



Freedom of Information Application Form

To: Freedom of Information Officer
Baw Baw Shire Council
PO Box 304
WARRAGUL VIC 3820

Under the Freedom of Information Act 1982, I wish to gain access to the following document(s) dated/created between _____ and _____

(Add attachment if more space required)

Form of Access: (tick where appropriate)

- I request copies of the document(s) to be forwarded by mail.
- I request an inspection of the original document(s).

I enclose an application fee of \$28.90 which is payable in respect to this request and I understand that I will be advised if access charges for searching and photocopying are applicable.

FOI fees and charges are not subject to GST.

If seeking a waiver of the application fee please submit a request attaching copies of supporting documentation (for example, a copy of health care card)

Name:

Postal Address:

Email Address

Preferred Contact Phone 1:

Contact Phone 2:

Signature: _____

Date: / /

Application Fee Received Date:

Receipt No.

Privacy Collection Statement

The personal information requested on this form is being collected by Council for the purpose of processing a Freedom of Information application. The personal information will be used solely by Council for this purpose or directly related purposes or as required by other Laws. During the processing of the application your personal information may be disclosed to the Office of the Freedom of Information Commissioner and the Victorian Civil and Administrative Tribunal. In some instances your application may be transferred to another Victorian Government agency for processing. For any further information, please contact the Freedom of Information Officer on 03 5624 2411.