 4.2a	<ul style="list-style-type: none"> ▪ Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community ▪ Support the conduct of an annual Community Fun Run, the Sporting Walk of Fame and other programs and activities, which encourage sport and fitness activities ▪ Continue to develop a variety of sport and recreation facilities and encourage the community to use them ▪ Support community clubs in their endeavours to attract new participants to their sports ▪ Target programs, which promote increased community participation in recreation activities, especially in less active groups, through the Community Assistance Grants ▪ Annually recognise those sporting, recreation and other organisations and individuals, who make significant contributions in improving health and fitness across the community through physical activity and other non-organised sports 	<ul style="list-style-type: none"> ▪ Conduct an annual Fun Run ▪ Grants for sporting organisations encouraging greater participation in sports ▪ Awards scheme for sporting and recreation clubs and individuals making a significant contribution to active participation 	2004/2005 Ongoing	<i>Little in the way of additional funding required.</i>
3.4	Participation Monitoring	Aim: To encourage and monitor participation in sport and physical activities			
3.4a	Monitoring of recreation, leisure and sporting participation across the municipality See Also 1.3d See Also 1.5a	<ul style="list-style-type: none"> • Develop systems to collect participation statistics on recreation and leisure groups across the municipality, highlighting increases/ decreases in numbers • Link incentives to the provision of information from groups • Offer alternative methods of providing the information when IT solutions are not available • Carry out club surveys to ascertain trends in player numbers 	<ul style="list-style-type: none"> ▪ A computerised recreation participation data collection system ▪ A survey undertaken every 2 years in relation to recreation and sports participation which simply outlines increases and decreases in participation rates across the municipality 	2006/2007	<i>Useful for Best Value and Grant application requirements</i>
3.5	Club Development Program	Aim: To assist with ongoing development and improvement of club administration			
3.5a	Sports and Recreation Club Development Opportunities See Also 1.5a	<ul style="list-style-type: none"> • Develop an annual program of Club Development opportunities to ensure that the quality of club administration continues to improve in the municipality. Use Gippsport, Council and other resources. • Encourage clubs to apply for Country Action and similar club development grants. 	<ul style="list-style-type: none"> • Annual Club Development program. • Provide information on club development funding. 	2005/ 2006	<i>Monitor attendance and outcomes.</i> <i>Organisation /Implementation costs \$5,000 approx</i>

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4. SPORT AND RECREATION PROGRAMS RECOMMENDATIONS

	Objectives	Actions	Indicator	When	Comments
4.1	Sports Programs	Aim: To encourage new initiatives and broad community participation through the Community Assistance Grant program			
4.1a	Targeting of Community Assistance Grants for new sporting opportunities and initiatives See Also 1.2b	<ul style="list-style-type: none"> Ensure that those Clubs that encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grant program Ensure that programs and services for special need groups, isolated or disadvantaged people receive special consideration Target particular groups or address particular issues form year to year, such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year Regardless of the need for special funding initiatives, the Community Assistance Grants will always aim to encourage strong community participation from all parts of the municipality 	<ul style="list-style-type: none"> Demonstrate annually new sports programs or services developed across the municipality Annual funding of new sporting / recreational initiatives Establish priority list for repairs/ upgrades 	2005/2006 Annually	
4.2	Recreational Opportunities	Aim: To recognise that clubs and Leisure Centres play a major role in providing activities across the municipality and that those people falling outside the club system need to be reached and encouraged			
4.2a	Sport and recreation participation and opportunities in Council and community facilities See Also 1.3d See Also 1.5a See Also 3.3b	<ul style="list-style-type: none"> To encourage non-club related activities such as fitness or socially based activities, eg. Walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc That the Leisure Centre programs need to also cater for leisure activities in the pools and other fitness based activities and programs That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities 	<ul style="list-style-type: none"> More social level sport available at or through Leisure Centres Demonstrate an increase in the number of casual / leisure swimmers at Council heated pools 	Ongoing	<i>May require Centres to remain open longer to cater for additional needs</i>

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4.2b	Expand programs for older adults, with particular emphasis on programs involving healthy exercise. See Also 2.1c	<ul style="list-style-type: none"> Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres, Council programs for older adults or other providers 	<ul style="list-style-type: none"> Demonstrated increase in the number of older/aged people participating in leisure programs and services Seek funding for programs involving older adults 	2005/2006	<i>There will be officer time and Council resource implications (Planning Section 2.1c)</i> <i>VicHealth funding can be sought.</i> <i>Some implementation costs will be incurred</i>
4.2c	Youth Leisure and Recreation Strategy. See Also 2.1b	<ul style="list-style-type: none"> Develop a Youth Leisure and Recreation Plan (2.1b), which will focus on leisure, sport, recreational and cultural activities for young people throughout the municipality Support and/or initiate leisure and recreational activities for young people throughout the municipality through the development of facilities and programs 	<ul style="list-style-type: none"> Youth Leisure and Recreation Strategy Plan developed 	2007/2008	<i>Project requires full scoping.</i>
4.2d	Special needs groups requiring greater assistance with recreational opportunities	<ul style="list-style-type: none"> Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc 	<ul style="list-style-type: none"> Funding applications for special needs leisure and recreation programs 	2005/2006	<i>Outside funding is sought and programs run for a variety of HAAC and Vic Health funded programs.</i> <i>Some administration costs incurred</i>
4.3	Events/Tourist Opportunities	Aim: To promote the municipality as a destination for events, participation and tourist opportunities			
4.3a	Community events and tourism opportunities	<ul style="list-style-type: none"> Support, encourage and promote a range of community sporting events throughout the municipality via Community Assistance Grants Recognise the popularity of family/ community activities and support to conduct a limited number of free or low cost activities, events and outdoor entertainments Ensure that local recreation promotional material is visible, available, up to date and attractive 	<ul style="list-style-type: none"> Annual program of community events that are conducted across the municipality Ongoing support and/or conduct of community events and festivals 	2004/2005 Ongoing	<i>A range of events and activities can be supported involving both community and semi-commercial interests, with direct and indirect benefits to the local economy.</i> <i>Any individual projects will require full scoping.</i>

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5. FACILITY RECOMMENDATIONS					
	Objectives	Actions	Indicator	When	Comments
5.1	General Facility Recommendations	Aim: To upgrade and continue to develop the Parks, Playgrounds, Recreation Reserves and public open space			
5.1a	Parks, Playgrounds, Facilities and Equipment in Public Open Space	<ul style="list-style-type: none"> To continue to develop the Parks and Gardens across the municipality as a major feature and attraction for residents and visitors Ensure that all facilities and equipment in public open space areas are well maintained and presented and all necessary repairs are carried out promptly according to Health and Safety standards 	<ul style="list-style-type: none"> Attractive parks and gardens remain a major attraction for residents and visitors Further improvements to public space appearance and reduced risk of injury 	Immediate and ongoing	
5.1b	Sealing of roads and car parks within sports grounds, reserves and parks	<ul style="list-style-type: none"> Develop a ten-year plan to seal roads and car parks at sportsgrounds, recreation reserves and parks Priorities to be set on a needs basis according to usage levels, safety, access issues, aesthetics and importance of reserves and sports grounds Grounds requiring assistance with urgent sealing of roads include: <ol style="list-style-type: none"> Burke Street, Netball Centre, Warragul. Western Oval (some works carried out) Soccer entrance, King St, Warragul Drouin Recreation Reserve Yarragon Recreation Reserve Trafalgar Recreation Reserve Neerim South Recreation Reserve Longwarry Logan Park Thorpdale Athletics Track, Warragul Ellinbank, Willow Grove, Darnum and others Eastern Park 	<ul style="list-style-type: none"> Criteria: Set up a spreadsheet with car parks to be sealed. Assess and prioritise for works to be done over the next 10-year period Cost to be put in budget Infrastructure to assist with assessment for each project Program developed for sealing roads and car parks in major recreational facilities across the municipality 	2005/2006 Ongoing	<p><i>Needed for safety, access and aesthetic reasons. Include in Capital Works Program</i></p> <p><i>To be costed in budget over coming years</i></p>
5.1c	Sportsground Lighting	<ul style="list-style-type: none"> Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources Address risk management and community safety issues 	<ul style="list-style-type: none"> Develop criteria and program for improved lighting at sportsground when necessary 	2006/2007 Ongoing	<p><i>Local contributions and outside funding to be sought. Safety issues are involved</i></p> <p><i>Neighbours also need to be considered</i></p> <p><i>Costs are considerable</i></p>

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5.1d	Sports Grounds Safety Inspections See Also 1.6a, 1.6b, 1.6c	<ul style="list-style-type: none"> Appoint a suitably qualified risk management expert or Council officer (engineering qualifications) to assess safety issues at the various sportsgrounds, including buildings, facilities, playground etc The Council's sports grounds are managed by committees of management formed from user groups with little or no training in risk management evaluation (Includes DSE owned reserves) Encourage user groups to regularly carry out basic risk assessments and resulting remedial works 	<ul style="list-style-type: none"> Completion of professional sportsground and recreational facility safety inspections Ongoing audit of the safety inspections Local regular risk assessments 	2005/2006	<p><i>Council inspections and recommendations will raise expectations for Council to finance upgrading</i></p> <p><i>Training sessions to be provided for local committees</i></p> <p><i>Improvements will rely on local support and priorities</i></p> <p><i>Requires full scoping.</i></p>
5.2	Public Halls	Aim: To assess the long-term future of the public halls in the municipality			
5.2a	Public Halls: Conditions and Use	<ul style="list-style-type: none"> Survey all public halls within the municipality to gather information about: <ul style="list-style-type: none"> Current use Financial position Committee of management Condition of the building Current plans and priorities Establish demand for the public halls across the municipality 	<ul style="list-style-type: none"> Assess demand / usage levels of community halls across the municipality Assess which public halls are well used and should be targeted for assistance Assess future use of Halls for recreation purposes 	2004/2005	<i>An opportunity for Council to target any support for improvements.</i>
5.2b	Development of Community Sporting Facilities See Also 1.5a	<ul style="list-style-type: none"> The prime responsibility for the development of sporting facilities within the municipality rests firmly with the clubs and organisations wishing to use them Council may choose to assist in the development of sporting facilities through the provision of land, funding, assistance in acquiring outside funding from government or other sources Council may choose to provide and totally fund community sporting or recreational facilities when it believes that it is in the interests of the broad community to take this action 	<ul style="list-style-type: none"> New and upgraded community sport and recreation facilities 	Immediate and ongoing	<i>The criteria for assisting with the development of community sport and recreation facilities are based around the community need as seen by Council, Council's ability to assist, established Council policies and practices and its ability to justify its actions to the broad community</i>
5.3	Hockey Facilities	Aim: To monitor growth of the sport and plan for future developments in any new outdoor sporting precinct			
5.3a	Hockey	<ul style="list-style-type: none"> Support the Hockey Club use of the St Paul's Anglican Grammar School Hockey synthetic pitch facilities and consider provision of minor levels of infrastructure support Council to monitor the development of hockey in the municipality and to assist in the development of further facilities as land becomes available and demand warrants further support To set aside space for future hockey developments in any new outdoor sporting precinct established 	<ul style="list-style-type: none"> Monitor development of hockey in the municipality Consider to set aside space for future hockey developments in any new outdoor sports precinct 	Ongoing	<p><i>Most development has been over the past few years. Quality synthetic hockey facilities are a Regional issue. BBSC is not in a position to provide facilities for all Gippsland councils.</i></p> <p><i>Excluding land costs, single pitch development could cost \$1M</i></p>

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5.4 Soccer Facilities		Aim: To acknowledge the strong growth in soccer in the municipality and support future developments			
5.4a	Soccer growth and development	<ul style="list-style-type: none"> To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term To plan for a future site for the long-term development of soccer facilities in Warragul for the next 5-10yrs To plan land and plane for Soccer ground developments in Trafalgar To progressively assist the Drouin Soccer Club to improve playing facilities. Monitor developments and consider land acquisition if and when warranted 	<ul style="list-style-type: none"> Monitor soccer development. Support for the Warragul Soccer club on its current site Plan for support for future development needs of Soccer in Trafalgar, Warragul and possibly Drouin 	2004/ 2005 Ongoing	<p><i>Development is mostly at a junior level</i></p> <p><i>Land for development could be costly.</i></p>
5.5 Netball Facilities		Aim: To support the upgrading of netball facilities across the municipality			
5.5a	Support and assist with the upgrade the netball courts and facilities	<ul style="list-style-type: none"> To assess the condition of all netball courts and facilities in the municipality with particular interest in size and surface To support netball clubs and committees of management to upgrade the size and surface of the netball courts at the identified sites, with a suitable acrylic coloured surface Courts to be considered for upgrade will include Drouin, Neerim South, Longwarry and others dependent on a full assessment of all courts and their use 	<ul style="list-style-type: none"> Assess the condition of all netball courts in the municipality and establish priorities for resurfacing and internal redevelopment Seek funding from outside sources 	2005/2006 Ongoing	<p><i>There are a large number of courts in the municipality</i></p> <p><i>Risk management is a major issue</i></p> <p><i>Acrylic surface upgrade \$5,000 approx</i></p> <p><i>Asphalt recoat \$10,000 approx</i></p>
5.5b	Warragul Netball Centre in Burke Street as the Regional Netball Centre	<ul style="list-style-type: none"> Continue to support developments and improvements of the Warragul Netball Centre as the Regional Netball facility for the municipality Extensions to buildings and additional court lighting required Car parking needs extending, construct driveway and car park on existing land (Safety issue) 	<ul style="list-style-type: none"> Develop a Master plan for long-term development of netball facilities in conjunction with the Netball Association Ongoing upgrades to netball facilities at Warragul Regional Centre 	Ongoing	<p><i>The Warragul Leisure Centre may be a preferred venue for exhibition games.</i></p> <p><i>Individual projects require full scoping. Could be as much as \$150,000</i></p>
5.6 Tennis Facilities		Aim: To support the upgrade or rationalisation of tennis facilities across the municipality in line with the proposed study recommendations			
5.6a	<p>Upgrading of tennis facilities across the municipality</p> <p>See Also 2.1d</p>	<ul style="list-style-type: none"> Recognise that there are number of under-utilised tennis courts in the municipality, mainly located in rural areas That Council will consider support for tennis facilities in townships with potential for club and regular casual involvement Recognise that the prime responsibility for maintenance and upgrading of tennis facilities rests with the clubs and local communities Designate one of the major tennis centres in Drouin or Warragul as Council's Regional Tennis facility 	<ul style="list-style-type: none"> Assistance to those tennis courts that warrant upgrading Explore funding options for tennis facility upgrading Encourage and support development of a designated Regional standard tennis facility at Drouin or Warragul 	2004/2005 Ongoing	<p><i>Local input to development costs essential</i></p>

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5.6b	Upgrade tennis facilities in Warragul See Also 2.1d	<ul style="list-style-type: none"> Plan for the upgrade of tennis facilities in Warragul following analysis of the tennis facility provision 	<ul style="list-style-type: none"> Undertake tennis planning study in Warragul with Tennis Victoria and clubs Development of a long-term plan for Warragul Township tennis facilities Assist with implementation of the proposed plan 	Commence 2004/2005	<p><i>Funding was sought to upgrade the Warragul Tennis courts from SRV.</i></p> <p><i>Not successful 2005/2006</i></p> <p><i>Review \$5,000 approx</i></p> <p><i>Full project costing required</i></p>
5.6c	Yarragon Tennis Club See Also 2.1d	<ul style="list-style-type: none"> Determine the current usage at the Yarragon courts and support an upgrade of the court surface if warranted Encourage the reformation of an active tennis club in Yarragon through public meeting 	<ul style="list-style-type: none"> Assess current tennis demand in Yarragon Encourage club redevelopment 	2004/2005	<p><i>Current level of interest is low. Courts suffering from lack of care and maintenance but are in reasonable condition.</i></p> <p><i>Per court upgrade \$5,000</i></p>
5.6d	Longwarry Tennis Club See Also 2.1d	<ul style="list-style-type: none"> Determine current interest in tennis in Longwarry and support upgrade of courts if warranted Encourage reformation of Tennis Club/Committee 	<ul style="list-style-type: none"> Assess current tennis demand in Longwarry Encourage club redevelopment 	2004/2005	As above.
5.7	Pony Club Developments	Aim: To recognise the social and cultural role played by pony clubs and other equestrian organisations across the shire			
5.7a	Council to undertake a review of all pony club facilities across the Shire	<ul style="list-style-type: none"> Bring together the Pony Clubs across the Shire to discuss the long-term development of Pony Clubs and issues facing the clubs in the medium to longer term Review and evaluate all pony club sites operating across the Shire, their current usage, usage trends, quality of infrastructure, financial resources, sharing of facilities, issues and future development plans for each site Establish a development plan for Pony Clubs, which will recommend whether a regional facility should be developed Encourage greater use of Pony Club facilities 	<ul style="list-style-type: none"> Review of pony club priorities in Shire Council to consider support for a Regional facility Support for grant applications to funding organisations 	2006/2007	<p><i>Likely to be requests for some redevelopments. Council should consider concentrating any of its resources on a Regional facility.</i></p> <p><i>Implementation and redevelopment scoping and costing required</i></p>
5.8	Aquatic Centres	Aim: To provide aquatic and leisure facilities to meet the year round needs of the Baw Baw community			
5.8a	Aquatic Centre opportunities	<ul style="list-style-type: none"> To create family and leisure swimming opportunities Develop the Warragul Leisure Centre to accommodate all year round aquatic activities rather than seasonal programs only Develop outdoor access and water play areas to attract families and young swimmers Ensure that the new facilities cater for the needs of wide range of recreational activities and users Plan for the progressive development of the Centre to include a range of leisure, health, fitness and social areas Close the Warragul Outdoor Pool Facility once the planned pool redevelopments have been implemented 	<ul style="list-style-type: none"> More people involved in swimming activities in the Shire Adequate year round swimming opportunities More family and leisure involvement Provision of health and fitness activities Closure of outdated outdoor swimming pool in Warragul 	<p>Ongoing</p> <p>Stage 1 - \$1m</p> <p>Stage 2 - \$2.5m</p> <p>Stage 3 - \$1.5m</p>	<p><i>The major recreation project facing Council in coming years</i></p> <p><i>Redevelopment costs could range between \$5M and \$10M over 10 years</i></p>

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5.8b	Offer “alternate” programs and attractions for young people at the outdoor pools over the summer season.	<p>Recognise the restrictions on the use of the outdoor pools through our climate, and</p> <ul style="list-style-type: none"> ▪ Include some community events over the summer season at the pools, focused on young families and young people ▪ Look to develop other attractions at the pools 	<ul style="list-style-type: none"> ▪ Development of a limited summer season event program for the Baw Baw Aquatic Centres 	2004/2005 Ongoing	<i>Weather, water temperature and population catchments make attendances unreliable.</i>
5.8c	Improve shade provision at each outdoor aquatic facility.	<ul style="list-style-type: none"> ▪ Develop a consistent approach to shade provision at each of the outdoor aquatic centres ▪ Shade needed at Drouin, Warragul, Neerim South, Thorpdale, Trafalgar and Rawson 	<ul style="list-style-type: none"> ▪ Development of shade at all the aquatic facilities ▪ Annual reviews of shade levels at each aquatic facility 	2004/2005	<i>Costs per pool to improve shade provision app. \$15-\$20,000 per pool.</i>
5.8d	Continue to upgrade each of the outdoor aquatic facilities to meet satisfactory standards.	<ul style="list-style-type: none"> ▪ Develop a 10-year capital works program for each of the pools at Drouin, Neerim South, Trafalgar, Thorpdale and Rawson to enable a systematic upgrade of these pools ▪ Improve the water temperature at the outdoor pools in the medium term through solar heating 	<ul style="list-style-type: none"> ▪ Develop maintenance and capital improvement plans for each aquatic centre and plant room ▪ Systematically upgrade each facility and plant room to ensure public health and safety standards are met ▪ Increase the water temperature where practical 	2006/2007 Ongoing	<p><i>There are 6 pools in addition to the WLC, all requiring considerable capital expenditure which is often difficult to support because of low use and limited seasons. Upgrade at Rawson underway.</i></p> <p><i>Minimum \$100,000pa required for recommended upgrades</i></p>
5.8e	Monitor the annual program of customer satisfaction surveys.	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs	<ul style="list-style-type: none"> ▪ Implementation of an annual aquatic facility, user satisfaction survey 	Survey annually	<i>Conduct survey in conjunction with contractor. Some analysis costs may be incurred</i>
5.9	Recreational Trails	Aim: To develop a series of recreational trails in all major townships			
5.9a	Create a Warragul – Drouin Recreational Trail for cycling / walking	<ul style="list-style-type: none"> ▪ Undertake the development of a recreation trail link between the townships of Warragul and Drouin ▪ To coincide with Growth Management Plan 	<ul style="list-style-type: none"> ▪ Commence the Warragul-Drouin Recreation Trail 	2005/2006 Ongoing	<p><i>Volunteer works and contributions from the Service clubs and the community</i></p> <p><i>Stage 1 of 10 \$100,000</i></p>
5.10	Signage	Aim: To provide suitable directional and identification signage for all recreation facilities and venues			
5.10a	Consistent facility identification signage at all recreation and sporting venues.	<ul style="list-style-type: none"> ▪ Confirm and utilise consistent signage for all recreation facilities ▪ Request Committees of management to remove all obsolete and old signage at each reserve/recreational facility when new signage is installed 	<ul style="list-style-type: none"> ▪ Implementation of common signage across The Shire 	2005/2006 Ongoing	<p><i>Most halls and sports venues have Council provided signs installed.</i></p> <p><i>\$5,000 over 3 years</i></p>

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5.10b	Improve directional signage to all major recreational facilities	<ul style="list-style-type: none"> Upgrade and improve directional signage as part of the signage improvement for all recreation facilities 	<ul style="list-style-type: none"> Assessment of signage requirements for all recreational facilities Implementation of the directional signage plan 	2005/2006	<i>Approx \$5,000pa</i>
5.11	Football Clubs/Cricket Grounds/ Recreation Reserves	Aim: To upgrade Wester Park as a regional sporting facility and to consider irrigation and drainage at sporting reserves			
5.11a	Develop the Western Oval as the ground for the Baw Baw Shire	<ul style="list-style-type: none"> Recognise that Western Park Reserve is built on an uncompacted tip and that buildings, roadways, drainage, fencing and playing surface will need ongoing attention Carry out annual topdressing, fertilising, reseeding and other recommended turf care (Fisher Stewart Report) Monitor the undulations due to settling of the ground level as necessary (6 to 8 years) (Fisher Stewart Report) Designate the Western Park Oval as Council's regional quality sportsground within the municipality deemed suitable for cricket and football finals Seal the roadways and car park areas at the Western Oval Assist with the restoration of the boundary fencing around the main oval Monitor other facilities at Western Park that are affected by the settling of the uncompacted tip site 	<ul style="list-style-type: none"> Upgrade of the Western Oval as the regional football and cricket facility for Baw Baw Shire Major football and cricket matches (finals etc) are held at Western Park The ground and surrounds are in very good condition for the intended use 	2004/2005	<i>Fisher Stewart (2002) report recommended regular small upgrades to W P oval rather than one major upgrade. Also recommended land acquisition for additional sports grounds to the West of Tarwin Street.</i> <i>Fence, surface work and roadway upgrade (S1) \$50,000 approx</i>
5.11b	Drainage at Football Ovals See Also 1.3b	<ul style="list-style-type: none"> Identify all major sports grounds requiring improved drainage systems, prioritise and progressively improve the drainage. May include Western Park, Trafalgar, Yarragon and Neerim South reserves and soccer facilities at Warragul and Drouin 	<ul style="list-style-type: none"> Sports ground improvements 	2005/2006 Ongoing	<i>Drainage costs will vary depending on requirement</i>
5.11c	Installation of watering system at a number of football/ cricket grounds including: - Drouin Recreation Reserve - Trafalgar Recreation Reserve See Also 1.3b	<ul style="list-style-type: none"> Identify those sports grounds needing irrigation systems and prioritise. Issues, risk management and grass care to be considered in conjunction with Council's Environmental Management Plan Council to assist in funding irrigation improvements at identified football/cricket grounds Low use water systems only to be considered Support from sporting clubs necessary and upgraded ground to be timetabled for additional games 	<ul style="list-style-type: none"> Development of a sportsground irrigation program 	2005/2006 Ongoing	<i>Water is expensive and needs to be carefully used. Program of value to both cricket and football</i> <i>\$60,000 per oval approx</i>

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5.12 Skateboard Facilities		Aim: To support the ongoing development of Skate parks across the Shire			
5.12a	Monitor use and demand for skate facilities, following the development of the facilities at Drouin, Warragul and Trafalgar See Also 1.3a, d See Also 2.1b	<ul style="list-style-type: none"> Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar Assess the value of these facilities to the users through observation of the use of the facilities, seeking feedback from interested community organisations and by conducting surveys of the users from time to time Develop and monitor the need for maintenance and carry out works as required 	<ul style="list-style-type: none"> Regular monitoring of skate park usage Feedback from users and local community Skate parks remain top class facilities Skate park maintenance budget established 	2005/ 2006 Ongoing	<i>Some minor maintenance and upgrades will be required from time to time.</i> <i>\$5,000pa approx</i>
5.12b	Development of additional skate park facilities at other townships in the Shire, including: - Longwarry - Yarragon - Neerim South - Erica Rawson, and Thorpdale See Also 1.3a, d See Also 2.1b	<ul style="list-style-type: none"> That skate parks be progressively developed for young people in the townships of Longwarry, Neerim South, Yarragon, and Rawson- Erica, where there is a clearly defined need That Longwarry and Neerim South be the next Skate parks developed in the Shire, once siting issues are have been resolved That the skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries 	<ul style="list-style-type: none"> Planning and development of additional skate park facilities across the Shire 	2005/2006 Ongoing	<i>Very strong interest in, and continuing use of all existing skateparks.</i> <i>In excess of \$50,000 per site</i>
5.13 Playgrounds		Aim: To continue to develop quality playgrounds across the Shire			
5.13a	Develop a fully accessible playground for people of all abilities, in the Baw Baw Shire See Also 1.6d See Also 1.7a See Also 2.1e, f, g See Also 5.1a	<ul style="list-style-type: none"> Plan a regional playground, which offers full accessibility and is designed for wheelchair access with input from participants, support groups and/or parents Select a suitable site and develop the proposed playground facility 	<ul style="list-style-type: none"> Development of an 'Access for all Abilities' playground in the Shire to be located at Warragul or Drouin 	2008/2009	<i>Development at Civic Park, Warragul or Drouin would ensure greatest use</i> <i>Year 1 (Stage 1) \$80,000.</i>
5.13b	Playgrounds in new growth areas See Also 2.1g See Also 5.1a	<ul style="list-style-type: none"> Review new housing developments and recommend locations for new playgrounds Liaise with planners and developers on playground locations 	<ul style="list-style-type: none"> Playgrounds located in new housing developments 	2006/2007	<i>Playgrounds not to be situated on very small blocks.</i> <i>Developer Contribution Plans? \$35,000 per playground approx</i>

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5.14 Major Facility Provision		Aim: To develop new indoor and outdoor sporting facilities in the Shire to meet present and future needs			
5.14a	Development of outdoor sporting facilities at Trafalgar	<ul style="list-style-type: none"> Develop master plan and purchase land for the new reserve with staged development and with soccer and other junior outdoor sports facilities, including cricket and football Recommend land to the West of existing Recreation Reserve be acquired for immediate use and monitor developments to the East for future needs 	<ul style="list-style-type: none"> Identification and acquisition of suitable land for outdoor sporting facilities Monitor development proposals to the East of Trafalgar 	Ongoing	<p><i>Full development of the reserve may be a 10 to 15 year project</i></p> <p><i>Land acquisition costs \$450,000 approx</i></p>
5.14b	Development of outdoor sporting facilities at Warragul See Also 2.1a	<ul style="list-style-type: none"> In line with recommendations from the Fisher Develop a master plan and plan for staged development of the proposed reserve 	<ul style="list-style-type: none"> Acquisition of suitable land Plan for the future development of the area 	2007/2008 and ongoing	<p><i>Long-term development project.</i></p> <p><i>Each project would require full scoping and costing</i></p>
5.14d	Warragul East Reserve, Stoffers Street	<ul style="list-style-type: none"> Develop the Warragul East Reserve as 2nd ground for cricket with a turf wicket in conjunction with the local clubs and Association Plan for and stage the basic ground and wicket construction over the next 3 years Other facilities to be staged over the next 5 to 10 years in conjunction with the clubs and other funding sources will include pavilion, car park, landscaping etc 	<ul style="list-style-type: none"> Commencement of earthworks, drainage, watering system, fencing, seeding, wicket etc 	2004/2005 and ongoing.	<p><i>Other sports (junior) will be considered if practical</i></p> <p><i>St 1 \$100,000</i></p> <p><i>St 2 \$ 25,000 2009/2010 (Pitch)</i></p> <p><i>St 3 \$ 49,000 2010/2011 (Car Park)</i></p> <p><i>St 4 \$200,000 2010/2011 (Pavillion)</i></p>
5.14e	Gymnastics facilities in the Shire.	<ul style="list-style-type: none"> To acknowledge that the gymnastics facilities at Warragul have served the sport well during its development phase To recognise that the facilities are no longer adequate for the current needs of the sport and the location of this facility is unsuitable for future developments That Council endeavour to assist to gymnastic club to examine more suitable facilities in Warragul or Drouin Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building 	<ul style="list-style-type: none"> Relocation of gymnastics to more suitable premises Outside funding sought 	2005/2006	<p><i>Disposal of current premises could offset some relocation costs.</i></p>

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PART 3 – ACTION PLAN

The following 'Recreation Strategy Action Plan' prioritises the recommendations coming out of the Baw Baw Recreation Strategy Plan. It will also assist the Recreation Unit to devise a yearly work plan based on the Recreation Strategy Plan objectives and actions.

It is important to remember that the Recreation Strategy Plan is a whole-of-Shire plan for the next 10 years and many of the projects identified within the Recreation Strategy Plan are to be staged over this period. All project costs and budget allocations are ESTIMATES, unless otherwise specified. Many projects need specific project scoping and costing, including maintenance, upgrade and life cycle costing.

Prioritisation has been scored against the following criteria:

- **Project Cost** – Estimated total project cost
- **Council Allocation** – Financial allocation per financial year
- **Budget Year** – Financial year in which project will commence
- **Alternative Funding Source** – Additional / Alternative funding sources
- **Shortfall** – Financial shortfall
- **Council Priority** – Priority with regard to Council Plan (and other Council Strategies / Policies)
- **Staff Resources** – Total amount of staff hours (recreation or otherwise) required
- **Community Priority** – Priorities as outlined by various and numerous Community Consultation Processes

All actions were given a total score by adding the Council Priority Score, Staff Resource Score (calculated by availability and allocation of staff resources) and the Community Priority Score. The actions were then given an overall priority ranking by taking into account the total score, project cost and availability of funds and/or funding.

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
	This Year												
1.2c	Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council.	0.00	0.00	AA	NIL	0.00	5	350	5	5	15	VH	Complete 2004/2005
5.14a	Plan for the acquisition, and development of land to the West of existing Recreation Reserves in both Trafalgar and Warragul.	0.00	0.00	2004/2005	NIL	0.00	5	50	5	5	15	VH	GMP addresses Warragul Land. Trafalgar Recreation Study addresses Trafalgar Land.
5.8a	Ensure that the new facilities at Warragul Leisure Centre cater for the needs of wide range of recreational activities and users, including families and young swimmers.	30000.00	30000.00	2004/2005	NIL	0.00	5	80	5	5	15	VH	
5.8a	Plan for the development of the Warragul Leisure Centre to include a range of leisure, health, fitness and social areas.	0.00	0.00	2004/2005	NIL	0.00	5	20	5	5	15	VH	Sets Framework for the redevelopment of the Warragul Leisure Centre.
1.8a	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored.	0.00	0.00	AA	NIL	0.00	5	36	4	5	14	VH	Applies to formal contract reviews only
2.1g	To acquire high quality public open space with new property developments which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity.	0.00	0.00	AA	NIL	0.00	5	20	4	5	14	VH	Ongoing negotiation with developers.
2.1g	Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space	0.00	0.00	AA	NIL	0.00	5	30	4	5	14	VH	Internal working party.
3.3a	Continue to develop a variety of sport and recreation facilities and encourage the community to use them.	0.00	0.00	AA	Possible	0.00	5	40	4	5	14	VH	Council provides considerable funding across the board for facilities & programs
5.9a	Undertake the development of a recreational trail link between the townships of Warragul and Drouin. To coincide with the Growth Management Plans.	1000000.00	100000.00	2004/2005	Yes	900000.00	4	200	4	5	13	H	Staged project
5.11a	Carry out annual topdressing, fertilising, reseeding and other recommended turf care, monitor undulations due to settling. (Fisher Stewart Report)	3000.00	3000.00	2004/2005	NIL	0.00	4	6	4	5	13	VH	
1.2a	Work with local community groups to assist with promotion and development of recreational activities.	0.00	0.00	AA	NIL	0.00	4	200	4	5	13	VH	This is one of the main duties of the rec officer; meeting community needs
1.6c	Develop a Committee Manual, which defines the Committee of Management system.	0.00	0.00	2004/2005	NIL	0.00	5	20	4	4	13	VH	May have suitable resource (Check PF)
5.4a	To acquire land and plan for Soccer ground developments in Trafalgar.	0.00	0.00	2004/2005	NIL	0.00	5	5	4	4	13	VH	See also 5.14a
1.6a	That Council and DS & E committees of management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council.	0.00	0.00	AA	NIL	0.00	4	0	5	4	13	VH	
4.2a	That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use	0.00	0.00	AA	NIL	0.00	4	4	4	5	13	VH	
5.12b	That skateparks be progressively developed for young people in the townships of Yarragon, Thorpdale and Rawson- Erica, where there is a clearly defined need. Longwarry and Neerim South to be next Skate parks developed.	240000.00	125000.00	2004/2005	Possible	115000.00	4	100	4	4	12	H	Work In Progress
5.1a	Ensure that all facilities and equipment in public open space areas are well maintained and presented and all necessary repairs are carried out promptly according to Health & Safety standards	0.00	0.00	2004/2005	NIL	0.00	4	0	4	4	12	H	Allocated in Parks and Gardens Budget
5.12a	Monitor the need for maintenance and carry out works as required.	2500.00	2500.00	2004/2005	NIL	0.00	4	10	4	4	12	VH	Ongoing
1.2c	Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	Ongoing
1.2c	Review of Community Assistance Grants	0.00	0.00	AA	NIL	0.00	4	6	4	4	12	VH	Complete 2004/2005
5.14c	Develop the Warragul East Reserve for cricket and junior sport, in conjunction with the local clubs and Association. Plan for and stage the basic ground and wicket construction over the next three years.	100000.00	95000.00	2005/2006	Possible	5000.00	4	60	4	4	12	H	Additional costs include wicket, change rooms/toilets & car parking. Community grants can be available for wicket. Project could extend over next 5 years or so.
5.1b	Develop a ten year plan to seal roads and car parks at sportsgrounds, recreation reserves and parks. Priorities to be set on a needs basis according to usage levels, safety, access, aesthetics and importance of reserve/sports ground.	0.00	0.00	2004/2005	NIL	0.00	4	20	4	4	12	H	Ongoing
5.1b	Burke St Netball Centre, Warragul	60000.00	0.00	TBD	NIL	60000.00	4	2	4	4	12	VH	
5.1b	Western Oval (some works carried out), Warragul	50000.00	0.00	TBD	NIL	50000.00	4	2	4	4	12	VH	
5.1b	Soccer entrance, King St, Warragul	0.00	0.00	TBD	NIL	0.00	4	2	4	4	12	VH	Completed 2004/2005
5.1b	Drouin Recreation Reserve	70000.00	0.00	TBD	NIL	70000.00	4	2	4	4	12	VH	
5.1b	Yarragon Recreation Reserve	80000.00	0.00	TBD	NIL	80000.00	4	2	4	4	12	VH	
5.1b	Trafalgar Recreation Reserve	80000.00	0.00	TBD	NIL	80000.00	4	2	4	4	12	VH	
5.1b	Neerim South Recreation Reserve	80000.00	0.00	TBD	NIL	80000.00	4	2	4	4	12	VH	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
5.1b	Longwarry	80000.00	0.00	TBD	NIL	80000.00	4	2	4	4	12	VH	
5.1b	Logan Park	0.00	0.00	TBD	NIL	0.00	4	2	4	4	12	VH	Completed 2004/2005
5.1b	Thorpdale	70000.00	0.00	TBD	NIL	70000.00	4	2	4	4	12	VH	
5.1b	Athletics Track, Warragul	40000.00	0.00	TBD	NIL	40000.00	4	2	4	4	12	VH	
5.1b	Ellinbank, Willow Grove, Darnum and others	0.00	0.00	TBD	NIL	0.00	4	2	4	4	12	VH	Not Costed
5.1b	Eastern Park	0.00	0.00	TBD	NIL	0.00	4	2	4	4	12	VH	Not Costed
1.5a	That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community.	0.00	0.00	AA	NIL	0.00	4	0	4	4	12	VH	
1.6c	Provide ongoing advice and support to the community organisations as necessary to assist compliance with Council's Occupational Health and Safety etc Policies	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
2.1h	Work with local communities to develop safe bicycle and walking recreation trail plans for each major township.	0.00	0.00	AA	NIL	0.00	4	50	3	5	12	VH	Staff resources as required
2.1h	Work towards the development of bicycle / walking linkages between townships.	6000.00	0.00	AA	NIL	6000.00	4	30	4	4	12	VH	May involve community groups, eg cycle club. Could include signage and maps.
2.2c	When planning new recreation projects and facilities, ensure that appropriately skilled community services/disability staff are involved in reviewing the proposed designs.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
3.5a	Encourage clubs to apply for Country Action and similar club development grants.	0.00	0.00	AA	Yes	0.00	4	6	4	4	12	VH	Funding: Country Action Grants
4.1a	That programmes and services for special needs groups, isolated or disadvantaged people receive special consideration.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
4.2a	That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	VicHealth are funding outreach programs
4.3a	Support, encourage and promote a range of community sporting events throughout the Shire via Community Assistance Grants.	5000.00	0.00	AA	NIL	5000.00	4	40	3	5	12	H	See Council's Community Grants
5.4a	To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	H	Long term future elsewhere.
5.13b	Review new housing developments and recommend locations for new playgrounds. Liaise with planners and developers on new playground locations.	0.00	0.00	AA	NIL	0.00	4	30	3	5	12	H	Policy
4.3a	Seek out, support and develop unique sporting event opportunities for the Shire, suitable for the natural and built infrastructure and supporting the economic development initiatives being sought by the Shire.	5000.00	1000.00	2004/2005		4000.00	4	30	3	4	11	H	Ongoing
5.8d	Develop a 10 year capital works programme for each of the pools at Drouin, Neerim South, Trafalgar, Thorpdale and Rawson to enable a systematic upgrade of these pools.	80000.00	80000.00	2004/2005	Possible	0.00	4	100	3	4	11	H	Pool assets need to be maintained & improved.
1.2b	Promote all known recreation funding sources eg Sport & Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities.	0.00	0.00	AA	NIL	0.00	4	100	3	4	11	H	There is the need across Council for an Officer to identify funding opportunities
5.6b	Plan for the upgrade of tennis facilities in Warragul following analysis of the tennis facility provision.	0.00	0.00	2004/2005	NIL	0.00	4	40	3	4	11	H	See 5.6a. Study commenced.
1.7a	That a Community Safety component be included in Committee of Management training sessions.	0.00	0.00	AA	NIL	0.00	3	0	4	4	11	H	
2.3a	Develop on-line survey mechanism to assist with the ongoing review of the Recreation Strategy Plan.	0.00	0.00	AA	NIL	0.00	4	30	4	3	11	H	
3.2b	Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations.	0.00	0.00	AA	NIL	0.00	3	5	4	4	11	H	
3.3a	Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community.	0.00	0.00	AA	NIL	0.00	4	40	3	4	11	H	
4.2a	Ensure that the Leisure Centre programs need to also cater for leisure activities in the pools in addition to other fitness based activities and programs.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
4.2b	Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities.	10000.00	0.00	AA	Yes	10000.00	4	20	3	4	11	H	VicHealth are funding outreach programs
4.2c	Support and/or initiate leisure and recreational activities for young people throughout the Shire through the development of facilities and programs.	0.00	0.00	AA	Yes	0.00	4	10	3	4	11	H	Addressed elsewhere.
5.12a	Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar. Assess the value of these facilities to the users through observation, feedback and conducting user surveys occasionally.	0.00	0.00	AA	NIL	0.00	4	20	3	4	11	H	
5.14d	That Council endeavour to assist the gymnastic club to locate to more suitable facilities in Warragul or Drouin. Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	Unable to suggest a cost as options have not been identified.
5.1d	Encourage sports grounds user groups to regularly carry out basic risk assessments and resulting remedial works.	0.00	0.00	AA	NIL	0.00	3	6	4	4	11	H	
5.3a	Council to monitor the development of hockey in the Shire and to assist in the development of further facilities as land becomes available and demand warrants further support.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	
5.3a	To set aside space for future hockey developments in any new outdoor sporting precinct established in Warragul.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
5.12b	That Skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries.	0.00	0.00	AA	NIL	0.00	4	10	3	4	11	H	Policy
2.1c	Undertake an evaluation of older persons recreation needs and develop a range of community programs and activities designed to support an active and healthy lifestyle.	3000.00	0.00	2004/2005	NIL	3000.00	4	60	2	4	10	H	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
2.1d	Undertake a tennis strategy , which considers the long term future and the development of the various tennis facilities spread across the Shire. Utilise Tennis Victoria and their expert staff in undertaking the proposed tennis strategy.	6000.00	6000.00	2004/2005	NIL	0.00	4	30	3	3	10	H	Use TVic consultant & local steering committee
1.2a	Create ongoing & consistent communication with clubs/ associations through the web site and other available means.	0.00	0.00	AA	NIL	0.00	4	10	2	4	10	H	Web training is required for staff. To be provided by internal staff trainers
1.5a	That Council consider more structured assistance and annual grant allocations for sporting and recreational groups/clubs and projects, which are supported by Council's strategic recreation priorities in this plan.	0.00	0.00	AA	NIL	0.00	4	80	3	3	10	H	
1.6g	Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc. - Risk Management - Relationship with committees - Annual inspection Reserves. Deadlines inc such matters as: proof of insurance by all ground users / sporting clubs.	0.00	0.00	AA	NIL	0.00	3	15	3	4	10	H	Useful coordinative tool
2.2e	Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals.	0.00	0.00	AA	NIL	0.00	4	40	3	3	10	H	
2.3a	Convene Annual meetings in different locations around the Shire to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations. Document feedback for Council Report and local community.	2000.00	0.00	AA	NIL	2000.00	3	50	4	3	10	H	
3.4a	Offer alternative methods of providing participation information by clubs when IT solutions are not available.	0.00	0.00	AA	NIL	0.00	3	10	4	3	10	H	
4.1a	Ensure those clubs which encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grants Programme.	0.00	0.00	AA	NIL	0.00	3	6	4	3	10	H	
4.2a	That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants.	0.00	0.00	AA	NIL	0.00	3	4	4	3	10	H	
4.2b	Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres, Council programs for older adults or other providers.	0.00	0.00	AA	Yes	0.00	3	20	3	4	10	H	VicHealth are funding outreach programs
5.1c	Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources. Address risk management and community safety issues.	30000.00	0.00	AA	Unlikely	30000.00	3	4	4	3	10	H	
1.3a	Update and improve the data base regularly, utilising the new sport & recreation liaison officer to gather much of the data	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	H	Ongoing
1.1a	Ensure that the Council Plan continues to link with Council's Recreation Strategy Plan; changes to the Council plan must be reflected in the recreation strategy plan, council's policies, council's procedures & other plans.	0.00	0.00	AA	NIL	0.00	4	1	4	1	9	VH	Ongoing
1.6a	Develop an up to date database of committees of management including:- type of committee of management- constitution and legislation applying to the committee- extent of any powers and delegations- office bearers.	0.00	0.00	AA	NIL	0.00	2	8	4	3	9	M	
2.2e	Check with management committees on a regular basis & provide advice and assistance.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Council to ensure that each committee and group utilising Council facilities has up-to-date insurance cover of appropriate standard.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Explore opportunities to minimise costs to community clubs and organisations in meeting insurance requirements.	0.00	0.00	AA	NIL	0.00	3	25	3	3	9	M	
4.1a	Community Assistance Grants to target particular groups or address specific issues from year to year: such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year.	0.00	0.00	AA	NIL	0.00	3	4	4	2	9	M	
4.2a	To encourage non-club related activities such as fitness or socially based activities, eg. walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc.	0.00	0.00	AA	NIL	0.00	3	10	4	2	9	M	
4.2d	Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc	0.00	0.00	AA	NIL	0.00	3	50	3	3	9	M	
5.8.e	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs.	0.00	0.00	AA	Contractor	0.00	3	20	3	3	9	M	
1.2d	Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities.	0.00	0.00	AA	NIL	0.00	2	6	3	3	8	M	Ongoing
1.3b	All maintenance and capital improvements undertaken by either Council, Committees of Management, clubs or by other means to be updated on the database to ensure it remains as accurate as possible and assist in the identification / selection of Council funded capital improvements and maintenance.	0.00	0.00	AA	NIL	0.00	3	20	3	2	8	M	
3.1a	Seek opportunities where possible to improve and implement community access opportunities across the Shire.	0.00	0.00	AA	NIL	0.00	3	8	3	2	8	M	
4.3a	Recognise the popularity of family / community activities and support conduct of a limited number of free or low cost activities, events and outdoor entertainments.	0.00	0.00	AA	NIL	0.00	2	10	3	3	8	M	
1.2e	Review the policies and operation for the Community Assistance Grants program.	0.00	0.00	AA	NIL	0.00	2	2	3	2	7	L	Complete 2004/2005
1.3a	Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public	0.00	0.00	AA	NIL	0.00	4	25	2	3	7	L	Ongoing
1.3a	Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc	0.00	0.00	AA	NIL	0.00	3	20	2	2	7	L	
2.1n	Advocate for the care and management of Government controlled natural resources, their sustainable use, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas.	0.00	0.00	AA	NIL	0.00	3	30	3	1	7	M	
2.2b	Monitor the use of skateboards in public areas	0.00	0.00	AA	NIL	0.00	2	6	3	2	7	M	
1.3c	The recreational asset inventory should include relationships with the existing GIS system.	0.00	0.00	AA	NIL	0.00	2	10	2	1	5	L	No clear task
3.5a	Develop an annual programme of Club Development opportunities to ensure that the quality of club administration continues to improve in the Shire. Use Gippsport, Council and other resources.	0.00	0.00	AA	NIL	0.00		40			5	VH	See other entries.
2004/2005 TOTALS		2132500.00	442500.00					2734					
YEAR 1													

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.2c	Annually promote the Community Assistance Grants process to all sports, recreation and leisure groups within the municipality. Advise Community Grants annually in the Council and regional publications and through the Shire web site.	2000.00	2000.00	2005/2006	NIL	0.00	5	40	5	5	15	VH	Newspaper ads postage etc
1.2c	Publicise those groups who were successful in receiving funding	2000.00	2000.00	2005/2006	NIL	0.00	5	10	5	5	15	VH	Media Release/website ad Presentation Night
1.2c	Increase the amount of funding available annually to the Baw Baw Community Grants Scheme.	30000.00	30000.00	2005/2006	NIL	0.00	5	0	5	5	15	VH	Increase current allocation by 10% pa
1.2c	Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council.	0.00	0.00	AA	NIL	0.00	5	350	5	5	15	VH	
1.8a	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored.	0.00	0.00	AA	NIL	0.00	5	36	4	5	14	VH	Applies to formal contract reviews only
2.1g	To acquire high quality public open space with new property developments which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity.	0.00	0.00	AA	NIL	0.00	5	20	4	5	14	VH	Ongoing negotiation with developers.
2.1g	Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space	0.00	0.00	AA	NIL	0.00	5	30	4	5	14	VH	Internal working party.
3.3a	Continue to develop a variety of sport and recreation facilities and encourage the community to use them.	0.00	0.00	AA	Possible	0.00	5	40	4	5	14	VH	Council provides considerable funding across the board for facilities & programs
1.2a	Work with local community groups to assist with promotion and development of recreational activities.	0.00	0.00	AA	NIL	0.00	4	200	4	5	13	VH	This is one of the main duties of the rec officer; meeting community needs
2.1g	To plan for, designate & reserve open space for current & future parks and recreation requirements across the Shire, particularly in potential high growth areas and new developments.	0.00	0.00	2005/2006	NIL	0.00	5	60	3	5	13	VH	Substantially addressed at a Regional level by GMP. Structure plans will address local level detail.
5.11a	Designate the Western Park oval as Council's regional level sportsground within the municipality deemed suitable for cricket and football finals.	0.00	0.00	2005/2006	NIL	0.00	5	2	4	4	13	VH	
1.6a	That Council and DS & E committees of management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council.	0.00	0.00	AA	NIL	0.00	4	0	5	4	13	VH	
4.2a	That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use	0.00	0.00	AA	NIL	0.00	4	4	4	5	13	VH	
1.8b	Arrange /undertake a user survey each year to assess community satisfaction with the contract managers acting on behalf of Council at the Leisure Centres and the Council's swimming pools.	2000.00	0.00	2005/2006	NIL	2000.00	5	25	3	4	12	VH	
3.3a	Support the conduct of an annual Community Fun Run, the Sporting Walk of Fame and other programs and activities which encourage sport and fitness activities.	5000.00	60600.00	2005/2006	Yes	-55600.00	4	100	4	4	12	VH	Substantial funding from Council & other sources(VicHealth)
5.14c	Develop the Warragul East Reserve for cricket and junior sport, with a turf wicket in conjunction with the local clubs and Association. Plan for and stage the basic ground and wicket construction over the next three years.	345000.00	95000.00	2005/2006	Possible	250000.00	4	60	4	4	12	H	Additional costs include wicket, change rooms/toilets & car parking. Community grants can be available for wicket. Project could extend over next 5 years or so.
1.2c	Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
1.2c	Review of Community Assistance Grants	0.00	0.00	AA	NIL	0.00	4	6	4	4	12	VH	
1.6c	Develop a series of key policies in relation to risk management and occupational health and safety requirements for each of Council's sport and recreational assets.	0.00	0.00	2005/2006	NIL	0.00	4	20	4	4	12	VH	
5.14a	Plan for the staged development of the proposed new Reserves to meet the current and future needs of a variety of outdoor sports including soccer, cricket, football and hockey as well as other sports.	0.00	0.00	2005/2006	NIL	0.00	4	100	4	4	12	VH	Ongoing.
1.5a	That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community.	0.00	0.00	AA	NIL	0.00	4	0	4	4	12	VH	
1.6c	Provide ongoing advice and support to the community organisations as necessary to assist compliance with Council's Occupational Health and Safety etc Policies	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
2.1h	Work with local communities to develop safe bicycle and walking recreation trail plans for each major township.	0.00	0.00	AA	NIL	0.00	4	50	3	5	12	VH	Staff resources as required

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
2.1h	Work towards the development of bicycle / walking linkages between townships.	6000.00	0.00	AA	NIL	6000.00	4	30	4	4	12	VH	May involve community groups, eg cycle club. Could include signage and maps.
2.2c	When planning new recreation projects and facilities, ensure that appropriately skilled community services/disability staff are involved in reviewing the proposed designs.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
3.5a	Encourage clubs to apply for Country Action and similar club development grants.	0.00	0.00	AA	Yes	0.00	4	6	4	4	12	VH	Funding: Country Action Grants
4.1a	That programmes and services for special needs groups, isolated or disadvantaged people receive special consideration.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
4.2a	That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	VicHealth are funding outreach programs
4.3a	Support, encourage and promote a range of community sporting events throughout the Shire via Community Assistance Grants.	5000.00	0.00	AA	NIL	5000.00	4	40	3	5	12	H	See Council's Community Grants
5.1a	To continue to develop the Parks and Gardens across the Shire as a major feature and attraction for residents and visitors.	0.00	0.00	AA	NIL	0.00	4		4	4	12	H	Parks & Gardens staff
5.4a	To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	H	Long term future elsewhere.
5.13b	Review new housing developments and recommend locations for new playgrounds. Liaise with planners and developers on new playground locations.	0.00	0.00	AA	NIL	0.00	4	30	3	5	12	H	Policy
1.6g	Develop educational & training program covering necessary aspects of risk management, legislative and other key requirements	4000.00	0.00	2005/2006	NIL	4000.00	4	10	3	4	11	H	Use consultants
3.3a	Support community clubs in their endeavours to attract new participants to their sports.	0.00	0.00	2005/2006	Yes	0.00	4	40	3	4	11	H	Various funding sources available. Eg Community Grants
1.2b	Promote all known recreation funding sources eg Sport & Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities.	0.00	0.00	AA	NIL	0.00	4	100	3	4	11	H	There is the need across Council for an Officer to identify funding opportunities
3.3a	Target programs which promote increased community participation in recreation activities, especially in less active groups, through the Community Assistance Grants.	0.00	0.00	2005/2006	Yes	0.00	3	0	4	4	11	H	Various funding sources available. Eg Community Grants
5.8c	Provide shade at each of the outdoor aquatic centres. Shade needed at Drouin, Warragul, Neerim South, Thorpdale, Trafalgar and Rawson.	125000.00	0.00	2005/2010	Unlikely	125000.00	4	20	3	4	11	H	
1.6h	Evaluate the appropriateness of the committees of management operating in Baw Baw Shire, assess whether a reduction in the number of committees warranted. Consider rationalisation thru amalgamation or closure if warranted.	0.00	0.00	2005/2006	NIL	0.00	4	40	3	4	11	H	Substantial task with political implications.
5.2a	Survey all public halls within the Municipality to gather information about: Current Use; Financial Position; Committee of Management; Conditions of the Buildings; Current Plans and Priorities	0.00	0.00	2005/2006	NIL	0.00	3	50	4	4	11	H	
1.7a	That a Community Safety component be included in Committee of Management training sessions.	0.00	0.00	AA	NIL	0.00	3	0	4	4	11	H	
2.3a	Develop on-line survey mechanism to assist with the ongoing review of the Recreation Strategy Plan.	0.00	0.00	AA	NIL	0.00	4	30	4	3	11	H	
3.2b	Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations.	0.00	0.00	AA	NIL	0.00	3	5	4	4	11	H	
3.3a	Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community.	0.00	0.00	AA	NIL	0.00	4	40	3	4	11	H	
4.2a	Ensure that the Leisure Centre programs need to also cater for leisure activities in the pools in addition to other fitness based activities and programs.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
4.2b	Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities.	10000.00	0.00	AA	Yes	10000.00	4	20	3	4	11	H	VicHealth are funding outreach programs
4.2c	Support and/or initiate leisure and recreational activities for young people throughout the Shire through the development of facilities and programs.	0.00	0.00	AA	Yes	0.00	4	10	3	4	11	H	Addressed elsewhere.
5.12a	Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar. Assess the value of these facilities to the users through observation, feedback and conducting user surveys occasionally.	0.00	0.00	AA	NIL	0.00	4	20	3	4	11	H	
5.14d	That Council endeavour to assist the gymnastic club to locate to more suitable facilities in Warragul or Drouin. Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	Unable to suggest a cost as options have not been identified.
5.1d	Encourage sports grounds user groups to regularly carry out basic risk assessments and resulting remedial works.	0.00	0.00	AA	NIL	0.00	3	6	4	4	11	H	
5.3a	Council to monitor the development of hockey in the Shire and to assist in the development of further facilities as land becomes available and demand warrants further support.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	
5.3a	To set aside space for future hockey developments in any new outdoor sporting precinct established in Warragul.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
5.12b	That Skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries.	0.00	0.00	AA	NIL	0.00	4	10	3	4	11	H	Policy
1.3a	Promote the electronic database	1000.00	0.00	2005/2006	NIL	1000.00	3	5	3	4	10	H	
1.4a	That Council appoint a part time sports and recreation liaison officer to undertake day to day club liaison work, co-ordination of sports and recreation promotional activities, sports promotions activities eg heart health activities etc	30000.00	0.00	2005/2006	NIL	30000.00	3	1000	4	3	10	H	
3.1a	Provide outreach services to outlying communities	5000.00	0.00	2005/2006	Possible	5000.00	3	30	3	4	10	H	
5.6c	Encourage the reformation of an active tennis club in Yarragon through public meeting.	200.00	0.00	2005/2006	NIL	200.00	3	10	4	3	10	M	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
5.10a	Plan and arrange consistent signage for all recreation facilities. Request Committees of Management to remove all obsolete and old signage at each reserve / recreational facility when new signage is installed.	5000.00	0.00	2005/2007	NIL	5000.00	4	25	3	3	10	M	
1.2a	Create ongoing & consistent communication with clubs/ associations through the web site and other available means.	0.00	0.00	AA	NIL	0.00	4	10	2	4	10	H	Web training is required for staff. To be provided by internal staff trainers
5.1d	Appoint a suitably qualified risk management expert or Council officer (engineering qualifications) to assess safety issues at the various sportsgrounds, including buildings, facilities, playground etc.	15000.00	0.00	2005/2006	NIL	15000.00	3	2	4	3	10	H	Risk Management position working across the organisation.
1.5a	That Council consider more structured assistance and annual grant allocations for sporting and recreational groups/clubs and projects, which are supported by Council's strategic recreation priorities in this plan.	0.00	0.00	AA	NIL	0.00	4	80	3	3	10	H	
1.6g	Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc. - Risk Management - Relationship with committees - Annual inspection Reserves. Deadlines inc such matters as: proof of insurance by all ground users / sporting clubs.	0.00	0.00	AA	NIL	0.00	3	15	3	4	10	H	Useful coordinative tool
2.2e	Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals.	0.00	0.00	AA	NIL	0.00	4	40	3	3	10	H	
2.3a	Convene Annual meetings in different locations around the Shire to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations. Document feedback for Council Report and local community.	2000.00	0.00	AA	NIL	2000.00	3	50	4	3	10	H	
3.4a	Offer alternative methods of providing participation information by clubs when IT solutions are not available.	0.00	0.00	AA	NIL	0.00	3	10	4	3	10	H	
4.1a	Ensure those clubs which encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grants Programme.	0.00	0.00	AA	NIL	0.00	3	6	4	3	10	H	
4.2a	That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants.	0.00	0.00	AA	NIL	0.00	3	4	4	3	10	H	
4.2b	Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres, Council programs for older adults or other providers.	0.00	0.00	AA	Yes	0.00	3	20	3	4	10	H	VicHealth are funding outreach programs
5.1c	Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources. Address risk management and community safety issues.	30000.00	0.00	AA	Unlikely	30000.00	3	4	4	3	10	H	
1.2a	Develop an annual marketing plan for recreation and leisure which includes:- marketing activities, promotional opportunities, ongoing public relations activities, sports and leisure newsletter	15000.00	0.00	2005/2006	NIL	15000.00	3	40	2	4	9	M	
1.4a	This new position will report to the existing Recreation Officer, and allow that position to undertake more recreation planning activities, upgrade contract management quality, improve supervision/ guidance to committees of management and strategically improve Baw Baw Shire's recreation and leisure provision.	0.00	0.00	2005/2006	NIL	0.00	3	200	3	3	9	M	
3.3a	Annually recognise those sporting, recreation and other organizations and individuals, who make significant contributions in improving health and fitness across the community through physical activity.	1000.00	0.00	2005/2006	NIL	1000.00	3	15	3	3	9	M	
1.3a	Update and improve the data base regularly, utilising the new sport & recreation liaison officer to gather much of the data	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	H	
1.1a	Ensure that the Council Plan continues to link with Council's Recreation Strategy Plan; changes to the Council plan must be reflected in the recreation strategy plan, council's policies, council's procedures & other plans.	0.00	0.00	AA	NIL	0.00	4	1	4	1	9	VH	
1.3c	Create overlays on the existing GIS system for the following infrastructure – Council, State Government and Federal Government owned sites & community facilities:- public open space and sportsgrounds- recreation centres- public halls, recreation reserves- tennis courts, bowls & golf clubs etc- swimming pools, playgrounds, walking / cycle routes etc	0.00	0.00	2005/2006	NIL	0.00	4	100	2	3	9	H	Large task, difficult to estimate costs.
2.2e	Develop, communicate and implement clear policies in relation to use of council owned recreation assets and the necessary insurance provisions.	0.00	0.00	2005/2006	NIL	0.00	3	40	3	3	9	M	
5.5a	To assess the condition of all netball courts & facilities in the Shire with particular interest in size and surface.	0.00	0.00	2005/2006	NIL	0.00	3	30	3	3	9	M	
1.6a	Develop an up to date database of committees of management including:- type of committee of management- constitution and legislation applying to the committee- extent of any powers and delegations- office bearers.	0.00	0.00	AA	NIL	0.00	2	8	4	3	9	M	
2.2e	Check with management committees on a regular basis & provide advice and assistance.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Council to ensure that each committee and group utilising Council facilities has up-to-date insurance cover of appropriate standard.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Explore opportunities to minimise costs to community clubs and organisations in meeting insurance requirements.	0.00	0.00	AA	NIL	0.00	3	25	3	3	9	M	
4.1a	Community Assistance Grants to target particular groups or address specific issues from year to year: such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year.	0.00	0.00	AA	NIL	0.00	3	4	4	2	9	M	
4.2a	To encourage non-club related activities such as fitness or socially based activities, eg. walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc.	0.00	0.00	AA	NIL	0.00	3	10	4	2	9	M	
4.2d	Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc	0.00	0.00	AA	NIL	0.00	3	50	3	3	9	M	
5.8.e	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs.	0.00	0.00	AA	Contractor	0.00	3	20	3	3	9	M	
1.2d	Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities.	0.00	0.00	AA	NIL	0.00	2	6	3	3	8	M	
1.8b	Establish a Leisure Centre user group to meet with the Centre management & Council to discuss matters of mutual interest.	1000.00	0.00	2005/2006	NIL	1000.00	3	10	2	3	8	M	
1.3b	All maintenance and capital improvements undertaken by either Council, Committees of Management, clubs or by other means to be updated on the database to ensure it remains as accurate as possible and assist in the identification / selection of Council funded capital improvements and maintenance.	0.00	0.00	AA	NIL	0.00	3	20	3	2	8	M	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
3.1a	Seek opportunities where possible to improve and implement community access opportunities across the Shire.	0.00	0.00	AA	NIL	0.00	3	8	3	2	8	M	
4.3a	Recognise the popularity of family / community activities and support conduct of a limited number of free or low cost activities, events and outdoor entertainments.	0.00	0.00	AA	NIL	0.00	2	10	3	3	8	M	
1.2e	Review the policies and operation for the Community Assistance Grants program.	0.00	0.00	AA	NIL	0.00	2	2	3	2	7	L	
1.3a	Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public	0.00	0.00	AA	NIL	0.00	4	25	2	3	7	L	
3.2a	Seek accredited courses for various sports clubs in order to reduce insurance premiums and risk management levels.	0.00	0.00	2005/2006	NIL	0.00	2	10	3	2	7	M	
1.3a	Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc	0.00	0.00	AA	NIL	0.00	3	20	2	2	7	L	
2.1n	Advocate for the care and management of Government controlled natural resources, their sustainable use, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas.	0.00	0.00	AA	NIL	0.00	3	30	3	1	7	M	
2.2b	Monitor the use of skateboards in public areas	0.00	0.00	AA	NIL	0.00	2	6	3	2	7	M	
2.2b	Develop suitable skateboard policies relating to use of skateboards in public areas as necessary.	0.00	0.00	2005/2006	NIL	0.00	1	6	3	2	6	L	
1.3c	The recreational asset inventory should include relationships with the existing GIS system.	0.00	0.00	AA	NIL	0.00	2	10	2	1	5	L	No clear task
3.5a	Develop an annual programme of Club Development opportunities to ensure that the quality of club administration continues to improve in the Shire. Use Gippsport, Council and other resources.	0.00	0.00	AA	NIL	0.00		10			5	VH	See other entries.
2005 / 2006 TOTALS		641200.00	189600.00					3947					

YEAR 2													
5.8a	Develop the Warragul Leisure Centre to accommodate all year round aquatic activities rather than seasonal programs only. Including Aquatic Feasibility Study. (\$30000.00)	7030000.00	0.00	2006/2007	Possible	7030000.00	5	200	5	5	15	VH	
1.2c	Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council.	0.00	0.00	AA	NIL	0.00	5	350	5	5	15	VH	
1.8a	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored.	0.00	0.00	AA	NIL	0.00	5	36	4	5	14	VH	Applies to formal contract reviews only
2.1g	To acquire high quality public open space with new property developments which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity.	0.00	0.00	AA	NIL	0.00	5	20	4	5	14	VH	Ongoing negotiation with developers.
2.1g	Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space	0.00	0.00	AA	NIL	0.00	5	30	4	5	14	VH	Internal working party.
3.3a	Continue to develop a variety of sport and recreation facilities and encourage the community to use them.	0.00	0.00	AA	Possible	0.00	5	40	4	5	14	VH	Council provides considerable funding across the board for facilities & programs
5.14c	Eastern Park (Stoffers St) facilities to be staged over the next 5 years in conjunction with the clubs and other funding sources will include wicket, pavilion, car park, landscaping etc.	200000.00	0.00	2006/2010	NIL	200000.00	4	25	4	5	13	VH	
5.14a	Develop master plan and purchase suitable land for the new outdoor sporting reserves at Warragul & Trafalgar. That the land to be acquired be adequate to meet sporting needs for the next 40 years.	700000.00	0.00	2006/2007	NIL	700000.00	4	40	4	5	13	VH	Land costs may need to be staged
5.5b	Car parking needs extending, construct driveway and carpark on existing land. (Safety issue)	20000.00	0.00	2006/2007	NIL	20000.00	4	2	5	4	13	VH	
1.2a	Work with local community groups to assist with promotion and development of recreational activities.	0.00	0.00	AA	NIL	0.00	4	200	4	5	13	VH	This is one of the main duties of the rec officer; meeting community needs
1.6a	That Council and DS & E committees of management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council.	0.00	0.00	AA	NIL	0.00	4	0	5	4	13	VH	
4.2a	That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use	0.00	0.00	AA	NIL	0.00	4	4	4	5	13	VH	
1.2a	Undertaking regular promotions and marketing of local recreational initiatives within each Council publication, to ensure ongoing data and information	2000.00	750.00	2006/2007	NIL	1250.00	5	20	3	4	12	VH	
2.1k	Edge marking, good signage and promotional flyers to be provided. Select popular start / finish locations. Encourage use of these routes as tourist and recreation attractions to the shire.	15000.00	0.00	2006/2007	Possible	15000.00	4	10	4	4	12	VH	Use volunteer groups
2.2a	Develop a council wide shade policy which provides clear advice and guidance for council, committees of management, sporting and recreational groups with a concerted long-term approach to the development of shade at each recreational facility across the shire	4000.00	0.00	2006/2007	NIL	4000.00	4	10	4	4	12	VH	
2.2a	Progressively develop shade suitable shade areas at all Council owned and managed facilities including swimming pools, playgrounds etc.	30000.00	0.00	2006/2007	NIL	30000.00	4	10	4	4	12	VH	
5.11b	Identify all major sports grounds requiring improved drainage systems, prioritise and progressively improve the drainage. May include Western Park, Trafalgar, Yarragon and Neerim South reserves and soccer facilities at Warragul and Drouin.	2000.00	0.00	2006/2007	NIL	2000.00	4	20	4	4	12	H	
5.11c	Identify those sports grounds needing irrigation systems and prioritise. Issues, risk management and grass care. Low use water systems only to be considered.	2000.00	0.00	2006/2007	NIL	2000.00	4	10	4	4	12	H	To be considered with Council's Environmental Management Plan.
1.2c	Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.2c	Review of Community Assistance Grants	0.00	0.00	AA	NIL	0.00	4	6	4	4	12	VH	
1.5a	That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community.	0.00	0.00	AA	NIL	0.00	4	0	4	4	12	VH	
1.6c	Provide ongoing advice and support to the community organisations as necessary to assist compliance with Council's Occupational Health and Safety etc Policies	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
2.1h	Work with local communities to develop safe bicycle and walking recreation trail plans for each major township.	0.00	0.00	AA	NIL	0.00	4	50	3	5	12	VH	Staff resources as required
2.1h	Work towards the development of bicycle / walking linkages between townships.	6000.00	0.00	AA	NIL	6000.00	4	30	4	4	12	VH	May involve community groups, eg cycle club. Could include signage and maps.
2.2c	When planning new recreation projects and facilities, ensure that appropriately skilled community services/disability staff are involved in reviewing the proposed designs.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
3.5a	Encourage clubs to apply for Country Action and similar club development grants.	0.00	0.00	AA	Yes	0.00	4	6	4	4	12	VH	Funding: Country Action Grants
4.1a	That programmes and services for special needs groups, isolated or disadvantaged people receive special consideration.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
4.2a	That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	VicHealth are funding outreach programs
4.3a	Support, encourage and promote a range of community sporting events throughout the Shire via Community Assistance Grants.	5000.00	0.00	AA	NIL	5000.00	4	40	3	5	12	H	See Council's Community Grants
5.1a	To continue to develop the Parks and Gardens across the Shire as a major feature and attraction for residents and visitors.	0.00	0.00	AA	NIL	0.00	4		4	4	12	H	Parks & Gardens staff
5.4a	To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	H	Long term future elsewhere.
5.13b	Review new housing developments and recommend locations for new playgrounds. Liaise with planners and developers on new playground locations.	0.00	0.00	AA	NIL	0.00	4	30	3	5	12	H	Policy
5.7a	Bring together the Pony Clubs across the Shire to discuss the long term development of Pony Clubs and issues facing the clubs in the medium to longer term. Encourage greater use of Pony Club facilities.	300.00	0.00	2006/2007	NIL	300.00	4	25	3	4	11	H	
5.8d	Improve the water temperature at the outdoor pools in the medium term through solar heating.	30000.00	0.00	2006/2007	Possible	30000.00	3	25	4	4	11	H	
1.2b	Promote all known recreation funding sources eg Sport & Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities.	0.00	0.00	AA	NIL	0.00	4	100	3	4	11	H	There is the need across Council for an Officer to identify funding opportunities
5.11c	Installation of Watering Systems will require support from sporting clubs and upgraded ground to be timetabled for additional games.	0.00	0.00	2006/2007	Possible	0.00	4	40	3	4	11	H	Policy matter only. Negotiation required with clubs. Ongoing.
1.7a	That a Community Safety component be included in Committee of Management training sessions.	0.00	0.00	AA	NIL	0.00	3	0	4	4	11	H	
2.3a	Develop on-line survey mechanism to assist with the ongoing review of the Recreation Strategy Plan.	0.00	0.00	AA	NIL	0.00	4	30	4	3	11	H	
3.2b	Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations.	0.00	0.00	AA	NIL	0.00	3	5	4	4	11	H	
3.3a	Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community.	0.00	0.00	AA	NIL	0.00	4	40	3	4	11	H	
4.2a	Ensure that the Leisure Centre programs need to also cater for leisure activities in the pools in addition to other fitness based activities and programs.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
4.2b	Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities.	10000.00	0.00	AA	Yes	10000.00	4	20	3	4	11	H	VicHealth are funding outreach programs
4.2c	Support and/or initiate leisure and recreational activities for young people throughout the Shire through the development of facilities and programs.	0.00	0.00	AA	Yes	0.00	4	10	3	4	11	H	Addressed elsewhere.
5.12a	Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar. Assess the value of these facilities to the users through observation, feedback and conducting user surveys occasionally.	0.00	0.00	AA	NIL	0.00	4	20	3	4	11	H	
5.14d	That Council endeavour to assist the gymnastic club to locate to more suitable facilities in Warragul or Drouin. Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	Unable to suggest a cost as options have not been identified.
5.1d	Encourage sports grounds user groups to regularly carry out basic risk assessments and resulting remedial works.	0.00	0.00	AA	NIL	0.00	3	6	4	4	11	H	
5.3a	Council to monitor the development of hockey in the Shire and to assist in the development of further facilities as land becomes available and demand warrants further support.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	
5.3a	To set aside space for future hockey developments in any new outdoor sporting precinct established in Warragul.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
5.12b	That Skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries.	0.00	0.00	AA	NIL	0.00	4	10	3	4	11	H	Policy
1.6g	Annually update training program to keep it relevant to changes in legislation etc	2000.00	0.00	2006/2007	NIL	2000.00	3	4	4	3	10	H	
5.6c	Determine the current usage at the Yarragon courts and support an upgrade of the court surface if warranted.	10000.00	0.00	2006/2007	Unlikely	10000.00	3	20	4	3	10	M	Dependant on study & community support.
5.7a	Review/evaluate all pony club sites operating across the shire - their current usage, quality of infrastructure, financial resources, facility sharing, development plans for each site. Recommend whether a regional facility should be developed.	3000.00	0.00	2006/2007	NIL	3000.00	4	25	3	3	10	M	May be able to engage services of PC Assn.

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.2a	Create ongoing & consistent communication with clubs/ associations through the web site and other available means.	0.00	0.00	AA	NIL	0.00	4	10	2	4	10	H	Web training is required for staff. To be provided by internal staff trainers
1.7a	Systematically undertake a community safety analysis of the recreation facilities in each township, assessing the suitability of planting (avoid hiding places/dark areas), the suitability of lighting, proposed lighting improvements.	0.00	0.00	2006/2007	NIL	0.00	3	60	3	4	10	H	Internal resources
1.5a	That Council consider more structured assistance and annual grant allocations for sporting and recreational groups/clubs and projects, which are supported by Council's strategic recreation priorities in this plan.	0.00	0.00	AA	NIL	0.00	4	80	3	3	10	H	
1.6g	Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc. - Risk Management - Relationship with committees - Annual inspection Reserves. Deadlines inc such matters as: proof of insurance by all ground users / sporting clubs.	0.00	0.00	AA	NIL	0.00	3	15	3	4	10	H	Useful coordinative tool
2.2e	Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals.	0.00	0.00	AA	NIL	0.00	4	40	3	3	10	H	
2.3a	Convene Annual meetings in different locations around the Shire to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations. Document feedback for Council Report and local community.	2000.00	0.00	AA	NIL	2000.00	3	50	4	3	10	H	
3.4a	Offer alternative methods of providing participation information by clubs when IT solutions are not available.	0.00	0.00	AA	NIL	0.00	3	10	4	3	10	H	
4.1a	Ensure those clubs which encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grants Programme.	0.00	0.00	AA	NIL	0.00	3	6	4	3	10	H	
4.2a	That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants.	0.00	0.00	AA	NIL	0.00	3	4	4	3	10	H	
4.2b	Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres, Council programs for older adults or other providers.	0.00	0.00	AA	Yes	0.00	3	20	3	4	10	H	VicHealth are funding outreach programs
5.1c	Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources. Address risk management and community safety issues.	30000.00	0.00	AA	Unlikely	30000.00	3	4	4	3	10	H	
1.2a	Promote the Baw Baw recreational and leisure resources and facilities available for community through the Council database, publications etc	5000.00	0.00	2006/2007	NIL	5000.00	3	40	2	4	9	M	
5.10b	Upgrade and improve directional signage as part of the signage improvement for all recreation facilities.	2000.00	0.00	2006/2007	NIL	2000.00	3	15	3	3	9	M	
5.8b	Recognise the restrictions on the use of the outdoor pools through our climate and include some community events over the summer season at the pools, focused on young families and young people. Look to develop other attractions at the pools.	5000.00	0.00	2006/2007	NIL	5000.00	3	40	3	3	9	M	
1.3a	Update and improve the data base regularly, utilising the new sport & recreation liaison officer to gather much of the data	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	H	
1.1a	Ensure that the Council Plan continues to link with Council's Recreation Strategy Plan; changes to the Council plan must be reflected in the recreation strategy plan, council's policies, council's procedures & other plans.	0.00	0.00	AA	NIL	0.00	4	1	4	1	9	VH	
3.4a	Develop systems to collect participation statistics on recreation and leisure groups across the Shire, highlighting increases/decreases in numbers	0.00	0.00	2006/2007	NIL	0.00	3	50	3	3	9	M	
3.4a	Carry out club surveys to ascertain trends in player numbers	0.00	0.00	2006/2007	NIL	0.00	3	0	3	3	9	M	
1.6a	Develop an up to date database of committees of management including:- type of committee of management- constitution and legislation applying to the committee- extent of any powers and delegations- office bearers.	0.00	0.00	AA	NIL	0.00	2	8	4	3	9	M	
2.2e	Check with management committees on a regular basis & provide advice and assistance.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Council to ensure that each committee and group utilising Council facilities has up-to-date insurance cover of appropriate standard.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Explore opportunities to minimise costs to community clubs and organisations in meeting insurance requirements.	0.00	0.00	AA	NIL	0.00	3	25	3	3	9	M	
4.1a	Community Assistance Grants to target particular groups or address specific issues from year to year: such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year.	0.00	0.00	AA	NIL	0.00	3	4	4	2	9	M	
4.2a	To encourage non-club related activities such as fitness or socially based activities, eg. walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc.	0.00	0.00	AA	NIL	0.00	3	10	4	2	9	M	
4.2d	Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc	0.00	0.00	AA	NIL	0.00	3	50	3	3	9	M	
5.8.e	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs.	0.00	0.00	AA	Contractor	0.00	3	20	3	3	9	M	
1.2d	Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities.	0.00	0.00	AA	NIL	0.00	2	6	3	3	8	M	
1.3d	Monitor participation rates summer and winter, in order to assess community increases/decreases and/or changing sport and leisure participation rates across the Shire – from year to year, identifying the affects on infrastructure and other aspects of Council provision.	0.00	0.00	2006/2007	NIL	0.00	3	20	3	2	8	M	
2.2c	Review the long-term future of the existing trains located in two parks across the Shire, and develop an Action Plan for upgrading, maintenance and removal/disposal if necessary. The trains are currently deteriorating and are in need of attention.	0.00	0.00	2006/2007	NIL	0.00	3	20	3	2	8	M	
1.3b	All maintenance and capital improvements undertaken by either Council, Committees of Management, clubs or by other means to be updated on the database to ensure it remains as accurate as possible and assist in the identification / selection of Council funded capital improvements and maintenance.	0.00	0.00	AA	NIL	0.00	3	20	3	2	8	M	
3.1a	Seek opportunities where possible to improve and implement community access opportunities across the Shire.	0.00	0.00	AA	NIL	0.00	3	8	3	2	8	M	
4.3a	Recognise the popularity of family / community activities and support conduct of a limited number of free or low cost activities, events and outdoor entertainments.	0.00	0.00	AA	NIL	0.00	2	10	3	3	8	M	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.2e	Review the policies and operation for the Community Assistance Grants program.	0.00	0.00	AA	NIL	0.00	2	2	3	2	7	L	
1.3a	Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public	0.00	0.00	AA	NIL	0.00	4	25	2	3	7	L	
1.3a	Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc	0.00	0.00	AA	NIL	0.00	3	20	2	2	7	L	
2.1n	Advocate for the care and management of Government controlled natural resources, their sustainable use, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas.	0.00	0.00	AA	NIL	0.00	3	30	3	1	7	M	
2.2b	Monitor the use of skateboards in public areas	0.00	0.00	AA	NIL	0.00	2	6	3	2	7	M	
2.1m	Create a mechanism which allows an annual meeting with key recreation personnel from adjoining municipalities in order to discuss: - Any major recreation developments/ issues	1000.00	0.00	2006/2007	NIL	1000.00	2	10	2	1	5	L	
1.3c	The recreational asset inventory should include relationships with the existing GIS system.	0.00	0.00	AA	NIL	0.00	2	10	2	1	5	L	No clear task
3.5a	Develop an annual programme of Club Development opportunities to ensure that the quality of club administration continues to improve in the Shire. Use Gippsport, Council and other resources.	0.00	0.00	AA	NIL	0.00		10			5	VH	See other entries.
2006 / 2007 TOTALS		8116300.00	750.00					2588					

YEAR 3													
1.2c	Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council.	0.00	0.00	AA	NIL	0.00	5	350	5	5	15	VH	
5.8a	Close the Warragul Outdoor Pool Facility once the planned Warragul Leisure Centre pool redevelopments have been implemented.	0.00	0.00	2007/2008	NIL	0.00	5	30	5	4	14	VH	
1.8a	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored.	0.00	0.00	AA	NIL	0.00	5	36	4	5	14	VH	Applies to formal contract reviews only
2.1g	To acquire high quality public open space with new property developments which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity.	0.00	0.00	AA	NIL	0.00	5	20	4	5	14	VH	Ongoing negotiation with developers.
2.1g	Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space	0.00	0.00	AA	NIL	0.00	5	30	4	5	14	VH	Internal working party.
3.3a	Continue to develop a variety of sport and recreation facilities and encourage the community to use them.	0.00	0.00	AA	Possible	0.00	5	40	4	5	14	VH	Council provides considerable funding across the board for facilities & programs
2.1i	Progressively develop good quality lighting along the Linear Park Trail to enable safe use after dark.	50000.00	0.00	2007/2008	Unlikely	50000.00	4	15	4	5	13	VH	Next major stage for LPT
1.2a	Work with local community groups to assist with promotion and development of recreational activities.	0.00	0.00	AA	NIL	0.00	4	200	4	5	13	VH	This is one of the main duties of the rec officer; meeting community needs
1.6a	That Council and DS & E committees of management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council.	0.00	0.00	AA	NIL	0.00	4	0	5	4	13	VH	
4.2a	That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use	0.00	0.00	AA	NIL	0.00	4	4	4	5	13	VH	
1.6b	Establish and/or produce clear terms of reference/ guidelines which fully outline the legislative and anticipated roles/responsibilities of committees of management i.e. committees under section 86 of the local government act and assist them to meet their responsibilities.	5000.00	0.00	2007/2008	NIL	5000.00	4	38	4	4	12	VH	
1.6c	Communicate and implement these policies across the Shire.	1000.00	0.00	2007/2008	NIL	1000.00	4	4	4	4	12	VH	
2.1i	Continue to develop and extend the Linear Park Trail in Warragul for use by walkers, runners, cyclists and nature lovers.	30000.00	0.00	2007/2008	NIL	30000.00	4	100	3	5	12	VH	Community volunteers may assist in developments
5.11c	Council to assist in funding irrigation improvements at identified football/cricket grounds. Low use water systems only to be considered.	30000.00	0.00	2007/2008	Unlikely	30000.00	4	12	4	4	12	H	
1.2c	Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
1.2c	Review of Community Assistance Grants	0.00	0.00	AA	NIL	0.00	4	6	4	4	12	VH	
1.5a	That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community.	0.00	0.00	AA	NIL	0.00	4	0	4	4	12	VH	
1.6c	Provide ongoing advice and support to the community organisations as necessary to assist compliance with Council's Occupational Health and Safety etc Policies	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
2.1h	Work with local communities to develop safe bicycle and walking recreation trail plans for each major township.	0.00	0.00	AA	NIL	0.00	4	50	3	5	12	VH	Staff resources as required
2.1h	Work towards the development of bicycle / walking linkages between townships.	6000.00	0.00	AA	NIL	6000.00	4	30	4	4	12	VH	May involve community groups, eg cycle club. Could include signage and maps.

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
2.2c	When planning new recreation projects and facilities, ensure that appropriately skilled community services/disability staff are involved in reviewing the proposed designs.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
3.5a	Encourage clubs to apply for Country Action and similar club development grants.	0.00	0.00	AA	Yes	0.00	4	6	4	4	12	VH	Funding: Country Action Grants
4.1a	That programmes and services for special needs groups, isolated or disadvantaged people receive special consideration.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
4.2a	That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	VicHealth are funding outreach programs
4.3a	Support, encourage and promote a range of community sporting events throughout the Shire via Community Assistance Grants.	5000.00	0.00	AA	NIL	5000.00	4	40	3	5	12	H	See Council's Community Grants
5.1a	To continue to develop the Parks and Gardens across the Shire as a major feature and attraction for residents and visitors.	0.00	0.00	AA	NIL	0.00	4		4	4	12	H	Parks & Gardens staff
5.4a	To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	H	Long term future elsewhere.
5.13b	Review new housing developments and recommend locations for new playgrounds. Liaise with planners and developers on new playground locations.	0.00	0.00	AA	NIL	0.00	4	30	3	5	12	H	Policy
1.7a	That all senior Parks and Gardens staff receive Community Safety training.	2000.00	0.00	2007/2008	NIL	2000.00	4	40	3	4	11	H	Need to get all P & G staff in for training sessions.
2.1f	Develop a playground in Yarragon on parkland between the Princes Hwy and the Service Road, for use by both tourists and local children. Fully fence the playground to ensure safety standards are maintained.	35000.00	0.00	2007/2008	Unlikely	35000.00	3	10	4	4	11	H	Local shop owners not keen on project 2-3 years ago.
1.2b	Promote all known recreation funding sources eg Sport & Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities.	0.00	0.00	AA	NIL	0.00	4	100	3	4	11	H	There is the need across Council for an Officer to identify funding opportunities
1.7a	That a Community Safety component be included in Committee of Management training sessions.	0.00	0.00	AA	NIL	0.00	3	0	4	4	11	H	
2.3a	Develop on-line survey mechanism to assist with the ongoing review of the Recreation Strategy Plan.	0.00	0.00	AA	NIL	0.00	4	30	4	3	11	H	
3.2b	Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations.	0.00	0.00	AA	NIL	0.00	3	5	4	4	11	H	
3.3a	Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community.	0.00	0.00	AA	NIL	0.00	4	40	3	4	11	H	
4.2a	Ensure that the Leisure Centre programs need to also cater for leisure activities in the pools in addition to other fitness based activities and programs.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
4.2b	Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities.	10000.00	0.00	AA	Yes	10000.00	4	20	3	4	11	H	VicHealth are funding outreach programs
4.2c	Support and/or initiate leisure and recreational activities for young people throughout the Shire through the development of facilities and programs.	0.00	0.00	AA	Yes	0.00	4	10	3	4	11	H	Addressed elsewhere.
5.12a	Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar. Assess the value of these facilities to the users through observation, feedback and conducting user surveys occasionally.	0.00	0.00	AA	NIL	0.00	4	20	3	4	11	H	
5.14d	That Council endeavour to assist the gymnastic club to locate to more suitable facilities in Warragul or Drouin. Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	Unable to suggest a cost as options have not been identified.
5.1d	Encourage sports grounds user groups to regularly carry out basic risk assessments and resulting remedial works.	0.00	0.00	AA	NIL	0.00	3	6	4	4	11	H	
5.3a	Council to monitor the development of hockey in the Shire and to assist in the development of further facilities as land becomes available and demand warrants further support.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	
5.3a	To set aside space for future hockey developments in any new outdoor sporting precinct established in Warragul.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
5.12b	That Skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries.	0.00	0.00	AA	NIL	0.00	4	10	3	4	11	H	Policy
1.6d	Conduct an annual safety audit of all public playgrounds within the Shire, including those at Recreation Reserves managed by committees of management on behalf of Council.	8000.00	0.00	2007/2008	NIL	8000.00	4	15	3	3	10	H	Use Consultants
2.1j	Progressively create recreational trail plans for Warragul, Trafalgar, Drouin, Yarragon, Neerim South and Longwarry. Improve the linkages between residential, sporting and educational facilities.	3000.00	0.00	2007/2008	NIL	3000.00	3	20	3	4	10	H	Engage consultant to develop plans with community
2.1k	Recognise the quality and terrain of many of the rural roads in the shire is attractive to recreational, touring and racing cyclists both from within the Shire and from the Melbourne area. Identify and designate routes for cyclists.	2000.00	0.00	2007/2008	NIL	2000.00	4	20	3	4	10	H	Engage consultant to develop plans with community
3.3a	Consider a local annual volunteers awards programme for sports and recreation club volunteers and other means of recognising the role of volunteers in developing sport and recreation within the Shire. Eg Mayoral Award for outstanding volunteers	3000.00	0.00	2007/2008	NIL	3000.00	3	20	3	4	10	H	
5.3a	Support the Hockey Club use of the St Paul's Anglican Grammar School Hockey synthetic pitch facilities and consider provision of minor levels of infrastructure support	20000.00	0.00	2007/2008	Possible	20000.00	3	10	4	3	10	M	
5.7d	Determine current interest in tennis in Longwarry and support upgrade of courts if warranted.	10000.00	0.00	2007/2008	Unlikely	10000.00	3	20	4	3	10	M	Dependant on study & community support.
5.7d	Encourage reformation of Longwarry Tennis Club/Committee	200.00	0.00	2007/2008	NIL	200.00	3	6	4	3	10	M	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.2a	Create ongoing & consistent communication with clubs/ associations through the web site and other available means.	0.00	0.00	AA	NIL	0.00	4	10	2	4	10	H	Web training is required for staff. To be provided by internal staff trainers
1.5a	That Council consider more structured assistance and annual grant allocations for sporting and recreational groups/clubs and projects, which are supported by Council's strategic recreation priorities in this plan.	0.00	0.00	AA	NIL	0.00	4	80	3	3	10	H	
1.6g	Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc. - Risk Management - Relationship with committees - Annual inspection Reserves. Deadlines inc such matters as: proof of insurance by all ground users / sporting clubs.	0.00	0.00	AA	NIL	0.00	3	15	3	4	10	H	Useful coordinative tool
2.2e	Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals.	0.00	0.00	AA	NIL	0.00	4	40	3	3	10	H	
2.3a	Convene Annual meetings in different locations around the Shire to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations. Document feedback for Council Report and local community.	2000.00	0.00	AA	NIL	2000.00	3	50	4	3	10	H	
3.4a	Offer alternative methods of providing participation information by clubs when IT solutions are not available.	0.00	0.00	AA	NIL	0.00	3	10	4	3	10	H	
4.1a	Ensure those clubs which encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grants Programme.	0.00	0.00	AA	NIL	0.00	3	6	4	3	10	H	
4.2a	That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants.	0.00	0.00	AA	NIL	0.00	3	4	4	3	10	H	
4.2b	Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres, Council programs for older adults or other providers.	0.00	0.00	AA	Yes	0.00	3	20	3	4	10	H	VicHealth are funding outreach programs
5.1c	Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources. Address risk management and community safety issues.	30000.00	0.00	AA	Unlikely	30000.00	3	4	4	3	10	H	
1.3b	To achieve a computerised, comprehensive asset management system for all Council's assets, which will provide a full listing of all the assets the recreation department is responsible for.	10000.00	0.00	2007/2008	NIL	10000.00	4	100	2	3	9	H	
3.2a	That Council offer regular training opportunities for clubs, associations and groups on the various aspects of insurance and risk management affecting the recreation industry	4000.00	0.00	2007/2008	NIL	4000.00	3	20	3	3	9	M	
1.3a	Update and improve the data base regularly, utilising the new sport & recreation liaison officer to gather much of the data	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	H	
1.1a	Ensure that the Council Plan continues to link with Council's Recreation Strategy Plan; changes to the Council plan must be reflected in the recreation strategy plan, council's policies, council's procedures & other plans.	0.00	0.00	AA	NIL	0.00	4	1	4	1	9	VH	
4.2c	Develop a Youth Leisure and Recreation Plan which will focus on leisure, sport, recreational and cultural activities for young people throughout the Shire.	0.00	0.00	2007/2008	Yes	0.00	3	60	3	3	9	M	See 2.1b. Consultant required.
1.6a	Develop an up to date database of committees of management including:- type of committee of management- constitution and legislation applying to the committee- extent of any powers and delegations- office bearers.	0.00	0.00	AA	NIL	0.00	2	8	4	3	9	M	
2.2e	Check with management committees on a regular basis & provide advice and assistance.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Council to ensure that each committee and group utilising Council facilities has up-to-date insurance cover of appropriate standard.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Explore opportunities to minimise costs to community clubs and organisations in meeting insurance requirements.	0.00	0.00	AA	NIL	0.00	3	25	3	3	9	M	
4.1a	Community Assistance Grants to target particular groups or address specific issues from year to year: such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year.	0.00	0.00	AA	NIL	0.00	3	4	4	2	9	M	
4.2a	To encourage non-club related activities such as fitness or socially based activities, eg. walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc.	0.00	0.00	AA	NIL	0.00	3	10	4	2	9	M	
4.2d	Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc	0.00	0.00	AA	NIL	0.00	3	50	3	3	9	M	
5.8.e	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs.	0.00	0.00	AA	Contractor	0.00	3	20	3	3	9	M	
1.3d	Collect data manually for a couple of priority sports, engage 2 students to survey. (Some data currently exists)	2000.00	0.00	2007/2008	NIL	2000.00	2	100	3	3	8	M	
1.2d	Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities.	0.00	0.00	AA	NIL	0.00	2	6	3	3	8	M	
1.3b	All maintenance and capital improvements undertaken by either Council, Committees of Management, clubs or by other means to be updated on the database to ensure it remains as accurate as possible and assist in the identification / selection of Council funded capital improvements and maintenance.	0.00	0.00	AA	NIL	0.00	3	20	3	2	8	M	
3.1a	Seek opportunities where possible to improve and implement community access opportunities across the Shire.	0.00	0.00	AA	NIL	0.00	3	8	3	2	8	M	
4.3a	Recognise the popularity of family / community activities and support conduct of a limited number of free or low cost activities, events and outdoor entertainments.	0.00	0.00	AA	NIL	0.00	2	10	3	3	8	M	
1.3b	Plan a campaign to promote the information available on the Council assets register and community information database (recreational and sporting databases).	1000.00	0.00	2007/2008	NIL	1000.00	2	4	3	2	7	L	
1.6g	Offer training to all key committee members in the various aspects of the committee training program.	3000.00	0.00	2007/2008	NIL	3000.00	2	6	3	2	7	M	Use consultants. High demand not anticipated.
1.2e	Review the policies and operation for the Community Assistance Grants program.	0.00	0.00	AA	NIL	0.00	2	2	3	2	7	L	
1.3a	Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public	0.00	0.00	AA	NIL	0.00	4	25	2	3	7	L	
1.3a	Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc	0.00	0.00	AA	NIL	0.00	3	20	2	2	7	L	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
2.1n	Advocate for the care and management of Government controlled natural resources, their sustainable use, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas.	0.00	0.00	AA	NIL	0.00	3	30	3	1	7	M	
2.2b	Monitor the use of skateboards in public areas	0.00	0.00	AA	NIL	0.00	2	6	3	2	7	M	
1.3c	The recreational asset inventory should include relationships with the existing GIS system.	0.00	0.00	AA	NIL	0.00	2	10	2	1	5	L	No clear task
1.6e	To review the risk management procedures in place.	1000.00	0.00	2007/2008	NIL	1000.00	4	5	4				Use Consultants
3.5a	Develop an annual programme of Club Development opportunities to ensure that the quality of club administration continues to improve in the Shire. Use Gippsport, Council and other resources.	0.00	0.00	AA	NIL	0.00		10			5	VH	See other entries.
2007 / 2008 TOTALS		273200.00	0.00					2502					

YEAR 4													
1.2c	Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council.	0.00	0.00	AA	NIL	0.00	5	350	5	5	15	VH	
1.8a	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored.	0.00	0.00	AA	NIL	0.00	5	36	4	5	14	VH	Applies to formal contract reviews only
2.1g	To acquire high quality public open space with new property developments which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity.	0.00	0.00	AA	NIL	0.00	5	20	4	5	14	VH	Ongoing negotiation with developers.
2.1g	Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space	0.00	0.00	AA	NIL	0.00	5	30	4	5	14	VH	Internal working party.
3.3a	Continue to develop a variety of sport and recreation facilities and encourage the community to use them.	0.00	0.00	AA	Possible	0.00	5	40	4	5	14	VH	Council provides considerable funding across the board for facilities & programs
1.2a	Work with local community groups to assist with promotion and development of recreational activities.	0.00	0.00	AA	NIL	0.00	4	200	4	5	13	VH	This is one of the main duties of the rec officer; meeting community needs
1.6a	That Council and DS & E committees of management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council.	0.00	0.00	AA	NIL	0.00	4	0	5	4	13	VH	
4.2a	That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use	0.00	0.00	AA	NIL	0.00	4	4	4	5	13	VH	
2.1a	Develop a hierarchy of sports facilities for each major sport i.e. regional tennis facility, hockey, netball, cricket, football, soccer, basketball, badminton, swimming pools etc. Encourage shared/mixed use of current and new developments.	10000.00	0.00	2008/2009	NIL	10000.00	5	20	3	4	12	VH	Assuming consultant employed plus small steering committee
1.2c	Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
1.2c	Review of Community Assistance Grants	0.00	0.00	AA	NIL	0.00	4	6	4	4	12	VH	
1.5a	That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community.	0.00	0.00	AA	NIL	0.00	4	0	4	4	12	VH	
1.6c	Provide ongoing advice and support to the community organisations as necessary to assist compliance with Council's Occupational Health and Safety etc Policies	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
2.1h	Work with local communities to develop safe bicycle and walking recreation trail plans for each major township.	0.00	0.00	AA	NIL	0.00	4	50	3	5	12	VH	Staff resources as required
2.1h	Work towards the development of bicycle / walking linkages between townships.	6000.00	0.00	AA	NIL	6000.00	4	30	4	4	12	VH	May involve community groups, eg cycle club. Could include signage and maps.
2.2c	When planning new recreation projects and facilities, ensure that appropriately skilled community services/disability staff are involved in reviewing the proposed designs.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
3.5a	Encourage clubs to apply for Country Action and similar club development grants.	0.00	0.00	AA	Yes	0.00	4	6	4	4	12	VH	Funding: Country Action Grants
4.1a	That programmes and services for special needs groups, isolated or disadvantaged people receive special consideration.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
4.2a	That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	VicHealth are funding outreach programs
4.3a	Support, encourage and promote a range of community sporting events throughout the Shire via Community Assistance Grants.	5000.00	0.00	AA	NIL	5000.00	4	40	3	5	12	H	See Council's Community Grants
5.1a	To continue to develop the Parks and Gardens across the Shire as a major feature and attraction for residents and visitors.	0.00	0.00	AA	NIL	0.00	4		4	4	12	H	Parks & Gardens staff
5.4a	To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	H	Long term future elsewhere.
5.13b	Review new housing developments and recommend locations for new playgrounds. Liaise with planners and developers on new playground locations.	0.00	0.00	AA	NIL	0.00	4	30	3	5	12	H	Policy

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
2.1e	Update the Municipal playground strategy every 6 to 8 years to examine the location of each playground across the municipality, the types of suitable equipment and future development plans across the municipality.	10000.00	0.00	2008/2009	NIL	10000.00	4	30	3	4	11	H	Engage consultant, small steering committee
2.1f	Develop a playground at Trafalgar at a high profile site for use by both tourists and local children. Create a quality playground and fully fence to ensure safety standards are maintained.	35000.00	0.00	2008/2009	Unlikely	35000.00	3	10	4	4	11	H	Local councillors opposed the original concept.
5.5a	To support netball clubs and committees of management to upgrade the size and surface of the netball courts at the identified sites, with a suitable acrylic coloured surface.	0.00	0.00	2008/2009	Possible	0.00	4	30	3	4	11	H	
1.2b	Promote all known recreation funding sources eg Sport & Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities.	0.00	0.00	AA	NIL	0.00	4	100	3	4	11	H	There is the need across Council for an Officer to identify funding opportunities
1.7a	That a Community Safety component be included in Committee of Management training sessions.	0.00	0.00	AA	NIL	0.00	3	0	4	4	11	H	
2.3a	Develop on-line survey mechanism to assist with the ongoing review of the Recreation Strategy Plan.	0.00	0.00	AA	NIL	0.00	4	30	4	3	11	H	
3.2b	Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations.	0.00	0.00	AA	NIL	0.00	3	5	4	4	11	H	
3.3a	Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community.	0.00	0.00	AA	NIL	0.00	4	40	3	4	11	H	
4.2a	Ensure that the Leisure Centre programs need to also cater for leisure activities in the pools in addition to other fitness based activities and programs.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
4.2b	Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities.	10000.00	0.00	AA	Yes	10000.00	4	20	3	4	11	H	VicHealth are funding outreach programs
4.2c	Support and/or initiate leisure and recreational activities for young people throughout the Shire through the development of facilities and programs.	0.00	0.00	AA	Yes	0.00	4	10	3	4	11	H	Addressed elsewhere.
5.12a	Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar. Assess the value of these facilities to the users through observation, feedback and conducting user surveys occasionally.	0.00	0.00	AA	NIL	0.00	4	20	3	4	11	H	
5.14d	That Council endeavour to assist the gymnastic club to locate to more suitable facilities in Warragul or Drouin. Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	Unable to suggest a cost as options have not been identified.
5.1d	Encourage sports grounds user groups to regularly carry out basic risk assessments and resulting remedial works.	0.00	0.00	AA	NIL	0.00	3	6	4	4	11	H	
5.3a	Council to monitor the development of hockey in the Shire and to assist in the development of further facilities as land becomes available and demand warrants further support.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	
5.3a	To set aside space for future hockey developments in any new outdoor sporting precinct established in Warragul.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
5.12b	That Skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries.	0.00	0.00	AA	NIL	0.00	4	10	3	4	11	H	Policy
5.13a	Plan a regional playground, which offers full accessibility and is designed for wheelchair access with input from participants, support groups and/or parents.	10000.00	0.00	2008/2009	NIL	10000.00	3	30	3	4	10	M	
1.2a	Create ongoing & consistent communication with clubs/ associations through the web site and other available means.	0.00	0.00	AA	NIL	0.00	4	10	2	4	10	H	Web training is required for staff. To be provided by internal staff trainers
1.5a	That Council consider more structured assistance and annual grant allocations for sporting and recreational groups/clubs and projects, which are supported by Council's strategic recreation priorities in this plan.	0.00	0.00	AA	NIL	0.00	4	80	3	3	10	H	
1.6g	Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc. - Risk Management - Relationship with committees - Annual inspection Reserves. Deadlines inc such matters as: proof of insurance by all ground users / sporting clubs.	0.00	0.00	AA	NIL	0.00	3	15	3	4	10	H	Useful coordinative tool
2.2e	Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals.	0.00	0.00	AA	NIL	0.00	4	40	3	3	10	H	
2.3a	Convene Annual meetings in different locations around the Shire to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations. Document feedback for Council Report and local community.	2000.00	0.00	AA	NIL	2000.00	3	50	4	3	10	H	
3.4a	Offer alternative methods of providing participation information by clubs when IT solutions are not available.	0.00	0.00	AA	NIL	0.00	3	10	4	3	10	H	
4.1a	Ensure those clubs which encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grants Programme.	0.00	0.00	AA	NIL	0.00	3	6	4	3	10	H	
4.2a	That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants.	0.00	0.00	AA	NIL	0.00	3	4	4	3	10	H	
4.2b	Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres, Council programs for older adults or other providers.	0.00	0.00	AA	Yes	0.00	3	20	3	4	10	H	VicHealth are funding outreach programs
5.1c	Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources. Address risk management and community safety issues.	30000.00	0.00	AA	Unlikely	30000.00	3	4	4	3	10	H	
2.1o	Undertake a feasibility study for the development of an Indoor Sports Hall if township growth warrants consideration. The West end of the Shire is well catered for. Yarragon and Trafalgar growth should be monitored.	10000.00	0.00	2008/2009	Possible	10000.00	2	40	3	4	9	M	Population in Trafalgar likely to increase substantially given subdivision.
1.3a	Update and improve the data base regularly, utilising the new sport & recreation liaison officer to gather much of the data	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	H	
1.1a	Ensure that the Council Plan continues to link with Council's Recreation Strategy Plan; changes to the Council plan must be reflected in the recreation strategy plan, council's policies, council's procedures & other plans.	0.00	0.00	AA	NIL	0.00	4	1	4	1	9	VH	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.6a	Develop an up to date database of committees of management including:- type of committee of management- constitution and legislation applying to the committee- extent of any powers and delegations- office bearers.	0.00	0.00	AA	NIL	0.00	2	8	4	3	9	M	
2.2e	Check with management committees on a regular basis & provide advice and assistance.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Council to ensure that each committee and group utilising Council facilities has up-to-date insurance cover of appropriate standard.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Explore opportunities to minimise costs to community clubs and organisations in meeting insurance requirements.	0.00	0.00	AA	NIL	0.00	3	25	3	3	9	M	
4.1a	Community Assistance Grants to target particular groups or address specific issues from year to year: such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year.	0.00	0.00	AA	NIL	0.00	3	4	4	2	9	M	
4.2a	To encourage non-club related activities such as fitness or socially based activities, eg. walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc.	0.00	0.00	AA	NIL	0.00	3	10	4	2	9	M	
4.2d	Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc	0.00	0.00	AA	NIL	0.00	3	50	3	3	9	M	
5.8.e	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs.	0.00	0.00	AA	Contractor	0.00	3	20	3	3	9	M	
1.2d	Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities.	0.00	0.00	AA	NIL	0.00	2	6	3	3	8	M	
1.3b	All maintenance and capital improvements undertaken by either Council, Committees of Management, clubs or by other means to be updated on the database to ensure it remains as accurate as possible and assist in the identification / selection of Council funded capital improvements and maintenance.	0.00	0.00	AA	NIL	0.00	3	20	3	2	8	M	
3.1a	Seek opportunities where possible to improve and implement community access opportunities across the Shire.	0.00	0.00	AA	NIL	0.00	3	8	3	2	8	M	
4.3a	Recognise the popularity of family / community activities and support conduct of a limited number of free or low cost activities, events and outdoor entertainments.	0.00	0.00	AA	NIL	0.00	2	10	3	3	8	M	
1.2e	Review the policies and operation for the Community Assistance Grants program.	0.00	0.00	AA	NIL	0.00	2	2	3	2	7	L	
1.3a	Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public	0.00	0.00	AA	NIL	0.00	4	25	2	3	7	L	
1.3a	Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc	0.00	0.00	AA	NIL	0.00	3	20	2	2	7	L	
2.1n	Advocate for the care and management of Government controlled natural resources, their sustainable use, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas.	0.00	0.00	AA	NIL	0.00	3	30	3	1	7	M	
2.2b	Monitor the use of skateboards in public areas	0.00	0.00	AA	NIL	0.00	2	6	3	2	7	M	
1.3c	The recreational asset inventory should include relationships with the existing GIS system.	0.00	0.00	AA	NIL	0.00	2	10	2	1	5	L	No clear task
2.1e	Address access issues for disabled children, safety, maintenance and shade issues.	0.00	0.00	2008/2009	NIL	0.00	0	0	0	0	0		See 2.1e
3.5a	Develop an annual programme of Club Development opportunities to ensure that the quality of club administration continues to improve in the Shire. Use Gippsport, Council and other resources.	0.00	0.00	AA	NIL	0.00		10			5	VH	See other entries.
2008 / 2009 TOTALS		128000.00	0.00					2007					

YEAR 5													
1.2c	Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council.	0.00	0.00	AA	NIL	0.00	5	350	5	5	15	VH	
1.8a	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored.	0.00	0.00	AA	NIL	0.00	5	36	4	5	14	VH	Applies to formal contract reviews only
2.1g	To acquire high quality public open space with new property developments which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity.	0.00	0.00	AA	NIL	0.00	5	20	4	5	14	VH	Ongoing negotiation with developers.
2.1g	Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space	0.00	0.00	AA	NIL	0.00	5	30	4	5	14	VH	Internal working party.
3.3a	Continue to develop a variety of sport and recreation facilities and encourage the community to use them.	0.00	0.00	AA	Possible	0.00	5	40	4	5	14	VH	Council provides considerable funding across the board for facilities & programs
1.2a	Work with local community groups to assist with promotion and development of recreational activities.	0.00	0.00	AA	NIL	0.00	4	200	4	5	13	VH	This is one of the main duties of the rec officer; meeting community needs
1.6a	That Council and DS & E committees of management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council.	0.00	0.00	AA	NIL	0.00	4	0	5	4	13	VH	
4.2a	That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use	0.00	0.00	AA	NIL	0.00	4	4	4	5	13	VH	
1.2c	Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
1.2c	Review of Community Assistance Grants	0.00	0.00	AA	NIL	0.00	4	6	4	4	12	VH	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.5a	That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community.	0.00	0.00	AA	NIL	0.00	4	0	4	4	12	VH	
1.6c	Provide ongoing advice and support to the community organisations as necessary to assist compliance with Council's Occupational Health and Safety etc Policies	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
2.1h	Work with local communities to develop safe bicycle and walking recreation trail plans for each major township.	0.00	0.00	AA	NIL	0.00	4	50	3	5	12	VH	Staff resources as required
2.1h	Work towards the development of bicycle / walking linkages between townships.	6000.00	0.00	AA	NIL	6000.00	4	30	4	4	12	VH	May involve community groups, eg cycle club. Could include signage and maps.
2.2c	When planning new recreation projects and facilities, ensure that appropriately skilled community services/disability staff are involved in reviewing the proposed designs.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
3.5a	Encourage clubs to apply for Country Action and similar club development grants.	0.00	0.00	AA	Yes	0.00	4	6	4	4	12	VH	Funding: Country Action Grants
4.1a	That programmes and services for special needs groups, isolated or disadvantaged people receive special consideration.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
4.2a	That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	VicHealth are funding outreach programs
4.3a	Support, encourage and promote a range of community sporting events throughout the Shire via Community Assistance Grants.	5000.00	0.00	AA	NIL	5000.00	4	40	3	5	12	H	See Council's Community Grants
5.1a	To continue to develop the Parks and Gardens across the Shire as a major feature and attraction for residents and visitors.	0.00	0.00	AA	NIL	0.00	4		4	4	12	H	Parks & Gardens staff
5.4a	To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	H	Long term future elsewhere.
5.13b	Review new housing developments and recommend locations for new playgrounds. Liaise with planners and developers on new playground locations.	0.00	0.00	AA	NIL	0.00	4	30	3	5	12	H	Policy
5.11a	Recognise that Western Park Reserve is built on an uncompacted tip and that buildings, roadways, car park, drainage, fencing, boundary fencing and playing surface will need ongoing attention.	35000.00	0.00	2009/2010	NIL	35000.00	4	20	3	4	11	H	
5.4a	To plan for a future site for the long term development of soccer facilities in Warragul for the next 5-10yrs	10000.00	0.00	2009/2010	Possible	10000.00	4	30	3	4	11	H	
5.4a	To progressively assist the Drouin Soccer Club to improve their playing facilities. Monitor developments and consider land acquisition if and when warranted	50000.00	0.00	2009/2010	Possible	50000.00	4	15	3	4	11	H	
1.2b	Promote all known recreation funding sources eg Sport & Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities.	0.00	0.00	AA	NIL	0.00	4	100	3	4	11	H	There is the need across Council for an Officer to identify funding opportunities
1.7a	That a Community Safety component be included in Committee of Management training sessions.	0.00	0.00	AA	NIL	0.00	3	0	4	4	11	H	
2.3a	Develop on-line survey mechanism to assist with the ongoing review of the Recreation Strategy Plan.	0.00	0.00	AA	NIL	0.00	4	30	4	3	11	H	
3.2b	Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations.	0.00	0.00	AA	NIL	0.00	3	5	4	4	11	H	
3.3a	Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community.	0.00	0.00	AA	NIL	0.00	4	40	3	4	11	H	
4.2a	Ensure that the Leisure Centre programs need to also cater for leisure activities in the pools in addition to other fitness based activities and programs.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
4.2b	Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities.	10000.00	0.00	AA	Yes	10000.00	4	20	3	4	11	H	VicHealth are funding outreach programs
4.2c	Support and/or initiate leisure and recreational activities for young people throughout the Shire through the development of facilities and programs.	0.00	0.00	AA	Yes	0.00	4	10	3	4	11	H	Addressed elsewhere.
5.12a	Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar. Assess the value of these facilities to the users through observation, feedback and conducting user surveys occasionally.	0.00	0.00	AA	NIL	0.00	4	20	3	4	11	H	
5.14d	That Council endeavour to assist the gymnastic club to locate to more suitable facilities in Warragul or Drouin. Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	Unable to suggest a cost as options have not been identified.
5.1d	Encourage sports grounds user groups to regularly carry out basic risk assessments and resulting remedial works.	0.00	0.00	AA	NIL	0.00	3	6	4	4	11	H	
5.3a	Council to monitor the development of hockey in the Shire and to assist in the development of further facilities as land becomes available and demand warrants further support.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	
5.3a	To set aside space for future hockey developments in any new outdoor sporting precinct established in Warragul.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
5.12b	That Skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries.	0.00	0.00	AA	NIL	0.00	4	10	3	4	11	H	Policy
1.2a	Create ongoing & consistent communication with clubs/ associations through the web site and other available means.	0.00	0.00	AA	NIL	0.00	4	10	2	4	10	H	Web training is required for staff. To be provided by internal staff trainers
1.5a	That Council consider more structured assistance and annual grant allocations for sporting and recreational groups/clubs and projects, which are supported by Council's strategic recreation priorities in this plan.	0.00	0.00	AA	NIL	0.00	4	80	3	3	10	H	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.6g	Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc. - Risk Management - Relationship with committees - Annual inspection Reserves. Deadlines inc such matters as: proof of insurance by all ground users / sporting clubs.	0.00	0.00	AA	NIL	0.00	3	15	3	4	10	H	Useful coordinative tool
2.2e	Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals.	0.00	0.00	AA	NIL	0.00	4	40	3	3	10	H	
2.3a	Convene Annual meetings in different locations around the Shire to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations. Document feedback for Council Report and local community.	2000.00	0.00	AA	NIL	2000.00	3	50	4	3	10	H	
3.4a	Offer alternative methods of providing participation information by clubs when IT solutions are not available.	0.00	0.00	AA	NIL	0.00	3	10	4	3	10	H	
4.1a	Ensure those clubs which encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grants Programme.	0.00	0.00	AA	NIL	0.00	3	6	4	3	10	H	
4.2a	That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants.	0.00	0.00	AA	NIL	0.00	3	4	4	3	10	H	
4.2b	Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres. Council programs for older adults or other providers.	0.00	0.00	AA	Yes	0.00	3	20	3	4	10	H	VicHealth are funding outreach programs
5.1c	Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources. Address risk management and community safety issues.	30000.00	0.00	AA	Unlikely	30000.00	3	4	4	3	10	H	
1.3a	Update and improve the data base regularly, utilising the new sport & recreation liaison officer to gather much of the data	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	H	
1.1a	Ensure that the Council Plan continues to link with Council's Recreation Strategy Plan; changes to the Council plan must be reflected in the recreation strategy plan, council's policies, council's procedures & other plans.	0.00	0.00	AA	NIL	0.00	4	1	4	1	9	VH	
1.6a	Develop an up to date database of committees of management including:- type of committee of management- constitution and legislation applying to the committee- extent of any powers and delegations- office bearers.	0.00	0.00	AA	NIL	0.00	2	8	4	3	9	M	
2.2e	Check with management committees on a regular basis & provide advice and assistance.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Council to ensure that each committee and group utilising Council facilities has up-to-date insurance cover of appropriate standard.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Explore opportunities to minimise costs to community clubs and organisations in meeting insurance requirements.	0.00	0.00	AA	NIL	0.00	3	25	3	3	9	M	
4.1a	Community Assistance Grants to target particular groups or address specific issues from year to year: such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year.	0.00	0.00	AA	NIL	0.00	3	4	4	2	9	M	
4.2a	To encourage non-club related activities such as fitness or socially based activities, eg. walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc.	0.00	0.00	AA	NIL	0.00	3	10	4	2	9	M	
4.2d	Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc	0.00	0.00	AA	NIL	0.00	3	50	3	3	9	M	
5.8.e	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs.	0.00	0.00	AA	Contractor	0.00	3	20	3	3	9	M	
1.2d	Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities.	0.00	0.00	AA	NIL	0.00	2	6	3	3	8	M	
1.3b	All maintenance and capital improvements undertaken by either Council, Committees of Management, clubs or by other means to be updated on the database to ensure it remains as accurate as possible and assist in the identification / selection of Council funded capital improvements and maintenance.	0.00	0.00	AA	NIL	0.00	3	20	3	2	8	M	
3.1a	Seek opportunities where possible to improve and implement community access opportunities across the Shire.	0.00	0.00	AA	NIL	0.00	3	8	3	2	8	M	
4.3a	Recognise the popularity of family / community activities and support conduct of a limited number of free or low cost activities, events and outdoor entertainments.	0.00	0.00	AA	NIL	0.00	2	10	3	3	8	M	
1.2e	Review the policies and operation for the Community Assistance Grants program.	0.00	0.00	AA	NIL	0.00	2	2	3	2	7	L	
1.3a	Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public	0.00	0.00	AA	NIL	0.00	4	25	2	3	7	L	
1.3a	Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc	0.00	0.00	AA	NIL	0.00	3	20	2	2	7	L	
2.1n	Advocate for the care and management of Government controlled natural resources, their sustainable use, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas.	0.00	0.00	AA	NIL	0.00	3	30	3	1	7	M	
2.2b	Monitor the use of skateboards in public areas	0.00	0.00	AA	NIL	0.00	2	6	3	2	7	M	
1.3c	The recreational asset inventory should include relationships with the existing GIS system.	0.00	0.00	AA	NIL	0.00	2	10	2	1	5	L	No clear task
3.5a	Develop an annual programme of Club Development opportunities to ensure that the quality of club administration continues to improve in the Shire. Use Gippsport, Council and other resources.	0.00	0.00	AA	NIL	0.00		10			5	VH	See other entries.
2009 / 2010 TOTALS		148000.00	0.00					1912					
YEAR 6													
1.2c	Ensure that the administration of the Community Grants program is systematic and clearly linked to the advertised selection criteria as agreed by Council.	0.00	0.00	AA	NIL	0.00	5	350	5	5	15	VH	
1.8a	Ensure that the following key contracts managed by Baw Baw Shire Council eg Aquatic Facility Contract, Bellbird Park Recreation Centre Contracts and Warragul Leisure Centre Contract are properly monitored.	0.00	0.00	AA	NIL	0.00	5	36	4	5	14	VH	Applies to formal contract reviews only
2.1g	To acquire high quality public open space with new property developments which will offer superior lifestyles for residents, assist in better maintenance of this open space and improve overall quality of public open space and residential amenity.	0.00	0.00	AA	NIL	0.00	5	20	4	5	14	VH	Ongoing negotiation with developers.

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2.1g	Develop guidelines for the acquisition of public open space in new property developments. Issues include range, type, quantity and quality of open space. Ensure that access and linkages are given proper consideration in developing guidelines for new open space	0.00	0.00	AA	NIL	0.00	5	30	4	5	14	VH	Internal working party.
3.3a	Continue to develop a variety of sport and recreation facilities and encourage the community to use them.	0.00	0.00	AA	Possible	0.00	5	40	4	5	14	VH	Council provides considerable funding across the board for facilities & programs
1.2a	Work with local community groups to assist with promotion and development of recreational activities.	0.00	0.00	AA	NIL	0.00	4	200	4	5	13	VH	This is one of the main duties of the rec officer; meeting community needs
1.6a	That Council and DS & E committees of management controlling community recreation facilities continue to be treated equally by Council when seeking grants from or through Council.	0.00	0.00	AA	NIL	0.00	4	0	5	4	13	VH	
4.2a	That where possible club and program use at the Leisure Centre pool is timetabled away from peak use periods to enable greater casual use	0.00	0.00	AA	NIL	0.00	4	4	4	5	13	VH	
5.13a	Select a suitable site and develop the proposed playground facility.	80000.00	0.00	2010/2011	Possible	80000.00	4	15	4	4	12	H	
1.2c	Projects, which are unsuccessful in the community grants program, should be assessed for suitability in the annual capital works program, annual maintenance program or the annual Sport and Recreation Victoria funding grants program.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
1.2c	Review of Community Assistance Grants	0.00	0.00	AA	NIL	0.00	4	6	4	4	12	VH	
1.5a	That Council's Recreation Grants be assessed based on strategic imperatives, with priority to clubs that demonstrate commitment and planning towards development of their facilities, programs and services for their local community.	0.00	0.00	AA	NIL	0.00	4	0	4	4	12	VH	
1.6c	Provide ongoing advice and support to the community organisations as necessary to assist compliance with Council's Occupational Health and Safety etc Policies	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	
2.1h	Work with local communities to develop safe bicycle and walking recreation trail plans for each major township.	0.00	0.00	AA	NIL	0.00	4	50	3	5	12	VH	Staff resources as required
2.1h	Work towards the development of bicycle / walking linkages between townships.	6000.00	0.00	AA	NIL	6000.00	4	30	4	4	12	VH	May involve community groups, eg cycle club. Could include signage and maps.
2.2c	When planning new recreation projects and facilities, ensure that appropriately skilled community services/disability staff are involved in reviewing the proposed designs.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
3.5a	Encourage clubs to apply for Country Action and similar club development grants.	0.00	0.00	AA	Yes	0.00	4	6	4	4	12	VH	Funding: Country Action Grants
4.1a	That programmes and services for special needs groups, isolated or disadvantaged people receive special consideration.	0.00	0.00	AA	NIL	0.00	4	20	4	4	12	VH	
4.2a	That the Leisure Centre continues to develop outreach activity programs to cater for isolated communities.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	VH	VicHealth are funding outreach programs
4.3a	Support, encourage and promote a range of community sporting events throughout the Shire via Community Assistance Grants.	5000.00	0.00	AA	NIL	5000.00	4	40	3	5	12	H	See Council's Community Grants
5.1a	To continue to develop the Parks and Gardens across the Shire as a major feature and attraction for residents and visitors.	0.00	0.00	AA	NIL	0.00	4		4	4	12	H	Parks & Gardens staff
5.4a	To support the continued development of Soccer at the Burke Street / Baxter Park site in the medium term.	0.00	0.00	AA	NIL	0.00	4	10	4	4	12	H	Long term future elsewhere.
5.13b	Review new housing developments and recommend locations for new playgrounds. Liaise with planners and developers on new playground locations.	0.00	0.00	AA	NIL	0.00	4	30	3	5	12	H	Policy
2.1i	Improve and develop safe pedestrian access to the Linear Park Trail.	15000.00	0.00	2010/2011	NIL	15000.00	3	10	4	4	11	H	Will involve street lighting & off road pedestrian access.
5.6a	That Council will consider support for tennis facilities in townships with potential for club and regular casual involvement. Designate one of the major tennis centres in Drouin or Warragul as Council's Regional Tennis facility.	70000.00	0.00	2010/2011	Possible	70000.00	4	40	3	4	11	H	Community Grants can also be used.
1.2b	Promote all known recreation funding sources eg Sport & Recreation Victoria, Vic Health, philanthropic trusts, government grants etc in order to allow groups optimal access to potential funding opportunities.	0.00	0.00	AA	NIL	0.00	4	100	3	4	11	H	There is the need across Council for an Officer to identify funding opportunities
1.7a	That a Community Safety component be included in Committee of Management training sessions.	0.00	0.00	AA	NIL	0.00	3	0	4	4	11	H	
2.3a	Develop on-line survey mechanism to assist with the ongoing review of the Recreation Strategy Plan.	0.00	0.00	AA	NIL	0.00	4	30	4	3	11	H	
3.2b	Seek State and Federal Government support in reducing the cost of insurance to sporting and recreational organisations.	0.00	0.00	AA	NIL	0.00	3	5	4	4	11	H	
3.3a	Continue to encourage active participation in a variety of sport and recreational activities through the support of these pursuits across the community.	0.00	0.00	AA	NIL	0.00	4	40	3	4	11	H	
4.2a	Ensure that the Leisure Centre programs need to also cater for leisure activities in the pools in addition to other fitness based activities and programs.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
4.2b	Develop and expand programs for older adults (2.1c), with particular emphasis on programs involving healthy exercise, walking groups, over 50s sports and aquatic activities.	10000.00	0.00	AA	Yes	10000.00	4	20	3	4	11	H	VicHealth are funding outreach programs

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
4.2c	Support and/or initiate leisure and recreational activities for young people throughout the Shire through the development of facilities and programs.	0.00	0.00	AA	Yes	0.00	4	10	3	4	11	H	Addressed elsewhere.
5.12a	Monitor the usage, safety and success of the skate facilities for young people at Drouin, Warragul and Trafalgar. Assess the value of these facilities to the users through observation, feedback and conducting user surveys occasionally.	0.00	0.00	AA	NIL	0.00	4	20	3	4	11	H	
5.14d	That Council endeavour to assist the gymnastic club to locate to more suitable facilities in Warragul or Drouin. Options could include relocation to Bellbird Park Indoor Centre or other existing building or construction of new building.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	Unable to suggest a cost as options have not been identified.
5.1d	Encourage sports grounds user groups to regularly carry out basic risk assessments and resulting remedial works.	0.00	0.00	AA	NIL	0.00	3	6	4	4	11	H	
5.3a	Council to monitor the development of hockey in the Shire and to assist in the development of further facilities as land becomes available and demand warrants further support.	0.00	0.00	AA	Possible	0.00	3	20	4	4	11	H	
5.3a	To set aside space for future hockey developments in any new outdoor sporting precinct established in Warragul.	0.00	0.00	AA	NIL	0.00	4	10	4	3	11	H	
5.12b	That Skate parks be designed and built by approved contractors in consultation with users to reduce the risk of accidents and injuries.	0.00	0.00	AA	NIL	0.00	4	10	3	4	11	H	Policy
2.1f	Relocate or redevelop playground facilities in Darnum, closer to the Toilet Facilities adjacent to the Highway to improve use by visitors as well as local residents.	30000.00	0.00	2010/2011	Unlikely	30000.00	3	6	4	3	10	H	Would be useful for travellers. Existing playground out of the way.
5.5b	Continue to support developments and improvements of the Warragul Netball Centre as the Regional Netball facility for the Shire. Extensions to buildings and additional court lighting required.	50000.00	0.00	2010/2011	Possible	50000.00	3	30	3	4	10	H	
1.2a	Create ongoing & consistent communication with clubs/ associations through the web site and other available means.	0.00	0.00	AA	NIL	0.00	4	10	2	4	10	H	Web training is required for staff. To be provided by internal staff trainers
1.5a	That Council consider more structured assistance and annual grant allocations for sporting and recreational groups/clubs and projects, which are supported by Council's strategic recreation priorities in this plan.	0.00	0.00	AA	NIL	0.00	4	80	3	3	10	H	
1.6g	Develop a system, incorporating an annual calendar, which maps out key dates/deadlines for committees of management, eg advertising of the annual general meetings, deadline for annual financial returns to council etc. - Risk Management - Relationship with committees - Annual inspection Reserves. Deadlines inc such matters as: proof of insurance by all ground users / sporting clubs.	0.00	0.00	AA	NIL	0.00	3	15	3	4	10	H	Useful coordinative tool
2.2e	Monitor costs of insurance to community organisations and investigate ways of minimising costs to the community clubs, particularly for events and festivals.	0.00	0.00	AA	NIL	0.00	4	40	3	3	10	H	
2.3a	Convene Annual meetings in different locations around the Shire to review Recreation Strategy Plan progress and to discuss local community views of recreational needs and aspirations. Document feedback for Council Report and local community.	2000.00	0.00	AA	NIL	2000.00	3	50	4	3	10	H	
3.4a	Offer alternative methods of providing participation information by clubs when IT solutions are not available.	0.00	0.00	AA	NIL	0.00	3	10	4	3	10	H	
4.1a	Ensure those clubs which encourage new sporting opportunities and initiatives receive preferential funding consideration through Council's Community Assistance Grants Programme.	0.00	0.00	AA	NIL	0.00	3	6	4	3	10	H	
4.2a	That Council encourage Leisure Centre management and club competitions to cater for social level players and older people in addition to the traditional younger participants.	0.00	0.00	AA	NIL	0.00	3	4	4	3	10	H	
4.2b	Encourage and support local initiatives in Public Halls in each of the smaller townships for activity programs through the Leisure Centres. Council programs for older adults or other providers.	0.00	0.00	AA	Yes	0.00	3	20	3	4	10	H	VicHealth are funding outreach programs
5.1c	Assist upgrades of lighting at sportsgrounds and major reserves across the municipality through Council resources or outside funding sources. Address risk management and community safety issues.	30000.00	0.00	AA	Unlikely	30000.00	3	4	4	3	10	H	
1.3a	Update and improve the data base regularly, utilising the new sport & recreation liaison officer to gather much of the data	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	H	
1.1a	Ensure that the Council Plan continues to link with Council's Recreation Strategy Plan; changes to the Council plan must be reflected in the recreation strategy plan, council's policies, council's procedures & other plans.	0.00	0.00	AA	NIL	0.00	4	1	4	1	9	VH	
1.6a	Develop an up to date database of committees of management including:- type of committee of management- constitution and legislation applying to the committee- extent of any powers and delegations- office bearers.	0.00	0.00	AA	NIL	0.00	2	8	4	3	9	M	
2.2e	Check with management committees on a regular basis & provide advice and assistance.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Council to ensure that each committee and group utilising Council facilities has up-to-date insurance cover of appropriate standard.	0.00	0.00	AA	NIL	0.00	3	40	3	3	9	M	
3.2b	Explore opportunities to minimise costs to community clubs and organisations in meeting insurance requirements.	0.00	0.00	AA	NIL	0.00	3	25	3	3	9	M	
4.1a	Community Assistance Grants to target particular groups or address specific issues from year to year: such as shade provision, older adults, etc. These initiatives will need to be well promoted to the community in that year.	0.00	0.00	AA	NIL	0.00	3	4	4	2	9	M	
4.2a	To encourage non-club related activities such as fitness or socially based activities, eg. walking, jogging, cycling, gym use, yoga, martial arts, casual swimming etc.	0.00	0.00	AA	NIL	0.00	3	10	4	2	9	M	
4.2d	Target grants funding and seek State and Federal funding where possible to further develop recreational programs for people with special needs eg disabilities, older adults, mentally ill, isolated, home bound, economically disadvantaged etc	0.00	0.00	AA	NIL	0.00	3	50	3	3	9	M	
5.8.e	Maintain an annual program of customer satisfaction surveys for aquatic facilities, in order to assess contractor performance and assist with priorities for capital development programs and maintenance programs.	0.00	0.00	AA	Contractor	0.00	3	20	3	3	9	M	
2.1b	Undertake a Youth and Recreation development plan for the Shire. The Plan should examine the traditional sport and recreation activities and other interests of young people.	30000.00	0.00	2010/2011	NIL	30000.00	3	60	2	3	8	M	Use of consultant, plus steering committee.
1.2d	Ensure a consistent and integrated signage policy is adopted for all sportsgrounds, public halls and community facilities.	0.00	0.00	AA	NIL	0.00	2	6	3	3	8	M	

Ref	Action	Project Cost	Council Allocation	Budget Year	Alt Funding	Shortfall	Council Priority	Staff Resource (hours p/a)	Staff Resource Score	Community Recreation Priority	Total Score	Priority	Notes
1.3b	All maintenance and capital improvements undertaken by either Council, Committees of Management, clubs or by other means to be updated on the database to ensure it remains as accurate as possible and assist in the identification / selection of Council funded capital improvements and maintenance.	0.00	0.00	AA	NIL	0.00	3	20	3	2	8	M	
3.1a	Seek opportunities where possible to improve and implement community access opportunities across the Shire.	0.00	0.00	AA	NIL	0.00	3	8	3	2	8	M	
4.3a	Recognise the popularity of family / community activities and support conduct of a limited number of free or low cost activities, events and outdoor entertainments.	0.00	0.00	AA	NIL	0.00	2	10	3	3	8	M	
1.2e	Review the policies and operation for the Community Assistance Grants program.	0.00	0.00	AA	NIL	0.00	2	2	3	2	7	L	
1.3a	Create an easily accessible and maintainable Council database (electronic) for sporting and leisure groups, associations, clubs etc and the general public	0.00	0.00	AA	NIL	0.00	4	25	2	3	7	L	
1.3a	Ascertain local recreational and sporting clubs needs in relation to the Recreation database eg philanthropic trusts, government grants etc	0.00	0.00	AA	NIL	0.00	3	20	2	2	7	L	
2.1n	Advocate for the care and management of Government controlled natural resources, their sustainable use, their sensitive use for recreational purposes and for the maintenance and preservation of the natural environment and identified heritage areas.	0.00	0.00	AA	NIL	0.00	3	30	3	1	7	M	
2.2b	Monitor the use of skateboards in public areas	0.00	0.00	AA	NIL	0.00	2	6	3	2	7	M	
1.3c	The recreational asset inventory should include relationships with the existing GIS system.	0.00	0.00	AA	NIL	0.00	2	10	2	1	5	L	No clear task
3.5a	Develop an annual programme of Club Development opportunities to ensure that the quality of club administration continues to improve in the Shire. Use Gippsport, Council and other resources.	0.00	0.00	AA	NIL	0.00		10			5	VH	See other entries.
2010 / 2011 TOTALS		328000.00	0.00					2008					

Scoring System Legend

5	Very High
4	High
3	Medium
2	Low
1	Very Low

Priority Legend

VH	Very High
H	High
M	Medium
L	Low
VL	Very Low